



**Town of Greenville, Outagamie County, WI
SANITARY DISTRICT #2 MEETING MINUTES**

DATE: Monday, November 12, 2018
TIME: Immediately Following Sanitary District #1
LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

OPENING:

1. Call to Order/Roll Call

The meeting was called to order at 7:03 p.m.

PRESENT: Jack Anderson, Dean Culbertson, Andy Peters, Mark Strobel, Mike Woods

PRESENTATIONS & PUBLIC FORUM:

2. Public Hearings: NONE

3. Presentations: NONE

4. Public Comment Forum:

*Members of the public are welcome to address the Sanitary District/Storm Water Utility. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting and may speak during the Public Comment Forum segment of the meeting. **This segment is placed early in the agenda so the public may make their comments prior to any discussion or action by the Sanitary District/Storm Water Utility.** Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. Once the public input segment ends there will be no additional discussion from the audience. The Board may suspend this rule if deemed necessary.*

Note regarding non-agenda Town related matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.

Motion by Jack Anderson, second by Dean Culbertson to close the public comment forum. Motion carried 5-0.

SANITARY DISTRICT #2 BUSINESS AGENDA:

Notice is hereby given that the Greenville Town Board may take action on any item listed within this agenda.

5. Consent Agenda:

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

- a. Approval of Regular Sanitary District #2 Meeting Minutes, October 8, 2018.
- b. Approval of Regular Sanitary District #2 Meeting Minutes, October 22, 2018.
- c. Approval of November 2018 Sanitary District #2 Vouchers.
- d. Routine Reports.
 - i. Stormwater Superintendent

Motion by Jack Anderson, second by Dean Culbertson to approve the consent agenda.
Motion carried 5-0.

6. Unfinished Business for Discussion & Possible Action: NONE

7. New Business for Discussion & Possible Action:

- a. Vast Domain Drive Area Drainage Maintenance.
Staff recommends the Board approve obtaining a temporary construction access agreement with W8296 Hillview Road to remove obstruction within the streambed immediately north of the Town road right of way on Hillview Road. Supervisors Culbertson and Strobel discussed that since there is no easement on the property, they feel the Town should not perform work on private property. Motion by Dean Culbertson, second by Mark Strobel to deny the drainage maintenance. Motion carried 5-0.
- b. Approval of Change Order #3 for 2018 Rain Garden Project.
Motion by Dean Culbertson, second by Andy Peters to approve Change Order #3 for 2018 Rain Garden Project.
- c. Approval of Letter of Authorization for Season Fields Stormwater Study.
Motion by Dean Culbertson, second by Jack Anderson to approve the Cedar Corp. Season Fields Storm Water Study, project #5992-009. Motion carried 5-0.
- d. Approval of Letter of Authorization for Pro Build Site and Country Meadows Subdivision Stormwater Study.
Motion by Jack Anderson, second by Andy Peters to approve Cedar Corp. Pro Build Site and Country Meadows Subdivision – Stormwater Study. Motion carried 5-0.
- e. Approval of Letter of Authorization for STH 15 Detention Pond Study.
Motion by Dean Culbertson, second by Mark Strobel to approve Cedar Corps STH 15 Dry Detention Pond – Stormwater Study. Motion carried 5-0.
- f. Resolution #73-18 – Notice of Special Charges for Stormwater Management.
Motion by Jack Anderson, second by Andy Peters to approve Resolution #73-18 Notice of Special Charges for Stormwater Management. Motion carried 5-0.
- g. Railing installation for Box Culvert at Rocky Mountain Drive.
Motion by Jack Anderson, second by Mark Strobel to approve the purchase of salvaged railing from the Winneconne Bridge to be installed by Town Employees to protect pedestrians and the traveling public from the hazards on Rocky Mountain Drive for a material cost to not exceed \$4,000. Motion carried 5-0.

CLOSING:

7. Adjournment

Motion by Jack Anderson, second by Mark Strobel to adjourn. Motion carried 5-0.
Meeting adjourned at 7:23 p.m.

Wendy Helgeson, Town Clerk
Approved: