



TOWN BOARD MEETING MINUTES

DATE: Monday, August 13, 2018
TIME: 6:00 p.m.
LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

Agenda

1. **CALL TO ORDER**

The meeting was called to order at 6:02 p.m.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL, VERIFY PUBLIC NOTICE & APPROVAL OF AGENDA**

PRESENT: Jack Anderson, Dean Culbertson, Andy Peters, Mike Woods

ABSENT: Mark Strobel

Motion by Dean Culbertson, second by Andy Peters to approve the agenda. Motion carried 4-0.

4. **PRESENTATIONS & PUBLIC COMMENT FORUM**

- a. Recognition of Dale Waala for 25 Years of Service to the Town of Greenville.
Town Administrator Joel Gregozeski thanked Dale for his 25 years of service. His institutional knowledge and expertise is highly valued not only in Greenville, but throughout the state.

- b. Public Comment Forum:

Dale Grosskopf, W6954 Spencer Road; there has been dirt work being performed at the property across the street. Public Works Director Brian Rickert has been in contact with the owner regarding necessary permits.

Motion by Jack Anderson, second by Mike Woods to close the Public Comment Forum.

Motion carried 4-0.

5. **CONSENT AGENDA**

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

- a. Approval of Meeting Minutes:
- i. Town Board Meeting Minutes, July 9, 2018 Non-Renewal Hearing
 - ii. Town Board Meeting Minutes, July 9, 2018
 - iii. Town Board Meeting Minutes, July 9, 2018 Closed Session
 - iv. Town Board Meeting Minutes, July 23, 2018
 - v. Town Board Meeting Minutes, July 25, 2018
- b. Approval of August Town Vouchers.
- c. Acceptance of Staff Reports:

- i. Sheriff Department Liaison Officer
- ii. Fire Department/First Responders
- iii. Parks and Recreation/Urban Forestry
- iv. Constable Report
- v. Public Works
- vi. Community and Economic Development
- vii. Town Administrator
- d. Acceptance of Committee Reports:
 - i. Park Commission Minutes
 - ii. Facility Committee Minutes – July 10, 2018
- e. Operator’s Licenses
- f. Temporary Class B License Application for Greenville Civic Club, Ryan Krause, Person in Charge, August 25-26, 2018 at Greenville Lions Park for Summer Send Off.
Motion by Dean Culbertson, second by Andy Peters to approve the consent agenda with Item E removed. Motion carried 4-0.

6. ITEMS REMOVED FROM CONSENT AGENDA(as necessary)

Item E: Aubrey Wenzel spoke on behalf of her Operator’s License application. Motion by Andy Peters, second by Mike Woods to approve the Operator’s Licenses. Motion carried 4-0.

7. NEW BUSINESS

- a. Discussion/Possible Action: Resolution Authorizing the Issuance and Sale of \$2,070,000 General Obligation Promissory Notes, Series 2018A.
Motion by Dean Culbertson, second by Andy Peters to approve the Resolution Providing for the Sale of \$2,060,000 General Obligation Promissory Notes, Series 2018A. Motion carried 4-0.
- b. Discussion/Possible Action: Ordinance #04-18 Repealing and Recreating Section 23-3 A and Creating Article III – Fire Commission of Chapter 23 Town of Greenville Municipal Code.
Motion by Jack Anderson, second by Dean Culbertson to adopt Ordinance #04-18, creating a Fire Commission under Chapter §60.57 of Wisconsin State Statutes. Motion carried 4-0.
- c. Discussion/Possible Action: Plat of Right of Way Required for Town of Greenville CTH CB Trail Project and Authorization for Relocation Orders as necessary.
Motion by Dean Culbertson, second by Jack Anderson to approve the Plat of Right of Way Required for Town of Greenville CTH CB Trail Project from STH 96 to Levi Drive and Authorization for Relocation Orders as necessary. Motion carried 4-0.
- d. Discussion/Possible Action: Acquisition Services for PLEs & TLEs for CTH CB Trail Project with Moss & Associates.
Motion by Jack Anderson, second by Mike Woods to approve the agreement for services with Moss & Associates for the CTH CB Trail Extension Project as presented. Motion carried 4-0.
- e. Discussion/Possible Action: Design Drive Extension and Update on TID #1 Planning & Design Engineering.
Motion by Andy Peters, second by Mike Woods to approve the final concept and officially map the extension of Design Drive from CTH CB to Mayflower Road and Approve the Agreement for Professional Services with McMahon to develop a Plat of Right-of-Way, street, Utility and Pond Design for TID #1. Motion carried 4-0.

- f. Discussion/Possible Action: Proposed Revisions to Town of Greenville Employee Handbook.
Motion by Jack Anderson, second by Andy Peters to table the Employee Handbook until the August 27th meeting. Motion carried 4-0.
- g. Discussion/Possible Action: GPS Device & Equipment Purchases for Engineering Technician & GIS
Motion by Jack Anderson, second by Mike Woods to approve the purchase of a Trimble R2 RTK and a Trimble TSC7 for \$19,851.03. Motion carried 4-0.
- h. Discussion/Possible Action: Jennerjohn Park Sledding Hill Lighting.
Motion by Dean Culbertson, second by Mike Woods to approve contracting with Buss Electric for the installation of lighting for the Jennerjohn Park sledding hill and ice rink. Motion carried 3-1/Peters.
- i. Discussion/Possible Action: Outdoor Warning Sirens Update
The Town has received 72 free weather radios from the county and is asking the Town Board to provide direction as to distribution of them. It is suggested that citizens download the “athoc” app as a weather alert tool.

Link: <https://alerts5.athoc.com/selfservice/3949039/register>

It was suggested that information be provided in the next newsletter and budget information be gathered for future operational needs.

8. ANNOUNCEMENTS

- Special Town Meeting – August 21st at 6:30 p.m.
- Comprehensive Planning Meeting – August 27th at 4:30 p.m.
- Planning Commission and Town Board – August 27th
- Board of Review – August 30th from 4-6 p.m.
- Park Commission – September 4th at Community Park

9. ADJOURNMENT OF MEETING

Motion by Mike Woods, second by Jack Anderson to adjourn. Motion carried 4-0. Meeting adjourned at 6:59 p.m.

Wendy Helgeson, Town Clerk
Approved: