



**Town of Greenville, Outagamie County, WI
TOWN BOARD MEETING MINUTES**

DATE: Monday, March 11, 2019
TIME: 6:00 p.m.
LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

OPENING:

1. Call to Order/Roll Call

The meeting was called to order at 6:31 p.m.

PRESENT: Jack Anderson, Dean Culbertson, Andy Peters, Mark Strobel, Mike Woods

2. Pledge of Allegiance

PRESENTATIONS & PUBLIC FORUM:

3. Public Hearings: NONE

4. Presentations: NONE

5. Public Comment Forum:

Members of the public are welcome to address the Town Board. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting and may speak during the Public Comment Forum segment of the meeting. This segment is placed early in the agenda so the public may make their comments prior to any discussion or action by the Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience.

Note regarding non-agenda Town related matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.

Tyler Ernst, N1925 Bon Bon Court, Greenville; Fred from the Civic Club will be leading the work on the archery range.

Motion by Jack Anderson, second by Mark Strobel to close the public comment forum. Motion carried 5-0.

TOWN BOARD BUSINESS AGENDA:

Notice is hereby given that the Greenville Town Board may take action on any item listed within this agenda.

6. Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and considered immediately following the motion to approve the other items on the Consent Agenda.

a. Approval of Meeting Minutes:

i. Town Board Meeting Minutes, February 11, 2019

ii. Town Board Meeting Minutes, February 18, 2019

iii. Town Board Meeting Minutes, February 25, 2019

b. Approval of March 2019 Town Vouchers.

c. Acceptance of Staff Reports:

- i. Sheriff Department Liaison Officer
 - ii. Fire Department/First Responders
 - iii. Parks and Recreation/Urban Forestry
 - iv. Constable Report
 - v. Public Works
 - vi. Community and Economic Development
 - vii. Town Administrator
 - d. Acceptance of Committee Reports:
 - i. Fire Commission Meeting Minutes, February 5, 2019
 - ii. Incorporation Review Committee, February 18, 2019
 - iii. Land Stewardship/AEA Committee, January 14, 2019
 - e. Operator's Licenses Recommended for Approval
 - f. Conditional Use Permit – County Road CB Trail Project.
 - g. Trash & Recycling Collection Contract for Town Parks.
- Motion by Mark Strobel, second by Dean Culbertson to approve items in the consent agenda.
Motion carried 5-0.

7. Plan Commission Recommendations and Development Projects for Discussion & Possible Action:

- a. Consider/Discuss/Act on Resolution 12-19 for Greenville Auto CSM.
Motion by Mark Strobel, second by Jack Anderson to approve Resolution 12-19. Motion carried 5-0.

8. Unfinished Business for Discussion & Possible Action: NONE

9. New Business for Discussion & Possible Action:

- a. Operator's License Applications Recommended for Denial:
 - i. Whitney Wolfgram, E9109 Danke Drive, Fremont.
Motion by Dean Culbertson, second by Mark Strobel to deny the Operator's License of Whitney Wolfgram. Motion carried 5-0.
 - ii. Michelle Long, 2424 Southwood Drive, Appleton.
Motion by Mark Strobel, second by Andy Peters to deny the Operator's License of Michelle Long. Motion carried 5-0.
- b. Authorization to Proceed with Creating an Eligibility List for a Full-time Firefighter/First-Responder Position.
Andy Peters reflected back to dialogue during Facilities Committee meetings regarding the public's perception of building a new fire station and the need for additional firefighters. Chief Lambie reviewed the results of a recent audit and the increased requirements in order to continue to receive 2% dues; a funding source for the department. Discussion was held regarding potential alternatives such as utilizing the Technical College. Also discussed were the differences between contracted services and having someone on the department. Mark Evers, W7336 West Meadows Lane; spoke in support of the addition of another full time staff member.
Motion by Dean Culbertson to approve funding and establishing an eligibility list for a full-time firefighter/first-responder with the addition of possible flexible scheduled hours be added to the job description, second by Mark Strobel. Motion carried 4/1 - Peters.

- c. Award of Contract to RC Excavating, Inc. for Julius Drive Reconstruction from Spring Road to School Road.
Motion by Jack Anderson, second by Dean Culbertson to award the Julius Drive Reconstruction contract to RC Excavating, Inc. for \$897,075.41. Motion carried 5-0.
There will be continual communication with residents during the project.
- d. Purchase of Additional Road Salt for Snow & Ice Control.
Motion by Mark Strobel, second by Andy Peters to purchase the reserve quantity that was not formally budgeted for at a price of \$7,696. Motion carried 5-0.
- e. Determine Scope of Work for Spring Road Reconstruction/Reclamation.
Public Works Director Rickert explained the different options/degrees of maintenance and the costs associated with each. Discussion was held regarding the short and long term effects of each option and other materials that could be used. Motion by Dean Culbertson, second by Mark Strobel to table until the next meeting to obtain more information. Motion carried 5-0.
- f. Approval of Special Event Policy and Fees.
Motion by Dean Culbertson, second by Jack Anderson to adopt the Special Event Policy as well as the Special Event Fee Schedule to be incorporated into the Town Fees and Charges Schedule. Motion carried 5-0.

CLOSING:

10. Announcements & Future Meeting Dates

Incorporation Application was submitted last week
Soliciting Bids for Fire Safety Building; due this Friday
Absentee Ballots available for Spring Election
Annual Town Meeting – April 16 at 7:00 p.m.
Land Stewardship/AEA Committee – March 18
Fire Commission – March 19
Board of Appeals/Planning Commission/Town Board – March 25

11. Adjournment

Motion by Mark Strobel, second by Mike Woods to adjourn. Motion carried 5-0. Meeting adjourned at 7:26 p.m.

Wendy Helgeson, Town Clerk
Approved: