

**TOWN OF GREENVILLE
SANITARY DISTRICT #2
REGULAR MEETING AGENDA**

DATE: Monday, June 11, 2018

TIME: Immediately Following Sanitary District #1 Meeting

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

Agenda

1. CALL TO ORDER

2. POSTING OF AGENDA/APPROVAL OF AGENDA

3. PUBLIC COMMENT FORUM

Members of the public are welcome to address the Sanitary District/Storm Water Utility. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting and may speak during the Public Comment Forum segment of the meeting. This segment is placed early in the agenda so the public may make their comments prior to any discussion or action by the Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes.

The Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Note regarding non-agenda Town related matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.

4. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

- a. Approval of Regular Sanitary District #2 Meeting Minutes, May 14, 2018.
- b. Approval of June 2018 Sanitary District #2 Vouchers.
- c. Routine Reports.
 - i. Stormwater Superintendent

5. ITEMS REMOVED FROM CONSENT AGENDA(as necessary)

6. NEW BUSINESS

- a. Discussion and Possible Action: Allow Stormwater Utility to continue exploring trench infiltration at N840 Brookview Drive.

7. ADJOURNMENT

Wendy Helgeson, Town Clerk

Dated/Posted: June 7, 2018

**TOWN OF GREENVILLE
SANITARY DISTRICT #2
REGULAR MEETING MINUTES**

DATE: Monday, May 14, 2018

TIME: Immediately Following Sanitary District #1 Meeting

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

Agenda

1. CALL TO ORDER

The meeting was called to order at 7:26 p.m.

PRESENT: Jack Anderson, Dean Culbertson, Andy Peters, Mark Strobel, Mike Woods

2. POSTING OF AGENDA/APPROVAL OF AGENDA

Motion by Andy Peters, second by Mark Strobel to approve the agenda. Motion carried 5-0.

3. PUBLIC COMMENT FORUM

Randy Immel, Donna Drive – Commented that with the wet weather we've had for the last 45 days, he has noticed improvement with the Everglade swamp; the dredging has helped.

Motion by Jack Anderson, second by Andy Peters to close the public comment forum. Motion carried 5-0.

4. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

- a. Approval of Regular Sanitary District #2 Meeting Minutes, April 9, 2018
- b. Approval of May 2018 Sanitary District #2 Vouchers.
- c. Routine Reports.
 - i. Stormwater Superintendent

Motion by Mark Strobel, second by Mike Woods to approve the consent agenda. Motion carried 5-0.

5. ITEMS REMOVED FROM CONSENT AGENDA(as necessary)

6. NEW BUSINESS

7. ADJOURNMENT

Motion by Jack Anderson, second by Mark Strobel to adjourn. Motion carried 5-0.

Meeting adjourned at 7:29 p.m.

Wendy Helgeson, Town Clerk

Approved:

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
Bassett Mechanical				
155	Bassett Mechanical	6032395C	maintenance contract	164.20
Total Bassett Mechanical:				164.20
BMO Harris Bank N.A. - Payments				
5203	BMO Harris Bank N.A. - Payment	TOWN STMT A	acct# 5112 7700 0002 3400	92.11
5203	BMO Harris Bank N.A. - Payment	TOWN STMT A	acct# 5112 7700 0002 3400	37.93
5203	BMO Harris Bank N.A. - Payment	TOWN STMT A	acct#5112 7700 0002 3400	68.91
Total BMO Harris Bank N.A. - Payments:				198.95
Cedar Corporation				
5707	Cedar Corporation	96105	advisory/consulting services	875.00
Total Cedar Corporation:				875.00
Cenex Fleetcard				
229	Cenex Fleetcard	157382	acct# 376676	294.23
Total Cenex Fleetcard:				294.23
Complete Office				
204	Complete Office	308412	office supplies	3.90
204	Complete Office	308415	office supplies	14.85
204	Complete Office	308525	office supplies	32.11
204	Complete Office	310505	office supplies	2.81
204	Complete Office	312296	office supplies	1.74
204	Complete Office	313259	office supplies	2.39
204	Complete Office	313273	office supplies	1.06
204	Complete Office	319185	office supplies	12.35
204	Complete Office	326454	office supplies	4.79
Total Complete Office:				76.00
Industrial Nameplate Inc.				
442	Industrial Nameplate Inc.	113174	clothing order	347.06
Total Industrial Nameplate Inc.:				347.06
Jacob Waldschmidt				
5107	Jacob Waldschmidt	HIVIS CLOTHI	reimb HiVis Clothing	31.49
Total Jacob Waldschmidt:				31.49
Jennifer Tovar				
493	Jennifer Tovar	WORK PANTS	reimb clothing allow -work pants	143.65
Total Jennifer Tovar:				143.65
Lake and Pond Solutions Co.				
3006	Lake and Pond Solutions Co.	30105	Moon Shadow pond maintenance	197.85
3006	Lake and Pond Solutions Co.	30107	Amber Meadows pond maintenance	410.87
3006	Lake and Pond Solutions Co.	30109	Amber Fields pond maint	267.95
3006	Lake and Pond Solutions Co.	30110	Glen Valley pond maintenance	571.55
3006	Lake and Pond Solutions Co.	30104	2018 DNR Permit Fees	300.00

