



TOWN BOARD MEETING MINUTES

DATE: Monday, September 24, 2018
TIME: Immediately Following Planning Commission
LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

Agenda

1. **CALL TO ORDER**

The meeting was called to order at 7:00 p.m.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL, VERIFY PUBLIC NOTICE & APPROVAL OF AGENDA**

PRESENT: Jack Anderson, Dean Culbertson, Andy Peters, Mark Strobel, Mike Woods

Motion by Dean Culbertson, second by Andy Peters to approve the agenda. Motion carried 5-0.

4. **PRESENTATIONS & PUBLIC COMMENT FORUM**

a. Public Comment Forum:

Chad Miller, N1610 Linda Lou Drive; regarding the building permit for his garage and the flood study that was required.

Dan Paters, N930 Spring Valley Drive; regarding the noise of 4-wheeler's and motocross bikes at N911 Spring Valley Drive. Additional neighbors were present to express their concerns for the continuous noise and the effect on their quality of life. They have contacted Town staff and Outagamie County Sheriff's Office. They are seeking assistance from the Town Board to amend the noise ordinance language.

Motion by Jack Anderson, second by Andy Peters to close the Public Comment Forum.
Motion carried 5-0.

5. **CONSENT AGENDA**

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

a. Airport Zoning Special Exception – Rich and Patty Moir, W6186 Pilgrim Drive.

b. Approval of Temporary “Class B” Beer/Wine License Application for Greenville Lions Club, Andy Peters, Person in Charge, October 7, 2018 at Greenville Lions Park for the Greenville Fall Fair.

Motion by Dean Culbertson, second by Mark Strobel to approve the consent agenda. Motion carried 5-0.

6. **ITEMS REMOVED FROM CONSENT AGENDA(as necessary)**

7. OLD BUSINESS

8. NEW BUSINESS

- a. Planning Commission Recommendations:
 - i. Consider/Discuss/Act on Resolution 46-18 Rezoning parcels within the Towering Pines and Savannah Heights subdivisions
Motion by Mark Strobel, second by Dean Culbertson to approve Resolution 46-18.
Motion carried 5-0.
 - ii. Consider/Discuss/Act on Ordinance 03-18 update to Section 320-220E Lighting of the Zoning Ordinance
Motion by Mark Strobel, second by Andy Peters to approve Ordinance 03-18 update to Section 320-220E Lighting of the Zoning Ordinance as amended by the Planning Commission. Motion carried 5-0.
 - iii. Discuss Sign Ordinance Enforcement
Discussion was held at the Planning Commission meeting about the number of signs that are non-compliant with our ordinance. Staff is to address portable signs and a letter be sent to those who have a portable sign by this spring to advise them of Town requirements.
- b. Discussion and Possible Action: Approve Assessor Full Revaluation Walk-Throughs for 2019 to be Completed in Fall 2018.
Motion by Jack Anderson, second by Mark Strobel to allow Accurate Appraisal to begin 2019 full value walk throughs in the fall of 2018. Motion carried 5-0.
- c. Discussion and Possible Action: Approve Letter of Authorization with Town Engineer to Conduct Topographical Site Survey for Parcels ID #110035301 and #110035302 for the Fire and Safety Building Project.
Motion by Dean Culbertson, second by Andy Peters to approve the Letter of Authorization with Cedar Corp to complete a full site survey of parcels 110035301 and 110035302 for the Fire and Safety Building project. Motion carried 5-0.
- d. Discussion and Possible Action: 2018 Fireworks Survey Responses and Possible Changes to Municipal Code Related to Fireworks.
Discussion was held regarding the remarks from the survey and Mark Strobel had suggestions for amendment language in regards to permitting and the sale of fireworks in Greenville. Rob Hungerford from the Bulk Price Food Shop/Discount Fireworks expressed his concerns with changing the ordinance that was recently revised. Motion by Jack Anderson, second by Mark Strobel to table the item. Motion carried 5-0.
- e. Discussion and Possible Action on Specific Items Related to the 2019 Budget Adoption:
 - i. Draft 5-Year Capital Improvement Plan (CIP) and discussion on long range financing for projects.
Town Administrator, Joel Gregozeski provided an overview of the plan highlighting significant projects and expenditures. Motion by Dean Culbertson, second by Jack Anderson to approve the 5-year Capital Improvement Plan. Motion carried 5-0.

- ii. Update and Revisions to Employee Compensation Table.
Motion by Andy Peters, second by Dean Culbertson to adopt the 2019 Salary and Wage Grade Matrix adjusted for CPI at 2.7% as presented. Motion carried 5-0.
- iii. WRS Rates and 2019 Employee Health Insurance Program Adoption.
Motion by Dean Culbertson, second by Mark Strobel to Select Deductible HMO – Standard PPO w/ Dental, PO 4 for Wisconsin Public Employers Group Health Insurance Program. Motion carried 5-0.
- iv. Resolution #53-18 Adopting the Town of Greenville Organizational Plan and Position Descriptions for Specific Town Employees.
Motion by Mark Strobel, second by Dean Culbertson to approve Resolution #53-18 Adopting an Official Organizational Chart and Job Descriptions for All Non-Elected Positions of the Town of Greenville. Motion carried 5-0.
- v. Confirm 2019 Budget Work Sessions for October 15, 2018 at 5:30 p.m. and October 29, 2018 at 5:30 p.m.
The start time for both meetings was amended to begin at 5:00 p.m.

9. ANNOUNCEMENTS

- 9/24 Fire Commission at 5:30 p.m.
- 9/24 Land Stewardship/AEA
- 9/27 Deputy Interviews at 5:30 p.m.
- 10/2 Park Commission at 7:00 p.m.
- 10/3 Facilities Committee at 5:30 p.m.

10. ADJOURNMENT OF MEETING

Motion by Jack Anderson, second by Mark Strobel to adjourn. Motion carried 5-0. Meeting adjourned at 8:25 p.m.

Dated/Posted: September 20, 2018
Wendy Helgeson, Town Clerk