

**TOWN OF GREENVILLE
FIRE COMMISSION
REGULAR MEETING MINUTES**

DATE: Tuesday, March 19, 2019
TIME: 6:00 p.m.
LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

Agenda

1. CALL TO ORDER – The meeting was called to order by Dan Dibbs at 6:00 p.m.
Members present: Chuck Ossont, Jay Ratchman, Stacy Doucette and Dan Dibbs.
Members excused: Rick Fischer. Others present: Joel Gregozeski, Jack Anderson, Chief Tim Lambie and Mark Evers.
2. POSTING OF AGENDA/APPROVAL OF AGENDA – *Motion by Ossont/Ratchman to approve the agenda as presented. Motion carried 4/0 by voice vote.*
3. NEW BUSINESS.

- a. Discussion/Possible Action – Approval of Meeting Minutes from February 5, 2019.

*Motion by Ratchman/Ossont to approve the Meeting Minutes as presented.
Motion carried 4/0 by voice vote.*

- b. Discussion/Possible Action – Discussion of Possible Action Plan and Timeline
 - i. Review and Possible Action – Job Description of Fire Chief, Deputy Chief, Captain, Lieutenant, and Firefighter/First Responder.

Discussion held on job descriptions presented and work hours for each position.

*Motion by Ratchman/Ossont to approve the job descriptions as presented.
Motion carried 4/0 by voice vote.*

- ii. Review and Possible Action – Department SOGs for Organizational Policy and Corrective Action.

Discussion on the SOGs including amending the number of first responders to 16 members and to remove the residency requirement in the SOG for Organizational Policy.

Motion by Doucette/Ossont to approve the SOG for Organizational Policy with the amendments noted and the SOG for Corrective Action. Motion carried 4/0 by voice vote.

- iii. Review and Possible Action – Creating Eligibility List for Full-Time Firefighter/First Responder Position.

Discussion held on how to create an eligibility list.

Motion by Dibbs/Ratchman to approve creating an eligibility list for a full-time firefighter/fire responder position using an open position announcement for both internal and external candidates. Motion carried 4/0 by voice vote.

4. ADJOURNMENT - Motion by to Doucette/Ratchman to adjourn at 7:22 p.m. carried unanimously 4/0 by voice vote.

Respectfully Submitted,

Stacy Doucette, Secretary