

**TOWN OF GREENVILLE
TOWN BOARD
REGULAR MEETING MINUTES**

DATE: Monday, April 10, 2017

TIME: 6:00 PM

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

Agenda

1. CALL TO ORDER

The meeting was called to order at 6:03 pm.

PRESENT: Jack Anderson, Dean Culbertson, Andy Peters, Mike Woods, Mark Strobel.

2. PLEDGE OF ALLEGIANCE

3. POSTING OF AGENDA/APPROVAL OF AGENDA

Motion by Dean Culbertson, second by Andy Peters to approve the agenda. Motion carried 5-0.

4. PUBLIC COMMENT FORUM

a. Proclamation: Building Safety Month – May

Larry Hansen, N1083 Pebble Ridge Road; inquired about the article in the Post Crescent. Jack stated that the Town is partnering with the DNR and Outagamie County as well as other entities that are involved to come up with a solution to work towards the restoration of the area. The board wishes that this would not have happened as the project was never presented to them. Had the Town not began restoration efforts, we were at potential risk of being fined up to \$10,000 per day. Some of the issues and costs are still in litigation and offered to speak with anyone who had additional questions. Andrew Sanderfoot, N751 Island Road; would like the public to be kept informed.

Harrison Rozelle, N6938 Bracken Wood Lane; wished to speak in in defense of the Town and Mike

Woods in regards to the article. The project is visible on Hwy. 76 and believes Mike would not have done the work if he did not have the right permits.

Joe Ryan, W6622 Cobblestone Court; in regards to the karst, asked about the litigation and if the issue halted any other development in the area. Jack responded that there has been no lawsuit filed, but there is potential should agreements not be made between all parties involved. The Town Board is going forward and approving items on the agenda for the east side of Hwy. 76, but as a Town, we are not the final approving authority. Joe also asked about the traffic on Hwy. 76, and traffic studies were done last fall by the Public Works Department. Improvements have been budgeted for on Greenridge Drive. We received a Technical Assistance Grant from East Central to look at the Hwy. 76 corridor and will be utilized for planning.

Brian Poehls, W6880 Kimberly Court; referenced the resolution signed in February 2015 and a meeting held in April 2016 and believes Mr. Tebo and Mr. Woods knew what was necessary to protect the karst area and the steps that needed to be taken if that area were to be developed. Motion by Andy Peters, second by Mark Strobel to close public comment forum. Motion carried 5-0.

5. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

a. Approval of Regular Town Board Meeting Minutes – March 13, 2017.

b. Approval of Joint Town Board/Sanitary District #2 Meeting Minutes – Closed Session – March 27, 2017.

c. Approval of April 2017 Town Vouchers.

d. Approve the appointment of Greg Kippenhan and Jim Ecker to the Planning Commission for a 3 year term.

- e. Review and possible approval of the Temporary Class “B” Beer/Wine License application for CASA of the Fox Cities, Mary Anne Vogt, person in charge, N259 Ares Drive on April 22, 2017.
 - f. Review and possible approval of the Temporary Class “B” Beer License application for Fox Cities Gargoyles Rugby Club, John Walt, person in charge, at Greenville Lion’s Park on May 13 and June 3, 2017.
 - g. Review and possible approval of the Six Month Class “B” Beer License Application Renewal for Greenville Youth Sports, Sheila Power, Agent at Community Park.
 - h. Review and possible approval of the “Class A” Beer/Liquor License Application of United Cooperative, Keith Kasier, Agent at W1665 Greenville Drive.
Motion by Dean Culbertson, second by Mark Strobel to approve the consent agenda. Motion carried 5-0.
6. ITEMS REMOVED FROM CONSENT AGENDA(as necessary)
7. REPORTS
- a. Sheriff Department Liaison Officer
There were approximately 9 calls per contracted shift – 553 calls for service in Greenville last month.
 - b. Fire Department/First Responders
Fire department had 18 calls in March/49 YTD. First Responders had 35 runs in March/82 YTD.
 - c. Emergency Management
 - d. Public Works
Upcoming projects: RFP’s for paving contracts will go out within the next week for paving projects to be completed in the fall, someone is interested in the spancrete at the floral building, Island Road preconstruction meeting was held and 60% of the engineering is complete for Julius Drive. Dean commented that we are widening the roads to accommodate traffic and adding bike lanes in certain areas.
 - e. Parks and Recreation/Urban Forestry
Work needs to be done to make the archery range safer. Additional arrows were found on the neighboring property.
 - f. Park Commission
 - g. Sports Complex Committee
There is a survey link on the Town’s website to gather public input.
 - h. Constable Report
 - i. Facilities Committee
Temporary offices were constructed to alleviate the stress of much needed space for Town staff. The survey is online and paper copies are available. An RFQ will go out for the fire station.
 - j. Town Administrator
The auditor’s completed their work for 2016 and Town Treasurer Lisa Beyer is analyzing the preliminary data in preparation for the Annual Town Meeting. Dave Tebo and Dean Schiller will attend the ERC meeting for College Avenue initial design plans. Work is being done with McMahan on the CB Trail design. Hwy.76 planning – working on a trail crossing near the development to the regional trail system. There was a preconstruction meeting for the Fox Highlands subdivision.
8. NEW BUSINESS
- a. Public hearing and discussion of Ordinance 4-17 to amend §320-25 Fences, Hedges and Berms.

