

January 24, 2012

## **Joint Town Board/Sanitary District # 1 & #2**

### **Call meeting to order.**

The meeting was called to order at 5:00 p.m.

Present: Randy Leiker, Andy Peters, Tom Becher, and Mike Woods. Dean Culbertson was excused.

### **Review and possible approval of Building Inspector proposal for fee revisions.**

Building Inspector, Dale Waala reviewed proposed fee changes. Dale contacted other areas to see if they charge for re-roofing. Some do and some don't. Appleton does not charge for roofing. They do not want to deal with it. Fence permits would go from \$25 to \$30. There is a lot of time spent on these. Large house additions would also be raised.

Mike Woods would like to see something in place. Tom Becher agrees. Tom Becher made a motion to accept all fees to start February 1<sup>st</sup>. Mike Woods seconded the motion and it was carried. Andy Peters voted nay.

### **Review and possible acceptance of proposal for a septic system at rental property on HWY 96 and determine payment from Town account.**

Don Schinke got three quotes on a new system. A mound system needs to be installed. They are all close in price.

The money could come out of the Park Fund. The County has waived the permit fee. Randy Leiker made a motion to accept the quote from Hansen with a reduction in the permit fee. Andy Peters seconded the motion and it was carried.

### **Review GIS training opportunity and possible approval.**

Dean Schiller stated there is a conference in San Diego Jennifer would like to attend. McMahon would pay for the registration. It would end up costing the Town about \$1,000. Jennifer would take care of the rest herself. The hotel is within walking distance and there is also a shuttle. This is a unique opportunity. Tom Becher feels it is a good idea. Tom Becher made a motion to approve with \$40 for meals. Mike Woods seconded the motion and it was carried.

### **Review and possible approval of 2012-2014 GIS development plan and 5 year Stormwater CIP.**

Dean Schiller and Jennifer Tovar reviewed what the GIS Department is working on and what they are planning for the next few years.

Tom Becher made a motion to approve with the GIS Development Plan with exception of working on an intern and unemployment. That is being looked at. Andy Peters seconded the motion and it was carried.

The 5 year Stormwater CIP will be amended and resubmitted to the Board for approval at the February meeting.

**Public Works planning.**

*Review and possible approval of 5 year street CIP.*

This is for street paving and maintenance and shows what they are doing and where it is going.

Tom Becher made a motion to approve the 5 year street CIP plan. Mike Woods seconded the motion and it was carried.

*Manager PLUS Maintenance Software demo.*

Dean Schiller explained that this helps track the maintenance of Town vehicles along with parts and maintenance, etc.

*Detour discussion for 2012 roundabout project.*

Mayflower Drive and School Road and Levi Drive will probably get a lot of use. Dean would like to see more patrols and possibly put temporary speed limit signs up. We also need to watch for trucks using the roads.

*Public Works mutual aid agreement-review documents.*

Dean is working with Grand Chute on this. It would be part of a region. Dean got the document from APWA. He will bring this back to another meeting after the Attorney looks at it.

*Plan for next Parkview Drive meeting.*

Most lawns will be ok with fertilizing and some watering. This is typical after a construction project. It takes awhile to get that lawn back. The Town will weed and feed it on recommendation from two landscapers and meet with residents in February.

**Amendments to Employee Personnel Manual for Board approval.**

Eyeglass will be reimbursed at \$300 instead of \$200 bi-annually, bereavement leave to 5 days for immediate family members. The definition of immediate family needs to be clarified eliminating uncle, aunt, grandparents to be one day. Sick leave incentives will be eliminated. A meal allowance will be added. The other items are clarifications. Providing an option to sick leave incentives will be discussed at a later meeting.

**Discuss ICMA code of ethics and applicability to Town.**

This will be talked about at a later date.

**Adjourn meeting.**

Tom Becher made a motion to adjourn. Mike Woods seconded the motion and it was carried.

Deborah Wagner,  
Town Clerk  
From tape recorder