

**TOWN OF GREENVILLE
FACILITIES COMMITTEE
REGULAR MEETING MINUTES**

DATE: December 12, 2018

TIME: 5:30 p.m.

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

1. **CALL TO ORDER** - Chairman Andy Peters called the meeting to order at 5:30 p.m.
Roll Call: Andy Peters, Amy Vosters, Brad Borgen, Dean Culbertson, Greg Kippenhan, Dan Dibbs, Eric Kitowski and Skip Lambie. Larry Bentle was excused. Also present, Jack Anderson, Town Chairperson and Joel Gregozeski Town Administrator.

2. **APPROVAL OF THE AGENDA** - *Motion to approve the agenda made by Dibbs/Culbertson. Motion passed unanimously by voice vote.*

3. **NEW BUSINESS**
 - A. **Approval of Meeting Minutes** - *Motion by Kippenhahn/Vosters to approve the minutes of the October 3, 2018 Greenville Committee Meetings. Motion passed unanimously by voice vote.*

 - B. **Discussion/Possible Action: Review of Site and Floor Plan for Fire & Safety Building** – *Motion by Dibbs/Lambie to recommend Town Board approval of the Schematic Design plans from Five Bugles Design as presented.*

 - C. **Review Schedule of Design, Bid & Construction of Fire & Safety Building** – The Committee reviewed the schedule of events for final design, bid and construction of the Fire & Safety Building –
 - December – Mid January design to 60% completion
 - January 28, 2018 – Planning Commission and Town Board review final site plan and PUD application.
 - Early February – Final Design 95% completion.
 - Mid-February – Bid documents released.
 - March – Bids received and contracts awarded.
 - End of March / Early April – Construction commences
 - October/November – Substantial Completion
 - November/December – Move department operations.

4. **ADJOURNMENT** – *Motion by Lambie/Dibbs to adjourn at 6:35 p.m. Motion carried unanimously by voice vote.*

*Respectfully Submitted,
Joel Gregozeski, Recording Secretary*