



**Town of Greenville, Outagamie County, WI
NOTICE OF THE
TOWN BOARD, SANITARY DISTRICT #1 & 2 JOINT MEETINGS**

DATE: Thursday, November 15, 2018
TIME: Immediately following Budget Hearing & Special Town Meeting
LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

OPENING:

1. **Call to Order/Roll Call**

BUSINESS AGENDA:

2. **New Business for Town Board Discussion & Possible Action:**
 - a. Resolution #63-18 – Adoption of the 2019 Town of Greenville Annual Operating Budget.
3. **New Business for Sanitary District #1 Discussion & Possible Action:**
 - a. Resolution #76-18 – Adoption of the 2019 Town of Greenville Sanitary District #1 Annual Operating Budget.
4. **New Business for Sanitary District #2 Discussion & Possible Action:**
 - a. Resolution #77-18 – Adoption of the 2019 Town of Greenville Sanitary District #2 Annual Operating Budget.

CLOSING:

5. **Adjournment**

Wendy Helgeson, Town Clerk
Dated/Posted: November 13, 2018

Resolution #63-18

**RESOLUTION ADOPTING THE 2019 ANNUAL BUDGET AND
ESTABLISHING THE PROPERTY TAX LEVY
FOR THE TOWN OF GREENVILLE, OUTAGAMIE COUNTY**

WHEREAS, the Town Administrator has prepared the Annual Budget for the 2019 fiscal year;
and

WHEREAS, the Town Board has reviewed the proposed revenues from all sources and the proposed expenditures for all purposes and has directed that the proposed budget be adjusted accordingly; and

WHEREAS, a public hearing on the Annual Budget was held on November 15, 2018, after due and proper notice of said hearing having been given in accordance with the provisions of Section 65.90, Wisconsin Statutes; and

WHEREAS, it is necessary to levy a property tax in the amount of \$2,886,843 to fund the expenses of Town government as contained in the 2018 Annual Budget; and

WHEREAS, the electors of the Town of Greenville voted, __ in favor and __ opposed, to approve the 2018 tax levy of \$2,886,843 to be paid in 2019.

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of the Town of Greenville, Outagamie County, Wisconsin as follows:

1. That the 2019 Annual Budget of which is attached hereto and made a part hereof, be and is hereby approved.
2. That the property tax is hereby levied and placed upon the 2018 tax roll as follows: \$2,886,843.

Adopted this the 15th day of November, 2018

Jack Anderson, Chairperson

ATTEST:

Wendy Helgeson, Town Clerk

{SEAL}

Motion to Approve Resolution No. #63-18 made by

Votes:

Title	Name	Aye	Nay	Other
Chairperson	Anderson			
Supervisor	Culbertson			
Supervisor	Peters			
Supervisor	Strobel			
Supervisor	Woods			

Posted:

TOWN OF GREENVILLE
SUMMARY BUDGET FOR YEAR BEGINNING JANUARY 1, 2019

General Fund, Debt Service Fund and Capital Project Funds
 With Comparative Data for 2017 and 2018

Fund, Source & Function Descriptions	2017 Actual	2018 Approved Budget	Estimated Year End 2018	2019 Proposed Budget	Increase (Decrease) Budget 2018 to 2019	'18-'19 % Change
GENERAL FUND REVENUE						
41000 Taxes	\$ 2,056,115	\$ 2,222,967	\$ 2,233,626	\$ 2,209,174	\$ (13,793)	-0.62%
42000 Special Assessments	\$ 3,783	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	0.00%
43000 Intergovernmental Revenues	\$ 401,680	\$ 421,604	\$ 423,622	\$ 464,681	\$ 43,077	10.22%
44000 Licenses & Permits	\$ 122,110	\$ 109,600	\$ 151,023	\$ 187,302	\$ 77,702	70.90%
45000 Fines, Forfeitures & Penalties	\$ 4,163	\$ 5,700	\$ 3,418	\$ 3,700	\$ (2,000)	-35.09%
46000 Public Charges for Services	\$ 523,859	\$ 518,233	\$ 561,203	\$ 562,050	\$ 43,817	8.46%
47000 Intergov. Charges for Services	\$ 985	\$ -	\$ 71	\$ 50	\$ 50	N/A
48000 Miscellaneous Revenue	\$ 202,756	\$ 178,600	\$ 170,833	\$ 430,850	\$ 252,250	141.24%
TOTAL - Revenues	\$ 3,315,452	\$ 3,466,704	\$ 3,553,796	\$ 3,867,806	\$ 401,102	11.57%
GENERAL FUND EXPENDITURES						
51000 General Government	\$ 591,952	\$ 655,558	\$ 659,173	\$ 610,314	\$ (45,245)	-6.90%
52000 Public Safety	\$ 508,871	\$ 563,293	\$ 488,944	\$ 647,910	\$ 84,617	15.02%
53000 Public Works	\$ 1,459,908	\$ 1,602,941	\$ 1,312,084	\$ 1,766,400	\$ 163,458	10.20%
54000 Health & Human Services	\$ 14,492	\$ 10,000	\$ 7,460	\$ -	\$ (10,000)	-100.00%
55000 Parks, Recreation & Forestry	\$ 470,871	\$ 476,382	\$ 460,553	\$ 475,731	\$ (651)	-0.14%
56000 Community Development	\$ 2,218	\$ 158,529	\$ 84,895	\$ 167,451	\$ 8,923	5.63%
Other Financing Uses	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	N/A
TOTAL - Expenditures	\$ 3,048,312	\$ 3,466,704	\$ 3,013,108	\$ 3,867,806	\$ 401,102	11.57%
GENERAL FUND TAX LEVY	\$ 2,035,076	\$ 2,211,567	\$ 2,211,567	\$ 2,187,674	\$ (23,893)	-1.08%
DEBT SERVICE FUND REVENUE						
Taxes	\$ 423,787	\$ 650,095	\$ 650,095	\$ 699,169	\$ 49,074	
Special Assessments	\$ 339,133	\$ 188,340	\$ 188,340	\$ 48,450	\$ (139,890)	
Special Assessment Interest	\$ -	\$ -	\$ 3	\$ -	\$ -	
TOTAL - Debt Service Revenues	\$ 762,920	\$ 838,435	\$ 838,438	\$ 747,619	\$ (90,816)	-10.83%
DEBT SERVICE FUND EXPENDITURES						
Principal Payments	\$ 623,872	\$ 750,433	\$ 750,433	\$ 629,790	\$ (120,643)	
Interest & Other Charges	\$ 86,380	\$ 88,002	\$ 88,002	\$ 117,829	\$ 29,827	
TOTAL - Debt Service Expenditures	\$ 710,252	\$ 838,435	\$ 838,435	\$ 747,619	\$ (90,816)	-10.83%
DEBT SERVICE FUND TAX LEVY	\$ 423,787	\$ 650,095	\$ 650,095	\$ 699,169	\$ 49,074	7.55%
CAPITAL PROJECT FUND REVENUE						
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	
Proceeds from Debt	\$ 1,554,505	\$ 2,000,000	\$ 2,001,600	\$ 7,500,000	\$ 5,500,000	
Other	\$ 217,394	\$ 127,426	\$ -	\$ 2,885,849	\$ 2,758,423	
TOTAL - Capital Project Revenues	\$ 1,771,900	\$ 2,127,426	\$ 2,001,600	\$ 10,385,849	\$ 8,258,423	388.19%
CAPITAL PROJECT FUND EXPENDITURES						
Capital Equipment	\$ 29,742	\$ 570,500	\$ 496,541	\$ 472,682	\$ (97,818)	
Capital Improvements	\$ 696,242	\$ 1,556,926	\$ 561,245	\$ 9,913,167	\$ 8,356,241	
TOTAL - Capital Project Expenditures	\$ 725,984	\$ 2,127,426	\$ 1,057,786	\$ 10,385,849	\$ 8,258,423	388.19%
CAPITAL PROJECT FUND TAX LEVY	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
TOTAL PROPERTY TAX LEVY	\$ 2,458,863	\$ 2,861,662	\$ 2,861,662	\$ 2,886,843	\$ 25,181	0.88%

	2017	2018	Change	Percentage
MILL RATE (In Dollars Per Thousand)	\$ 2.5475	\$ 2.1963	\$ (0.3512)	-13.79%

Fund Balances	Year End 2017 Balance	Est. Year End 2018 Balance
Fire Department Capital Equipment	\$10,736	\$10,736
Urban Forestry	\$47,295	\$49,440
Public Works Capital Equipment	\$22,315	\$22,315
Town Hall Capital Improvements	\$14,225	\$14,225
Metal Recycling	\$4,631	\$8,861
Snow Plowing Contingency	\$128,632	\$128,632
Unassigned Fund Balance	\$1,156,281	\$1,690,593
TOTAL	\$1,384,115	\$1,924,802

Indebtedness	Year End 2018 Balance
GO Note Series 2012A	\$355,000
GO Promissory Note - Wolf River Bank	\$169,304
GO Note Series 2016A	\$1,225,000
GO Note Series 2017A	\$1,380,000
GO Note Series 2018A	\$2,060,000
Total	\$5,189,304

Resolution #76-18

**RESOLUTION ADOPTING THE 2019 ANNUAL BUDGET
FOR THE TOWN OF GREENVILLE SANITARY DISTRICT 1**

WHEREAS, the Town Administrator has prepared the Sanitary District #1 Annual Budget for the 2019 fiscal year; and

WHEREAS, the Sanitary District #1 Commission has reviewed the proposed revenues from all sources and the proposed expenditures for all purposes and has directed that the proposed budget be adjusted accordingly; and

WHEREAS, a public hearing on the Annual Budget was held on November 15, 2018, after due and proper notice of said hearing having been given in accordance with the provisions of Section 65.90, Wisconsin Statutes; and

NOW, THEREFORE, BE IT RESOLVED, by the Sanitary District #1 Commission of the Town of Greenville, Outagamie County, Wisconsin as follows:

- 1. That the 2019 Annual Operating Budget for Sanitary District #1 of which is attached hereto and made a part hereof, be and is hereby approved.

Adopted this the 15th day of November, 2018

Jack Anderson, Commission President

ATTEST:

Wendy Helgeson, Clerk

{SEAL}

Motion to Approve Resolution No. #63-18 made by

Votes:

Title	Name	Aye	Nay	Other
President	Anderson			
Commissioner	Culbertson			
Commissioner	Peters			
Commissioner	Strobel			
Commissioner	Woods			

Posted:

	2017 Actual	2018 Approved Budget	Jan-Sept 2018	Estimated Year End 2018	2019 Proposed Budget	Increase (Decrease) Budget 2018 to 2019	'18-'19 % Change
WATER UTILITY							
<u>SALES OF WATER</u>							
METERED SALES RESIDENTIAL	\$ 548,086	\$ 1,250,320	\$ 439,598	\$ 586,131	\$ 600,000	\$ (650,320)	-52%
METERED RES CRESTVIEW	\$ 7,550	\$ 12,048	\$ 7,652	\$ 10,203	\$ 12,000	\$ (48)	0%
METERED SALES COMMERCIAL	\$ 40,867	\$ -	\$ 42,086	\$ 56,115	\$ 60,000	\$ 60,000	N/A
METERED SALES INDUSTRIAL	\$ 46,044	\$ -	\$ 33,554	\$ 44,739	\$ 50,000	\$ 50,000	N/A
PUBLIC AUTHORITY	\$ 17,962	\$ -	\$ 13,563	\$ 18,084	\$ 18,000	\$ 18,000	N/A
PUBLIC FIRE PROTECTION	\$ 420,736	\$ -	\$ 316,386	\$ 421,848	\$ 420,000	\$ 420,000	N/A
Subtotal	\$ 1,081,245	\$ 1,262,368	\$ 852,839	\$ 1,137,119	\$ 1,160,000	\$ (102,368)	-8%
<u>OTHER OPERATING REVENUES</u>							
LATE PAYMENT PENALTIES	\$ 5,269	\$ 4,800	\$ 4,157	\$ 5,543	\$ 5,500		0%
OTHER WATER REVENUES	\$ 95,475	\$ 90,000	\$ 61,360	\$ 81,813	\$ 95,000	\$ 5,000	6%
CUSTOMER CONTRIBUTIONS	\$ 745,621	\$ -	\$ 123,594	\$ 164,792	\$ 100,000	\$ 100,000	N/A
Subtotal	\$ 846,365	\$ 94,800	\$ 189,112	\$ 252,149	\$ 200,500	\$ 105,000	111%
<u>OTHER INCOME</u>							
INTEREST INCOME	\$ 10,028	\$ 5,000	\$ 1,230	\$ 1,640	\$ 5,000	\$ -	0%
Subtotal	\$ 10,028	\$ 5,000	\$ 1,230	\$ 1,640	\$ 5,000	\$ -	0%
TOTAL REVENUE	\$ 1,937,638	\$ 1,362,168	\$ 1,043,182	\$ 1,390,909	\$ 1,365,500	\$ 2,632	0.2%

	2017 Actual	2018 Approved Budget	Jan-Sept 2018	Estimated Year End 2018	2019 Proposed Budget	Increase (Decrease) Budget 2018 to 2019	'18-'19 % Change
WATER UTILITY							
<u>SALARIES & WAGES</u>							
SOURCE OF SUPPLY LABOR	\$ 105,660	\$ 78,283	\$ 74,243	\$ 98,991	\$ 84,278	\$ 5,995	8%
SYSTEM OPERATION LABOR	\$ 47,774	\$ 60,073	\$ 32,748	\$ 43,664	\$ 59,198	\$ (875)	-1%
MAINTENANCE OF TOWERS LABOR	\$ 1,332	\$ 3,293	\$ 1,373	\$ 1,830	\$ 3,347	\$ 54	2%
MAINTENANCE OF MAINS LABOR	\$ 6,458	\$ 13,743	\$ 4,945	\$ 6,593	\$ 12,748	\$ (995)	-7%
MAINTENANCE OF SERVICES LABOR	\$ 7,976	\$ 9,910	\$ 7,138	\$ 9,517	\$ 9,883	\$ (27)	0%
MAINTENANCE OF METERS LABOR	\$ 670	\$ 3,400	\$ 1,683	\$ 2,244	\$ 3,310	\$ (89)	-3%
MAINTENANCE OF HYDRANTS	\$ 1,298	\$ 2,264	\$ 1,586	\$ 2,115	\$ 2,306	\$ 41	2%
MAINTENANCE OF OTHER PLANT	\$ 9,860	\$ 4,985	\$ 3,925	\$ 5,234	\$ 4,464	\$ (521)	-10%
METER READING LABOR	\$ 1,301	\$ 3,869	\$ 2,108	\$ 2,811	\$ 3,717	\$ (152)	-4%
ADMIN AND GENERAL SALARIES	\$ 117,830	\$ 157,762	\$ 95,760	\$ 127,681	\$ 192,600	\$ 34,838	22%
OFFICE ASSIST PART TIME WAGES	\$ 10,755	\$ 8,232	\$ 6,528	\$ 8,704	\$ 10,831	\$ 2,599	32%
Subtotal	\$ 310,914	\$ 345,813	\$ 232,038	\$ 309,384	\$ 386,681	\$ 40,868	12%
<u>EMPLOYEE PENSION & HEALTH INSURANCE</u>							
HEALTH INSURANCE	\$ 60,748	\$ 72,102	\$ 50,167	\$ 66,889	\$ 90,150	\$ 18,048	25%
PENSION	\$ 19,055	\$ 20,448	\$ 14,898	\$ 19,864	\$ 22,164	\$ 1,716	8%
PAID TIME OFF	\$ 15,006	\$ -	\$ 12,727	\$ 16,970	\$ -	\$ -	N/A
CLOTHING ALLOWANCE	\$ 1,188	\$ 750	\$ 414	\$ 552	\$ 2,000	\$ 1,250	167%
DENTAL/EYE/LIFE INS	\$ 2,379	\$ 3,300	\$ 1,258	\$ 1,677	\$ 3,108	\$ (192)	-6%
PAYROLL TAXES	\$ 23,759	\$ 26,455	\$ 17,984	\$ 23,979	\$ 29,122	\$ 2,667	10%
Subtotal	\$ 122,135	\$ 123,055	\$ 97,448	\$ 129,930	\$ 146,545	\$ 23,490	19%
<u>WATER FUEL & POWER PURCHASED</u>							
FUEL & POWER PURCHASED	\$ 79,152	\$ 80,000	\$ 65,284	\$ 87,046	\$ 85,200	\$ 5,200	7%
Subtotal	\$ 79,152	\$ 80,000	\$ 65,284	\$ 87,046	\$ 85,200	\$ 5,200	7%
<u>WATER CHEMICALS</u>							
CHEMICALS	\$ 24,023	\$ 30,000	\$ 21,198	\$ 28,263	\$ 45,297	\$ 15,297	51%
Subtotal	\$ 24,023	\$ 30,000	\$ 21,198	\$ 28,263	\$ 45,297	\$ 15,297	51%
<u>WATER OPERATING SUPPLIES</u>							
SUPPLIES - SOURCE OF SUPPLY	\$ 14,388	\$ 10,000	\$ 1,997	\$ 2,663	\$ 4,662	\$ (5,338)	-53%
OPERATION SUPPLIES AND EXPENSE	\$ 12,181	\$ 9,000	\$ 9,350	\$ 12,467	\$ 21,796	\$ 12,796	142%
OPERATING SUPPLIES - CRESTVIEW	\$ 3,435	\$ 2,500	\$ 2,463	\$ 3,284	\$ 3,365	\$ 865	35%
TOOLS & SAFETY EQUIPMENT	\$ 2,418	\$ 5,000	\$ 537	\$ 716	\$ 6,800	\$ 1,800	36%
SUPPLIES - TOWERS	\$ 24	\$ 300	\$ 7	\$ 9	\$ 200	\$ (100)	-33%
SUPPLIES - MAINS	\$ 11,075	\$ 6,000	\$ 8,347	\$ 11,129	\$ 25,900	\$ 19,900	332%
SUPPLIES - SERVICES	\$ 6,093	\$ 5,500	\$ 1,749	\$ 2,332	\$ 3,200	\$ (2,300)	-42%
SUPPLIES - METERS	\$ -	\$ 250	\$ 5,221	\$ 6,961	\$ 7,991	\$ 7,741	3096%
SUPPLIES - HYDRANTS	\$ 8,310	\$ 6,500	\$ 347	\$ 463	\$ 4,000	\$ (2,500)	-38%
SUPPLIES - OTHER PLANT	\$ 32	\$ 250	\$ 1,675	\$ 2,234	\$ 2,412	\$ 2,162	865%
Subtotal	\$ 57,955	\$ 45,300	\$ 31,694	\$ 42,259	\$ 80,326	\$ 35,026	77%