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
Total Lake and Pond Solutions Co.:				1,748.22
Marco				
687	Marco	INV5084545	town hall copies	384.29
687	Marco	INV5219697	town hall copies	12.87
Total Marco:				397.16
Minnesota Life Insurance Co				
663	Minnesota Life Insurance Co	BILLING JULY	policy # 002832L	19.57
663	Minnesota Life Insurance Co	JUNE 2018 BIL	policy # 002832L	17.76
Total Minnesota Life Insurance Co:				37.33
Office Technology Group				
5238	Office Technology Group	212325	Vsphere 6 Essl Kit (f/main server)	28.60
Total Office Technology Group:				28.60
Oshkosh Community YMCA				
4297	Oshkosh Community YMCA	JUN-18	Jennifer Tovar membership	19.00
Total Oshkosh Community YMCA:				19.00
Precision Sealcoating Inc.				
760	Precision Sealcoating Inc.	01211	street sweeping	3,045.00
Total Precision Sealcoating Inc.:				3,045.00
Proclean Janitorial Services,				
764	Proclean Janitorial Services,	STATEMENT 5	Cleaning for May 2018	279.66
Total Proclean Janitorial Services,:				279.66
Time Warner Cable				
1021	Time Warner Cable	708075801051	10404-708075801	47.76
1021	Time Warner Cable	708130301051	10404-708130301	6.02
1021	Time Warner Cable	715640501050	10404-715640501	7.14
1021	Time Warner Cable	603810901052	10404-603810901	86.17
Total Time Warner Cable:				147.09
Verizon Wireless				
1108	Verizon Wireless	9806385583	acct#685970983-00001	105.65
Total Verizon Wireless:				105.65
WE Energies				
1135	WE Energies	ST LTG MAY2	grp bill# 3871-142-632	184.31
Total WE Energies:				184.31
Wisconsin DNR - Environmental Fees				
4071	Wisconsin DNR - Environmental F	445169670-20	Stormwater fee	1,000.00

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
			Total Wisconsin DNR - Environmental Fees:	1,000.00
			Grand Totals:	9,122.60

MEETING: Town Board

AGENDA ITEM #: SD2 - 4ci

DATE: 6-11-18

ACTION TYPE: Discussion Only



"Town of Greenville"

AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors
From: Chris Pagels, Stormwater Superintendent
Date: 6-11-18
RE: Stormwater Superintendent Report

ACTION TYPE: All items discussion only.

BACKGROUND & SUMMARY: This report lists the items that were worked on or completed during the month of May:

1. Jetted and televised what we think is an abandoned storm sewer at Lions Park. We plan to dig and expose the pipe the first week of June to determine next course of action after diggers locate ticket is in force. We televised about 170 feet into the pipe.
2. Exposed and televised major tile line under the south portion of the Julius Road Reconstruction project to determine if any additional measures need to be taken before the project begins.
3. Mini-Storm/road sub base inspection at Crestview Subdivision. This is an engineered sump pump or groundwater tile line only system. Designed to keep roadside ditches from developing into typical problem or complaint areas. I'm putting together a proposal for Board Review (next meeting) to discuss connecting three additional homes in the 2nd phase once all price quotes have been received.
4. GIS Stormwater Issues (complaints) Page: Extra fields were added to reflect my compliance comments and pictures. Jacob also is looking into other enhancements.
5. Linn property sediment traps had sediment excavated and stockpiled outside of a wetland or floodplain. South streambank areas were seeded and matted. Met DNR on-site for a walk through. No major issues found other than the items outlined above.
6. Jetted blocked storm underdrain at the southeast corner of Ricky Lane and Ridgeway Drive.
7. Four Commercial and five residential projects were permitted. Gulfstream utility and site work allowed only. PW Utilities inspecting all underground infrastructure to look for cross connections.
8. One order issued for sump pump violation. One stop work order issued for mud tracking at a busy intersection causing an extreme safety hazard at CTH CB and STH 96. One order issued for elevation grade non-compliance.
9. Attended NEWSC Stormwater Bio-Filter meeting. I'm on a committee to develop a training seminar for other municipalities and consultants. This will outline initial field screening for site selection, design, erosion control phase, construction, final stabilization, maintenance and inspection. Training will be conducted in November/December of this year.

