

**TOWN OF GREENVILLE
TOWN BOARD
REGULAR MEETING MINUTES**

DATE: Monday, January 09, 2017

TIME: 6:00 PM

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

Agenda

1. CALL TO ORDER

The meeting was called to order at 6:00 pm.

PRESENT: Jack Anderson, Dean Culbertson, Andy Peters, Mike Woods, Mark Strobel

2. PLEDGE OF ALLEGIANCE

3. POSTING OF AGENDA/APPROVAL OF AGENDA

Motion by Jack Anderson, second by Mark Strobel to approve the agenda.

4. PUBLIC COMMENT FORUM

Motion by Dean Culbertson, second by Mark Strobel to close the public comment forum. Motion carried 5-0.

5. CONSENT AGENDA

- a. Approval of Regular Town Board Meeting Minutes – December 12, 2016.
- b. Approval of Town Board Meeting Minutes – Contains Closed Session – December 14, 2016.
- c. Approval of Town Board Meeting Minutes – Contains Closed Session – December 16, 2016.
- d. Approval of Town Board/Sanitary District #2 Meeting Minutes – Contains Closed Session – December 19, 2016.
- e. Approval of January 2017 Town Vouchers.

Motion by Jack Anderson, second by Andy Peters to approve the consent agenda. Motion carried 5-0.

6. ITEMS REMOVED FROM CONSENT AGENDA(as necessary)

7. REPORTS

- a. Sheriff Department Liaison Officer
Deputy Korie Van Berkel reviewed the report. Accidents on the rise but that is likely due to seasonal conditions.
- b. Fire Department/First Responders
Fire Department had 19 runs in December/179 YTD. First Responders had 21 runs in December/316 YTD. The Fire Chief asked the Town Board to review the fire burning ordinance; adding that there have been a number of illegal burns lately. Mark Evers thanked the Town Board for their continued support.
- c. Emergency Management
- d. Public Works
- e. Parks and Recreation/Urban Forestry
- f. Park Commission
- g. Constable Report
- h. Town Administrator
Dave Tebo, Town Administrator, provided an update on the fireworks ordinance that will be brought forward on a future agenda. The concept for the Breyer property, North of Towering Pines will be on the Planning Commission this month. Construction will likely begin in March in the Fox Highlands subdivision. He would like to meet in January to finalize Capital Improvement projects for the borrowing package.

8. NEW BUSINESS

- a. Review and status of School Liaison proposal from Outagamie County Sheriff's Department and needed actions.
School Board has indicated that they are not taking action until February. Dave stated that we can submit a proposal, but further communication is suggested. Jack asked the board to look over the proposal in the packet.
- b. Review and possible approval of Facilities Committee recommendation to build temporary offices in the Community Room of Town Hall and extend the podium.
Dean Culbertson, as a representative from the Facilities Committee, reviewed the proposed construction of temporary offices in the Community Room at Town Hall, indicating that this was the best solution for the short term. Four offices would be added, and the space vacated in the existing office area would be immediately filled with current staff. Other options considered were leasing space and bringing in trailers, but neither were a viable solution. Dean believes the project could be completed with an amount not to exceed \$30,000.00. This is meant as a temporary solution, when long term plans are achieved, the meeting room can be restored. Motion by Dean Culbertson, second by Jack Anderson to approve the temporary construction of office and extend the podium in the Community Room for an amount not to exceed \$30,000. Motion carried 5-0.

9. FUTURE AGENDA ITEMS

Commercial Solicitation Ordinance

10. ANNOUNCEMENTS

Planning Commission, January 23, 2017 at 5:30 pm.

Joint Review Board, January 25, 2017 at 6:30 pm.

Parks Commission, January 31, 2017 at 7:00 pm.

11. ADJOURNMENT OF MEETING

Motion by Jack Anderson, second by Mike Woods to adjourn. Motion carried 5-0. Meeting adjourned at 6:46 pm.

Wendy Helgeson, Town Clerk