	2017 Actual	2018 Approved Budget	Jan-Sept 2018	Estimated Year End 2018	2019 Proposed Budget	Increase (Decrease) Budget 2018 to 2019	'18-'19 % Change
WATER UTILITY							
WATER REPAIRS & MAINTENANCE							
CONT SRVS - SOURCE OF SUPPLIES	\$ 33,964	\$ 20,000	\$ 7,505	\$ 10,007	\$ 10,442	\$ (9,558)	-48%
CONT SRVS - TOWERS	\$ 222,835	\$ 1,500	\$ 3,090	\$ 4,120	\$ 2,340	\$ 840	56%
CONT SRVS - MAINS	\$ 28,770	\$ 105,000	\$ 20,351	\$ 27,135	\$ 36,000	\$ (69,000)	-66%
CONT SRVS - SERVICES	\$ 40,439	\$ 40,000	\$ 6,959	\$ 9,278	\$ 25,416	\$ (14,584)	-36%
CONT SRVS - METERS	\$ -	\$ 10,000	\$ 4,626	\$ 6,168	\$ 5,873	\$ (4,127)	-41%
CONT SRVS - HYDRANTS	\$ 3,240	\$ 8,000	\$ 3,940	\$ 5,253	\$ -	\$ (8,000)	-100%
CONT SRVS - OTHER PLANT	\$ 100	\$ 100	\$ 1,007	\$ 1,343	\$ 1,379	\$ 1,279	1279%
MAINT OF GENERAL PLANT	\$ 28,050	\$ 45,000	\$ 12,431	\$ 16,574	\$ 12,271	\$ (32,729)	-73%
Subtotal	\$ 357,398	\$ 229,600	\$ 59,909	\$ 79,879	\$ 93,721	\$ (135,879)	-59%
WATER VEHICLE MAINTENANCE & FUEL							
TRANSPORTATION EXPENSE REPAIRS	\$ 4,077	\$ 12,000	\$ 40	\$ 54	\$ 7,375	\$ (4,625)	-39%
TRANSPORTATION EXPENSE FUEL	\$ 6,207	\$ 6,000	\$ 5,449	\$ 7,265	\$ 8,300	\$ 2,300	38%
Subtotal	\$ 10,283	\$ 18,000	\$ 5,489	\$ 7,319	\$ 15,675	\$ (2,325)	-13%
WATER PROPERTY INSURANCE							
PROPERTY INSURANCE	\$ 16,507	\$ 15,000	\$ 16,433	\$ 21,910	\$ 16,433	\$ 1,433	10%
Subtotal	\$ 16,507	\$ 15,000	\$ 16,433	\$ 21,910	\$ 16,433	\$ 1,433	10%
WATER OUTSIDE SERVICES							
OUTSIDE SERVICES	\$ -	\$ 5,000	\$ 136,648	\$ 182,197	\$ -	\$ (5,000)	-100%
ENGINEERING	\$ 41,917	\$ 15,000	\$ 1,875	\$ 2,500	\$ 1,750	\$ (13,250)	-88%
LEGAL	\$ 8,715	\$ 500	\$ 3,131	\$ 4,174	\$ 3,000	\$ 2,500	500%
AUDIT	\$ 4,200	\$ 4,650	\$ 4,300	\$ 5,733	\$ 4,300	\$ (350)	-8%
OTHER	\$ 9,888	\$ 4,000	\$ 7,344	\$ 9,792	\$ 8,940	\$ 4,940	124%
Subtotal	\$ 64,720	\$ 29,150	\$ 153,297	\$ 204,397	\$ 17,990	\$ (11,160)	-38%
WATER REGULATORY EXPENSE							
REGULATORY COMMISSION EXP	\$ 2,632	\$ 1,200	\$ 1,292	\$ 1,723	\$ 1,009	\$ (191)	-16%
Subtotal	\$ 2,632	\$ 1,200	\$ 1,292	\$ 1,723	\$ 1,009	\$ (191)	-16%
WATER OFFICE SUPPLIES & EXP							
TELEPHONE	\$ 9,805	\$ 12,000	\$ 4,400	\$ 5,866	\$ 6,508	\$ (5,492)	-46%
OFFICE SUPPLIES AND EXPENSE	\$ 13,458	\$ 10,000	\$ 8,544	\$ 11,392	\$ 10,497	\$ 497	5%
COMPUTERS	\$ 25,790	\$ 18,000	\$ 10,523	\$ 14,030	\$ 9,334	\$ (8,666)	-48%
POSTAGE	\$ 8,373	\$ 6,600	\$ 6,578	\$ 8,770	\$ 7,937	\$ 1,337	20%
PRINTING	\$ 1,361	\$ 1,500	\$ 1,446	\$ 1,928	\$ 1,446	\$ (54)	-4%
RADIOS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Subtotal	\$ 58,786	\$ 48,100	\$ 31,489	\$ 41,986	\$ 35,722	\$ (12,378)	-26%
WATER SEMINARS & TRAINING							
SEMINARS AND TRAINING	\$ 5,417	\$ 5,000	\$ 3,064	\$ 4,086	\$ 1,076	\$ (3,924)	-78%
Subtotal	\$ 5,417	\$ 5,000	\$ 3,064	\$ 4,086	\$ 1,076	\$ (3,924)	-78%
WATER - OTHER OPERATING EXPENSES							
MISCELLANEOUS EXPENSE	\$ 5,915	\$ 10,000	\$ 851	\$ 1,135	\$ -	\$ (10,000)	-100%
Subtotal	\$ 5,915	\$ 10,000	\$ 851	\$ 1,135	\$ -	\$ (10,000)	-100%
WATER DEBT SERVICE							
PRINCIPAL PAID	\$ -	\$ -	\$ -	\$ -	\$ 164,398	\$ 164,398	#DIV/0!
INTEREST PAID	\$ 40,603	\$ 37,326	\$ 37,326	\$ 49,768	\$ 33,307	\$ (4,019)	-11%
Subtotal	\$ 40,603	\$ 37,326	\$ 37,326	\$ 49,768	\$ 197,705	\$ 160,379	430%
OTHER FINANCIAL USES							
Transfer to Capital Projects					\$ -	\$ -	N/A
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
TOTAL EXPENSES	\$ 1,156,439	\$ 1,017,545	\$ 756,813	\$ 1,009,084	\$ 1,123,380	\$ 105,836	10%
EXCESS REVENUES OVER(UNDER) EXPENDITURES	\$ 781,199.06	\$ 344,623.09	\$ 286,368.41	\$ 381,824.55	\$ 242,119.53	\$ (103,203.56)	-30%