The public hearing was called to order at 6:49 pm. Motion by Jack Anderson, second by Dean Culbertson to close the public hearing. Motion carried 5-0. Public hearing closed at 6:49 pm.

- b. Review and possible approval of Resolution #5-17 Authorizing Name Change of “Grand Chute Menasha West Sewerage Commission” to “Fox West Regional Sewerage Commission”.
Motion by Andy Peters, second by Mark Strobel to approve the resolution. Motion carried 5-0.
- c. Review and possible approval of CSM and Development Agreement for Bruce S. Bennett and Katherine A. Bennett at the end of Bennett Circle.
Bruce Bennett, N2119 Bennett Circle – would like add a lot on his property to allow his daughter to build a home. He stated that he went to the Planning Commission to see if it was possible to do so without having to make road improvements. He stated that he was told to get it surveyed, had conversations with the county, had it perked for a mound and a developer’s agreement drafted by Jim Long. The way that the current proposed agreement is drafted, he has no assurances that the town won’t make him put in a road. Dave indicated that the Town Attorney said that there was no other way to write the agreement. Motion by Jack Anderson, second by Mark Strobel to table the agreement. Motion carried 5-0.
- d. Planning Commission Recommendations:
 - i. Approval of Savannah Heights Lot 2 CSM 7332 Rezoning from General AG to Single Family Residential.
Motion by Dean Culbertson, second by Andy Peters to approve the rezoning. Motion carried 5-0.
 - ii. Approval of Dercks DeWitt Certified Survey Map, Alexandra Way, Parcel #'s 110084031, 110084032 and 110084105.
Motion by Jack Anderson, second by Dean Culbertson to approve the CSM. Motion carried 5-0.
 - iii. Approval of Dercks DeWitt Certified Survey Map, Alexandra Way, Parcel #'s 110084034 and 110084033.
Motion by Jack Anderson, second by Mike Woods to approve the CSM. Motion carried 5-0.
 - iv. Approval of Ordinance 3-17 to amend §320-129 Adding A 500 Foot Distance Requirement Between A Special Exception Automobile Filling Station And A Parcel Zoned For Single Family Residential Use.
Motion by Jack Anderson, second by Andy Peters to approve the ordinance. Motion carried 5-0.
- e. Review and possible approval of Lions Club proposal for Quadrant 2 at Lions Park.
Motion by Dean Culbertson, second by Jack Anderson to approve the proposal. Motion carried 5-0.
- f. Review and possible approval of RFQ for architectural services for fire station and agreement to fund design work from 2017 borrowing package.
Dean Culbertson questioned the tight timeline to receive RFQ’s. Eric has done research and companies are comfortable with the timeline. Jack asked those present from the Facilities Committee what has changed since the last time and if any of the station needs have changed. Chief Lambie and Andy Peters indicated that they are looking for more feedback from other firms, especially on the marketing piece and different design ideas. Motion by Dean Culbertson, second by Mark Strobel to approve the RFQ. Motion carried 5-0.
- g. Approval for financial advisor and Town Attorney to prepare final development agreement with Cintas for Town Board consideration.

Motion by Jack Anderson, second by Andy Peters to approve the financial advisor and Town Attorney to prepare the agreement. Motion carried 5-0.

- h. Review and possible approval of Crack Sealing bid.

Motion by Jack Anderson, second by Mark Strobel to award the Crack Sealing bid to Precision Seal Coating. Motion carried 5-0.

- i. Review and possible approval of Chip Seal bid.

The chip seal was bid out 2 ways – black slag and hard rock and Dean is recommending hard rock. Motion by Jack Anderson, second by Mark Strobel to award the Chip Seal bid, alternate 2, to Fahrner Asphalt. Motion carried 5-0.

- j. Review and possible approval of Slurry Seal bid.

Motion by Dean Culbertson, second by Mark Strobel to award the Slurry Seal bid to Fahrner Asphalt for area 3. Motion carried 5-0.

- k. Review and possible approval of Micro – Surfacing bid.

Motion by Andy Peters, second by Dean Culbertson to award the Micro – Surfacing base bid and alternate 2, to Fahrner Asphalt. Motion carried 5-0.

- l. Review and possible approval of Trail Seal Coating bid.

Motion by Andy Peters, second by Jack Anderson to award the Trail Seal Coating bid to Asphalt Seal and Repair. Motion carried 5-0.

- m. Review and possible approval of Tire Changer & Balancer proposal.

Ryan McClure, the Town Mechanic worked with Dean on reviewing used and refurbished changer & balancers and decided it was best to purchase a new one. Doing the work in house allows the town to purchase tires at a reduced rate. The equipment can be purchased utilizing money from the equipment replacement fund. Motion by Jack Anderson, second by Mark Strobel to approve the Tire Changer & Balancer proposal. Motion carried 5-0.

9. FUTURE AGENDA ITEMS

Ordinances

Bennett Developer's Agreement

10. ANNOUNCEMENTS

Land Stewardship – April 17th at 5:00 pm.

Annual Town Meeting – April 18th at 6:30 pm.

Planning Commission – April 24th at 5:30 pm.

Town Board – April 24th immediately following Sanitary District #2

Park Commission – April 25th at 7:00 pm.

11. ADJOURNMENT OF MEETING

Motion by Jack Anderson, second Mark Strobel by to adjourn the meeting. Motion carried 5-0.

Meeting adjourned at 7:34 pm.

Wendy Helgeson, Town Clerk