

June 6, 2011

Joint Town Board/Stormwater Utility Commission
With Dean Schiller – Public Works

The meeting was called to order at 4:32 p.m.

Present: Randy Leiker, Andy Peters, Mike Woods, Tom Becher, Dean Culbertson came at 4:50 p.m.

Public Works Agenda Items

Brush Chipping (Greenridge Dr)

W6698 Greenridge Drive – anything over ½ hour is charged back at \$50 per hour. It took one hour at this property. A neighbor told Mr. Zilisch that it did not take that long. They were only on the entire street 40 minutes. Town Employee, Mark Maney stated he looked at the clock on his phone. He noticed the pile was big so that is why he checked the time. They are told to keep track of time when chipping. Mr. Zilisch's neighbor stated it did not take that long. Andy stated we are a Tree City and want people to have trees and then we punish them for having trees. Dean Schiller stated we have this policy so people do not abuse it such as having a whole tree taken down. There was some confusion about if the brush pile was just one pile or two piles. Dean is recommending we keep the charge as is. Brush is supposed to be in front of your own property. This was not. Mike Woods made a motion to charge \$25. Dean Culbertson seconded the motion and it was carried. Tom Becher voted nay.

Bassett Mechanical Proposal

Nancy Schanke spoke for the Company. Then Wade Uhlenbrauch spoke. He stated they do quarterly preventative maintenance. Repair and replacement labor is included. Components and parts are included. They will proactively change parts when needed if it is a minor change. It is a month to month agreement not a contract. The monthly cost would be \$18,516.00 for three buildings. This will be placed on another agenda for a vote.

Moonshadow Engineering

Jim Fletcher is working with Martenson & Eisele on his property. If we can tie into this project, it will be a better project. The Town portion for engineering on the Town road is \$19,830 or 36.88% of the Town project. Some portions are Stormwater and some are Town. The project was broken down by line item to get this percentage. This was budgeted for. This will be on the next meeting agenda.

Comp time for PW/Parks employees

Parks employees are here for weekends and movie nights. This would be in lieu of paying overtime. Dean Culbertson made a motion to try on a temporary basis until December 31, 2011 to see how it goes. Tom Becher seconded the motion and it was carried.

Everglade Rd microsurfacing

Everglade Road is chipping in a few areas. The company will come in and take care of this.

Immanuel Lutheran Parking (Julius Dr)

Dean Schiller would like to change the parking direction from diagonal to parallel in front of the old church. It is not as used much anymore. Go ahead.

Town Road Specs

We do not need the roads to be 32' wide. Very few cars park on the road. For the few times, such as a party, the cars can wait to get through. We could lower the width to 24', 28' or 32' depending on how many houses are served by that road. Money can be saved when it is time to repave and to maintain. Only one pass up and down the road would be required for snow plowing as compared to two passes in each direction now. The road right-of-way would be kept at 66'. Roads should be designed with varying binders depending on the width. It will help the roads to hold up longer. Dean Schiller feels this should be looked at as two separate issues.

PW truck usage

Dean Schiller would like to be able to take trucks home when there is the likelihood of coming back in after hours. This would be for winter storms, thunderstorms, after hours meetings, etc. This makes sense.

Winter Maintenance – Part Time Hires

During winter only one person is allowed on vacation when snow is expected. Dean Schiller would like to hire two part time employees for more coverage. This would also allow more employees to take time off. There were also some storms where we could have used two shifts. They would do the parking lots first and then work their way into the trucks. Some other communities also do this. This would be with no benefits. Put it together for the budget.

Stormwater Agenda Items

Moon Shadow Engineering

The Stormwater portion is \$33,945 or 63.12%. This is the other portion of the engineering costs discussed in the Town portion of the meeting. This money is also budgeted.

Westgreen and School Rd

McMahon did a study of this area.

Option 6 - \$16,000 - water will go where it didn't go before down ditches. It won't stop all the problems with the 100 year storm but will greatly reduce the problem. Option 6 also includes replacing a culvert which would save \$8,000 if it is not replaced. This should get us through until this area develops. Two new 15" culverts would be put in.

Westhaven and Julius Dr

Dean Schiller had McMahon look at the culverts. They found there is no bank so the water wants to spread. Nick Vandehey would like to do some elevations and then give us a complete report.

Greenridge Pond

The pond is finally at where it is going to work properly. They have a few minor things to complete yet.

Stormwater Utility Fee

Dean Schiller reviewed how other communities charge. Should we look at increasing our fee? There are 3434 residential properties and 247 commercial properties that are billed. The fee has been the same since day one.

Drainage Hot Spots

Dean has been dealing with some of these for years. He wants to see a pattern before we act on them.

- *North Rd*

-1 *Glen Valley Dr*

-2 *Reimer Dr and Parkview Dr*

There has been a lot of water here. The ditches have tile in them which Dean would like to take out and then put a concrete ditch liner in. It should help.

There will still be a lot of water there.

-3 *Beacon Hills*

-4 *Season Fields*

Neighbors have been complaining about a wet area. It was probably not graded properly originally. The water does not drain. If it gets built up, the problem should go away. Dean will look into it to see if it is a quick fix.

-*Hwy 76 Trail Ditch*

The area has eroded. When it dries up the County will take care of this. They will try to stabilize it more.

-3 *Heavenly Dr*

This also includes a section in Beacon Hills. The water is coming off of agricultural fields. The silt is washing into the ditch. Dean Schiller stated that where subdivisions butt up to ag land, we need to look at a vegetative buffer to stop this run-off. The maintenance would stay on the farmland and not on the residential property.

Stormwater CIP projects

Greenwood and Everglade Rd

A large pipe would need to go in here. There are a few of these areas around Town and Dean would like to be proactive. There would have to be some cost sharing. We do have a policy but it should be looked at for these issues.

Drain Tile vs. Concrete Liner discussion

Dean found a supplier for these concrete tiles. They are \$3.00 a foot. It also keeps the culverts open to let water run freely. This will not cost much more than drain tile. You do lose your infiltration in the bottom of the ditch but they are not all over the place either just certain ditches.

Mike Woods made a motion to adjourn the meeting. Tom Becher seconded the motion and it was carried and adjourned at 7:25 p.m.

Deborah Wagner,
Town Clerk