	2017 Actual	2018 Approved Budget	Jan-Sept 2018	Estimated Year End 2018	2019 Proposed Budget	Increase (Decrease) Budget 2018 to 2019	'18-'19 % Change
SEWER UTILITY							
<u>SEWER REVENUES</u>							
METERED RESIDENTIAL SEWER	\$ 989,152	\$ 1,399,680	\$ 809,731	\$ 1,079,641	\$ 1,100,000	\$ (299,680)	-21%
METERED RES CRESTVIEW	\$ 7,905	\$ 4,500	\$ 9,573	\$ 12,764	\$ 15,000	\$ 10,500	233%
METERED COMMERCIAL SEWER	\$ 80,115	\$ -	\$ 88,055	\$ 117,407	\$ 120,000	\$ 120,000	N/A
METERED INDUSTRIAL SEWER	\$ 93,287	\$ -	\$ 70,900	\$ 94,534	\$ 95,000	\$ 95,000	N/A
METERED PUBLIC AUTHORITY	\$ 32,103	\$ -	\$ 26,710	\$ 35,613	\$ 35,000	\$ 35,000	N/A
CUSTOMER CONTRIBUTIONS	\$ 536,025	\$ -	\$ 156,498	\$ 208,664	\$ 200,000	\$ 200,000	N/A
Subtotal	\$ 1,738,587	\$ 1,404,180	\$ 1,161,466	\$ 1,548,621	\$ 1,565,000	\$ 160,820	11%
<u>OTHER OPERATING REVENUES</u>							
LATE PAYMENT PENALTIES	\$ 6,050	\$ 7,000	\$ 5,163	\$ 6,883	\$ 7,000		0%
OTHER SEWER REVENUES	\$ 32,731	\$ 168,680	\$ 12,262	\$ 16,350	\$ 10,000	\$ (158,680)	-94%
SAC FEES	\$ 7,479	\$ 9,280	\$ 6,783	\$ 9,044	\$ 9,000	\$ (280)	-3%
Subtotal	\$ 46,260	\$ 184,960	\$ 24,208	\$ 32,277	\$ 26,000	\$ (158,960)	-86%
<u>OTHER INCOME</u>							
INTEREST INCOME	\$ 10,028	\$ 5,000	\$ 1,230	\$ 1,640	\$ 5,000	\$ -	0%
Subtotal	\$ 10,028	\$ 5,000	\$ 1,230	\$ 1,640	\$ 5,000	\$ -	0%
TOTAL REVENUE	\$ 1,794,876	\$ 1,594,140	\$ 1,186,904	\$ 1,582,539	\$ 1,596,000	\$ 1,860	0%