10. Discussed with local property owner/farmer to allow the Town to discharge clean well water at the new sports complex site in a location that minimizes farming operations when the well is exercised.
11. Met with multiple property owners for sump pump or drainage issues. Ditches that need dredging were put on the Stormwater Maintenance page for work to be conducted later this summer.

Action Items:

1. **School Road/Westgreen Pond:** on-hold due to landowner concerns. Recent wetland legislation may offer landowner options after July 1st.
2. **Pebble Ridge Retention Pond:** Meeting with Cedar Corp June 8th. Outlet structure improvements and pass flood flows under Design Drive.
3. **STH 15 Dry Pond:** Meeting with Cedar Corp June 8th.
4. **Retention Ponds East of CTY CB:** In development with additional wetland screening to south to be conducted.
5. **Cooperative Agreement between USDA and Outagamie County:** I have yet to have a project go through this process yet. Once I do, I will report back to the board on my findings.
6. **DNR Permitting projects:** Waiting for call back to have meeting 3rd week in June.
7. **Community Park (Ballfields and Food Stand Area) drainage:** This area will have to wait until after the baseball season is over for any corrective action to occur. An engineered site plan will be developed looking at all existing infrastructure.
8. **Rain Gardens on Fairwinds Drive:** Project getting ready to go out to Bid.
9. **Lions Park Drainage Correction (western boundary):** To be completed by Town staff immediately after Catfish Races.
10. **Sports Complex Drainage Correction:** DOT has questions and would like Park Master Plan with the amount of storm water coming to STH 96 roadside ditch.
11. **Season Fields Subdivision:** Working with Cedar Corp to develop a storm/mini sump pump conveyance system. Meeting Cedar Corp June 8th.
12. **Country Meadows Pond & Pro-Build Dry Basin (pond west of Post Office on Everglade):** Outlet structure improvement at existing Country Meadows (wet pond) and design/permitting/ of Pro-Build dry basin to mitigate flooding with residential homes immediately east. Meeting with Cedar Corp June 8th.

STAFF RECOMMENDATION: N/A

POLICY/PLAN REFERENCE(S): N/A

FISCAL IMPACT: N/A

Attachments: N/A

MEETING: Town Board

AGENDA ITEM #:

SD2 - 6a

DATE: 6-11-18

ACTION TYPE:

Approval/Denial



"Town of Greenville"

AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors
From: Chris Pagels, Stormwater Superintendent
Date: 6-11-18
RE: **Sump Pump Ditch Improvements**

ACTION TYPE: Approval/Denial

BACKGROUND & SUMMARY: In the summer of 2017, the Town installed the first sump pump drainage infiltration improvement at N1192 Bobwhite Drive. The project is physically located along Thrush Run Drive. The project entailed removing clay material from the bottom of a rural roadside ditch 4 feet deep, 4 feet wide and 25-30 feet long. We replaced this clay with clear stone to about 10-12" from the surface. We then placed a fabric on top of the stone and installed a mix of sand, compost and native topsoil to finish grade. This project worked great all last summer, fall and most of winter. The only issue was this spring after the major snow event and spring melt. The site finally dried up last week. The intent was for the majority of the sump pump water during the growing season to infiltrate into the ground rather than sitting on top of the ground surface.

Stormwater Utility seeks to install another project of this type for comparison. The proposed site is located at N840 Brookview Drive. Stormwater Utility would design and construct this with Town resources.

STAFF RECOMMENDATION: Staff recommends Board allow Stormwater Utility to continue exploring this type of infiltration trench as viable option in rural roadside ditches.

POLICY/PLAN REFERENCE(S): N/A

FISCAL IMPACT: This project is anticipated to cost the Utility under \$3,000.

Attachments: Proposed attachment site.



COURTYARD

BROOKVIEW DRIVE

STATES

Town of Greenville

2265

2266

2257

2258

1043-1

1043-2

1783

2.85A

1

2

1