	2017 Actual	2018 Approved Budget	Jan-Sept 2018	Estimated Year End 2018	2019 Proposed Budget	Increase (Decrease) Budget 2018 to 2019	'18-'19 % Change
SEWER UTILITY							
<u>SALARIES & WAGES</u>							
SUPERVISION AND LABOR	\$ 128,406	\$ 17,329	\$ 103,416	\$ 137,887	\$ 17,267	\$ (62)	0%
ADMINISTRATIVE SALARIES	\$ 42,131	\$ 145,879	\$ 32,887	\$ 43,850	\$ 180,812	\$ 34,932	24%
OFFICE ASSIST PART TIME WAGES	\$ 10,759	\$ 8,232	\$ 6,512	\$ 8,682	\$ 10,831	\$ 2,599	32%
Subtotal	\$ 181,295	\$ 171,440	\$ 142,814	\$ 190,419	\$ 208,909	\$ 37,469	22%
<u>EMPLOYEE PENSION & HEALTH INSURANCE</u>							
HEALTH INSURANCE	\$ 33,990	\$ 33,707	\$ 29,622	\$ 39,495	\$ 51,470	\$ 17,764	53%
PENSION	\$ 11,192	\$ 10,839	\$ 9,576	\$ 12,769	\$ 13,195	\$ 2,356	22%
PAID TIME OFF	\$ 15,771	\$ -	\$ 14,120	\$ 18,827	\$ -	\$ -	N/A
CLOTHING ALLOW	\$ 1,273	\$ 1,000	\$ 414	\$ 552	\$ -	\$ (1,000)	-100%
DENTAL/EYE/LIFE INS	\$ 2,379	\$ 3,300	\$ 1,258	\$ 1,677	\$ 3,108	\$ (192)	-6%
PAYROLL TAXES	\$ 14,733	\$ 12,924	\$ 11,547	\$ 15,396	\$ 15,982	\$ 3,058	24%
Subtotal	\$ 79,338	\$ 61,770	\$ 66,537	\$ 88,716	\$ 83,755	\$ 21,986	36%
<u>SEWER POWER & FUEL</u>							
POWER AND FUEL	\$ 37,034	\$ 35,000	\$ 27,746	\$ 36,994	\$ 46,080	\$ 11,080	32%
Subtotal	\$ 37,034	\$ 35,000	\$ 27,746	\$ 36,994	\$ 46,080	\$ 11,080	32%
<u>SEWER CHEMICALS</u>							
CHEMICALS	\$ 32,467	\$ 30,000	\$ 16,551	\$ 22,068	\$ 29,196	\$ (804)	-3%
Subtotal	\$ 32,467	\$ 30,000	\$ 16,551	\$ 22,068	\$ 29,196	\$ (804)	-3%
<u>SEWER OPERATING SUPPLIES</u>							
OPERATING SUPPLIES AND EXPENSE	\$ 8,913	\$ 10,000	\$ 8,503	\$ 11,337	\$ 8,699	\$ (1,301)	-13%
OPERATING EXP CRESTVIEW	\$ 3,371	\$ 2,000	\$ 6,944	\$ 9,259	\$ 8,036	\$ 6,036	302%
TOOLS & SAFETY EQUIPMENT	\$ 2,295	\$ 5,000	\$ 940	\$ 1,253	\$ 485	\$ (4,515)	-90%
Subtotal	\$ 14,579	\$ 17,000	\$ 16,388	\$ 21,850	\$ 17,220	\$ 220	1%
<u>SEWER TREATMENT</u>							
SEWAGE TREATMENT CHARGE	\$ 551,798	\$ 519,628	\$ 403,503	\$ 538,004	\$ 638,568	\$ 118,940	23%
Subtotal	\$ 551,798	\$ 519,628	\$ 403,503	\$ 538,004	\$ 638,568	\$ 118,940	23%
<u>SEWER REPAIRS & MAINTENANCE</u>							
MAINT TO COLLECTION SYS	\$ 57,397	\$ 80,000	\$ 38,066	\$ 50,755	\$ 40,204	\$ (39,796)	-50%
MAINTENANCE COLL. SYS. PUMP	\$ 13,705	\$ 15,000	\$ 46,187	\$ 61,582	\$ 34,964	\$ 19,964	133%
Subtotal	\$ 71,102	\$ 95,000	\$ 84,253	\$ 112,338	\$ 75,169	\$ (19,831)	-21%

	2017 Actual	2018 Approved Budget	Jan-Sept 2018	Estimated Year End 2018	2019 Proposed Budget	Increase (Decrease) Budget 2018 to 2019	'18-'19 % Change
SEWER UTILITY							
SEWER VEHICLE MAINTENANCE & FUEL							
TRANSPORTATION EXPENSE REPAIR	\$ 6,052	\$ 10,800	\$ 651	\$ 869	\$ 7,375	\$ (3,425)	-32%
TRANSPORTATION EXPENSE FUEL	\$ 6,207	\$ 6,000	\$ 5,449	\$ 7,265	\$ 4,879	\$ (1,121)	-19%
Subtotal	\$ 12,259	\$ 16,800	\$ 6,101	\$ 8,134	\$ 12,254	\$ (4,546)	-27%
SEWER PROPERTY INSURANCE							
PROPERTY INSURANCE	\$ 10,534	\$ 15,000	\$ 15,197	\$ 20,262	\$ 15,197	\$ 197	1%
Subtotal	\$ 10,534	\$ 15,000	\$ 15,197	\$ 20,262	\$ 15,197	\$ 197	1%
SEWER OUTSIDE SERVICES							
OUTSIDE SERVICES	\$ 53,131	\$ 17,500	\$ -	\$ -	\$ -	\$ (17,500)	-100%
ENGINEERING	\$ 48,755	\$ 20,000	\$ 61,789	\$ 82,385	\$ 56,189	\$ 36,189	181%
LEGAL	\$ 13,740	\$ 500	\$ 15,262	\$ 20,350	\$ -	\$ (500)	-100%
AUDIT	\$ 2,900	\$ 4,650	\$ 3,000	\$ 4,000	\$ 4,650	\$ -	0%
OTHER	\$ 39,889	\$ 4,000	\$ 3,511	\$ 4,682	\$ 6,410	\$ 2,410	60%
Subtotal	\$ 158,415	\$ 46,650	\$ 83,562	\$ 111,417	\$ 67,249	\$ 20,599	44%
SEWER REGULATORY EXPENSE							
REGULATORY COMMISSION EXPENS	\$ 45	\$ 250	\$ 125	\$ 167	\$ 125	\$ (125)	-50%
Subtotal	\$ 45	\$ 250	\$ 125	\$ 167	\$ 125	\$ (125)	-50%
SEWER OFFICE SUPPLIES & EXP							
TELEPHONE	\$ 8,190	\$ 12,000	\$ 3,469	\$ 4,625	\$ 6,930	\$ (5,070)	-42%
OFFICE SUPPLIES AND EXPENSE	\$ 13,470	\$ 10,000	\$ 8,040	\$ 10,720	\$ 11,097	\$ 1,097	11%
COMPUTERS	\$ 25,685	\$ 18,000	\$ 8,985	\$ 11,980	\$ 13,761	\$ (4,239)	-24%
POSTAGE	\$ 7,622	\$ 6,600	\$ 5,868	\$ 7,824	\$ 7,460	\$ 860	13%
PRINTING	\$ 1,361	\$ 1,500	\$ 1,532	\$ 2,042	\$ 1,532	\$ 32	2%
EQUIPMENT RENTAL	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500	N/A
Subtotal	\$ 56,328	\$ 48,100	\$ 27,893	\$ 37,191	\$ 42,280	\$ (5,820)	-12%
SEWER SEMINARS & TRAINING							
TRAINING AND SEMINARS	\$ 5,808	\$ 5,000	\$ 3,039	\$ 4,052	\$ 2,823	\$ (2,177)	-44%
Subtotal	\$ 5,808	\$ 5,000	\$ 3,039	\$ 4,052	\$ 2,823	\$ (2,177)	-44%
SEWER- OTHER OPERATING EXPENSES							
MISCELLANEOUS EXPENSE	\$ 500	\$ 1,000	\$ 415	\$ 553	\$ -	\$ (1,000)	-100%
Subtotal	\$ 500	\$ 1,000	\$ 415	\$ 553	\$ -	\$ (1,000)	-100%
WATER DEBT SERVICE							
PRINCIPAL PAID	\$ -	\$ -	\$ -	\$ -	\$ 154,237	\$ 154,237	N/A
INTEREST EXPENSE	\$ 32,133	\$ 29,200	\$ 29,200	\$ 38,934	\$ 25,595	\$ (3,605)	-12%
Subtotal	\$ 32,133	\$ 29,200	\$ 29,200	\$ 38,934	\$ 179,832	\$ 150,632	516%
OTHER FINANCIAL USES							
Transfer to Capital Projects					\$ -	\$ -	N/A
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
TOTAL EXPENSES	\$ 1,243,635	\$ 1,091,837	\$ 923,324	\$ 1,231,099	\$ 1,418,657	\$ 326,819	30%
EXCESS REVENUES OVER(UNDER) EXPENDITURES	\$ 551,240.25	\$ 502,302.84	\$ 263,579.85	\$ 351,439.80	\$ 177,343.42	\$ (324,959.42)	-65%

Resolution #77-18

**RESOLUTION ADOPTING THE 2019 ANNUAL BUDGET
FOR THE TOWN OF GREENVILLE SANITARY DISTRICT 2**

WHEREAS, the Town Administrator has prepared the Sanitary District #2 Annual Budget for the 2019 fiscal year; and

WHEREAS, the Sanitary District #2 Commission has reviewed the proposed revenues from all sources and the proposed expenditures for all purposes and has directed that the proposed budget be adjusted accordingly; and

WHEREAS, a public hearing on the Annual Budget was held on November 15, 2018, after due and proper notice of said hearing having been given in accordance with the provisions of Section 65.90, Wisconsin Statutes; and

NOW, THEREFORE, BE IT RESOLVED, by the Sanitary District #2 Commission of the Town of Greenville, Outagamie County, Wisconsin as follows:

1. That the 2019 Annual Operating Budget for Sanitary District #2 of which is attached hereto and made a part hereof, be and is hereby approved.

Adopted this the 15th day of November, 2018

Jack Anderson, Commission President

ATTEST:

Wendy Helgeson, Clerk

{SEAL}

Motion to Approve Resolution No. #63-18 made by

Votes:

Title	Name	Aye	Nay	Other
President	Anderson			
Commissioner	Culbertson			
Commissioner	Peters			
Commissioner	Strobel			
Commissioner	Woods			

Posted:

	2017 Actual	2018 Approved Budget	Jan-Sept 2018	Estimated Year End 2018	2019 Proposed Budget	Increase (Decrease) Budget 2018 to 2019	'18-'19 % Change
STORMWATER UTILITY							
<u>SERVICE CHARGES</u>							
STORM WATER FEES	\$ 729,254	\$ 705,000	\$ 740,280	\$ 740,280	\$ 850,000	\$ 145,000	21%
Subtotal	\$ 729,254	\$ 705,000	\$ 740,280	\$ 740,280	\$ 850,000	\$ 145,000	21%
<u>LICENSES & PERMITS</u>							
STORM WATER PERMITS - RESIDENT	\$ 23,100	\$ 21,000	\$ 14,250	\$ 19,000	\$ 21,000	\$ -	0%
STORM WATER PERMITS - COMMERCIAL	\$ 3,300	\$ 5,500	\$ 6,900	\$ 9,200	\$ 5,500	\$ -	0%
Subtotal	\$ 26,400	\$ 26,500	\$ 21,150	\$ 28,200	\$ 26,500	\$ -	0%
<u>NONOPERATING REVENUES</u>							
STORM WATER GRANTS	\$ -	\$ -	\$ 75,950	\$ 101,266	\$ -	\$ -	N/A
OTHER STORM WATER REVENUES	\$ 5,500	\$ 3,800	\$ 4,000	\$ 5,333	\$ 5,000	\$ 1,200	32%
POND CONNECTION FEES	\$ 1,100	\$ -	\$ 3,533	\$ 4,710	\$ 1,500	\$ 1,500	N/A
INTEREST INCOME	\$ 1,285	\$ 750	\$ 911	\$ 1,215	\$ 1,200	\$ 450	60%
Total Nonoperating Revenues	\$ 7,885	\$ 4,550	\$ 84,394	\$ 112,525	\$ 7,700	\$ 3,150	69%
TOTAL REVENUES	\$ 763,538	\$ 736,050	\$ 845,824	\$ 881,005	\$ 884,200	\$ 148,150	20%

STORMWATER UTILITY

SUPERVISION & LABOR

	2017 Actual	2018 Approved Budget	Jan-Sept 2018	Estimated Year End 2018	2019 Proposed Budget	Increase (Decrease) Budget 2018 to 2019	'18-'19 % Change
LABOR WAGES	\$ 42,427	\$ 47,497	\$ 30,958	\$ 41,278	\$ 49,258	\$ 1,761	4%
UTILITIES	\$ 2,683	\$ 5,000	\$ 1,772	\$ 2,363	\$ 5,000	\$ -	0%
SEMINARS AND TRAINING	\$ 6,044	\$ 4,500	\$ 3,604	\$ 4,805	\$ 5,450	\$ 950	21%
OPERATING SUPPLIES AND EXPENSE	\$ 7,007	\$ 13,500	\$ 2,043	\$ 681	\$ 105,000	\$ 91,500	678%
Subtotal	\$ 58,161	\$ 70,497	\$ 38,377	\$ 49,126	\$ 164,708	\$ 94,211	134%

MAINTENANCE TO COLLECTION SYS

GENERAL MAINTENANCE	\$ 5,774	\$ 20,000	\$ 995	\$ 1,326	\$ 12,000	\$ (8,000)	-40%
EQUIPMENT MAINTENANCE	\$ 7,015	\$ 7,500	\$ -	\$ -	\$ 7,000	\$ (500)	-7%
FUEL	\$ 2,484	\$ 3,000	\$ 8,464	\$ 11,286	\$ 16,000	\$ 13,000	433%
FIELD SUPPLIES	\$ 33,757	\$ 40,000	\$ 12,708	\$ 16,944	\$ 28,200	\$ (11,800)	-30%
STREET SWEEPING	\$ 11,655	\$ 12,000	\$ 5,355	\$ 7,140	\$ 13,500	\$ 1,500	13%
DITCHING	\$ 11,674	\$ 235,000	\$ 535	\$ 714	\$ 40,000	\$ (195,000)	-83%
EVERGLADE SWAMP MAINT	\$ -	\$ -	\$ -	\$ -	\$ 65,000	\$ 65,000	N/A
GRUBBING & CLEARING	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000	N/A
DRAINAGE IMPROVEMENTS & MAINT	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000	N/A
POND UTILITIES	\$ 3,580	\$ 3,500	\$ 2,153	\$ 2,870	\$ 2,500	\$ (1,000)	-29%
POND MAINTENANCE	\$ 17,259	\$ 17,500	\$ 15,435	\$ 20,579	\$ 42,500	\$ 25,000	143%
Subtotal	\$ 93,198	\$ 338,500	\$ 45,644	\$ 60,859	\$ 256,700	\$ (81,800)	-24%

ADMINISTRATION

ADMINISTRATIVE SALARIES	\$ 125,457	\$ 143,413	\$ 99,208	\$ 132,278	\$ 181,885	\$ 38,472	27%
INSPECTION WAGES	\$ 12,524	\$ 21,740	\$ 9,947	\$ 13,263	\$ 22,377	\$ 636	3%
OFFICE ASSIST PART TIME WAGES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
TELEPHONE	\$ 3,477	\$ 850	\$ 1,982	\$ 2,642	\$ 7,100	\$ 6,250	735%
OFFICE SUPPLIES AND EXPENSE	\$ 10,677	\$ 15,000	\$ 4,501	\$ 6,001	\$ 7,000	\$ (8,000)	-53%
COMPUTERS	\$ 18,137	\$ 12,500	\$ 6,955	\$ 9,273	\$ 12,500	\$ -	0%
POSTAGE	\$ 369	\$ 500	\$ 391	\$ 521	\$ 625	\$ 125	25%
PRINTING	\$ -	\$ 750	\$ -	\$ -	\$ 200	\$ (550)	-73%
RADIOS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
ENGINEERING - GENERAL	\$ 67,893	\$ 142,000	\$ 3,946	\$ 5,261	\$ 69,875	\$ (72,125)	-51%
LEGAL	\$ 15	\$ 5,000	\$ -	\$ -	\$ 4,000	\$ (1,000)	-20%
ACCOUNTING SERVICES	\$ 2,300	\$ 2,400	\$ 2,400	\$ 3,200	\$ 2,600	\$ 200	8%
ENGINEERING - PERMITS RES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
ENGINEERING - PERMITS COM	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
OTHER	\$ -	\$ -	\$ 875	\$ 1,167	\$ 16,427	\$ 16,427	N/A
INSURANCE EXPENSE	\$ 13,476	\$ 10,000	\$ 8,484	\$ 11,311	\$ 17,000	\$ 7,000	70%
HEALTH INSURANCE	\$ 38,102	\$ 51,057	\$ 36,831	\$ 49,108	\$ 67,370	\$ 16,313	32%
PENSION	\$ 12,749	\$ 14,248	\$ 9,815	\$ 13,087	\$ 16,606	\$ 2,358	17%
PAYROLL TAXES	\$ -	\$ -	\$ -	\$ -	\$ 19,394	\$ 19,394	N/A
CLOTHING ALLOWANCE	\$ 1,075	\$ 2,000	\$ 777	\$ 1,037	\$ -	\$ (2,000)	-100%
EYE/DENTAL/LIFE INS	\$ 3,235	\$ 2,500	\$ 2,604	\$ 3,472	\$ 3,735	\$ 1,235	49%
EQUIPMENT RENTAL	\$ 8,207	\$ 15,000	\$ 1,926	\$ 2,568	\$ 15,000	\$ -	0%
MISCELLANEOUS EXPENSE	\$ 127	\$ -	\$ 42	\$ 56	\$ 2,000	\$ 2,000	N/A
Subtotal	\$ 317,819	\$ 438,958	\$ 190,684	\$ 254,245	\$ 465,693	\$ 26,735	6%

	2017 Actual	2018 Approved Budget	Jan-Sept 2018	Estimated Year End 2018	2019 Proposed Budget	Increase (Decrease) Budget 2018 to 2019	'18-'19 % Change
STORMWATER UTILITY							
<u>MISCELLANEOUS EXPENSES</u>							
TAX EXPENSE	\$ 13,991	\$ 16,268	\$ 11,395	\$ 15,194	\$ -	\$ (16,268)	-100%
DEBT ISSUANCE COSTS	\$ -	\$ 26,920	\$ -	\$ -	\$ -	\$ (26,920)	-100%
DEPRECIATION EXPENSE	\$ 61,615	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
INTEREST EXPENSE	\$ 2,719	\$ 2,181	\$ 2,181	\$ 2,907	\$ 2,400	\$ 219	10%
UNCOLLECTIBLE ACCOUNTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Subtotal	\$ 78,325	\$ 45,369	\$ 13,576	\$ 18,101	\$ 2,400	\$ (42,969)	-95%
TOTAL EXPENDITURES	\$ 547,503	\$ 893,323	\$ 288,281	\$ 382,332	\$ 889,501	\$ (3,822)	0%
EXCESS REVENUES OVER(UNDER) EXPENDITURES	\$ 216,035	\$ (157,273)	\$ 557,543	\$ 498,673	\$ (5,301)	\$ 151,972	-97%