



SANITARY DISTRICT #2 REGULAR MEETING AGENDA

DATE: Monday, July 9, 2018
TIME: Immediately Following Sanitary District #1 Meeting
LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

Agenda

1. CALL TO ORDER

2. ROLL CALL, VERIFY PUBLIC NOTICE & APPROVAL OF AGENDA

3. PUBLIC COMMENT FORUM

Members of the public are welcome to address the Sanitary District/Storm Water Utility. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting and may speak during the Public Comment Forum segment of the meeting. This segment is placed early in the agenda so the public may make their comments prior to any discussion or action by the Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience.

Note regarding non-agenda Town related matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.

4. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

- a. Approval of Regular Sanitary District #2 Meeting Minutes, June 11, 2018.
- b. Approval of July 2018 Sanitary District #2 Vouchers.
- c. Routine Reports.
 - i. Stormwater Superintendent

5. ITEMS REMOVED FROM CONSENT AGENDA(as necessary)

6. NEW BUSINESS

7. ADJOURNMENT

Wendy Helgeson, Town Clerk
Dated/Posted: July 6, 2018

**TOWN OF GREENVILLE
SANITARY DISTRICT #2
REGULAR MEETING MINUTES**

DATE: Monday, June 11, 2018

TIME: Immediately Following Sanitary District #1 Meeting

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

Agenda

1. CALL TO ORDER

The meeting was called to order at 7:10 p.m.

PRESENT: Jack Anderson, Dean Culbertson, Andy Peters, Mark Strobel, Mike Woods

2. POSTING OF AGENDA/APPROVAL OF AGENDA

Motion by Mark Strobel, second by Andy Peters to approve the agenda. Motion carried 5-0.

3. PUBLIC COMMENT FORUM

Motion by Jack Anderson, second by Mark Strobel to close the public comment forum. Motion carried 5-0.

4. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

- a. Approval of Regular Sanitary District #2 Meeting Minutes, May 14, 2018.
- b. Approval of June 2018 Sanitary District #2 Vouchers.
- c. Routine Reports.
 - i. Stormwater Superintendent

Motion by Mark Strobel, second by Dean Culbertson to approve the consent agenda. Motion carried 5-0.

5. ITEMS REMOVED FROM CONSENT AGENDA(as necessary)

6. NEW BUSINESS

- a. Discussion and Possible Action: Allow Stormwater Utility to continue exploring trench infiltration at N840 Brookview Drive.
Motion by Andy Peters, second by Jack Anderson to allow Stormwater Utility to continue exploring this type of infiltration trench as viable option in rural roadside ditches. Motion carried 5-0.

7. ADJOURNMENT

Motion by Mark Strobel, second by Jack Anderson to adjourn. Motion carried 5-0.
Meeting adjourned at 7:13 p.m.

Wendy Helgeson, Town Clerk

Approved:

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
Bassett Mechanical				
155	Bassett Mechanical	6032865C	maintenance contract	164.20
Total Bassett Mechanical:				164.20
BMO Harris Bank N.A. - Payments				
5203	BMO Harris Bank N.A. - Payment	TOWN STMT	acct# 5112 7700 0002 3400	95.00
5203	BMO Harris Bank N.A. - Payment	TOWN STMT	acct# 5112 7700 0002 3400	71.70
Total BMO Harris Bank N.A. - Payments:				166.70
Cenex Fleetcard				
229	Cenex Fleetcard	158985	acct# 376676	892.19
Total Cenex Fleetcard:				892.19
Civic Systems, LLC				
245	Civic Systems, LLC	CVC16760	semi annual software support fees	389.00
Total Civic Systems, LLC:				389.00
Complete Office				
204	Complete Office	413181	office supplies	4.40
204	Complete Office	849740	office supplies	3.26
204	Complete Office	851658	office supplies	5.81
Total Complete Office:				13.47
Lake and Pond Solutions Co.				
3006	Lake and Pond Solutions Co.	29145	GlenValley&Amber Fields	305.00
3006	Lake and Pond Solutions Co.	29145	GlenValley&Amber Fields	153.00
3006	Lake and Pond Solutions Co.	30297	Glen Valley pond maintenance	399.60
3006	Lake and Pond Solutions Co.	30298	Amber Fields pond maint	49.95
3006	Lake and Pond Solutions Co.	30299	Amber Meadows pond maintenance	49.95
3006	Lake and Pond Solutions Co.	30300	Moon Shadow pond maintenance	149.85
Total Lake and Pond Solutions Co.:				1,107.35
Marco				
687	Marco	INV5297305	town hall copies	13.98
687	Marco	INV5371627	town hall copies	14.86
Total Marco:				28.84
Midland Paper				
655	Midland Paper	IN00875207	paper supplies	56.70
Total Midland Paper:				56.70
Minnesota Life Insurance Co				
663	Minnesota Life Insurance Co	AUGUST 2018	policy # 002832L	19.57
Total Minnesota Life Insurance Co:				19.57
Office Technology Group				
5238	Office Technology Group	212619	managed services bundle	146.80

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
Total Office Technology Group:				146.80
Oshkosh Community YMCA				
4297	Oshkosh Community YMCA	JUL-18	Jennifer Tovar membership	19.00
Total Oshkosh Community YMCA:				19.00
Proclean Janitorial Services,				
764	Proclean Janitorial Services,	STMT JUNE 20	Cleaning for Jun 2018	375.86
Total Proclean Janitorial Services,:				375.86
Robert J. Immel Exc.,Inc.				
821	Robert J. Immel Exc.,Inc.	16872	black dirt f/restoration/repair	81.25
Total Robert J. Immel Exc.,Inc.:				81.25
Tillmann Wholesale Growers				
1018	Tillmann Wholesale Growers	19185	plants-stormwater	184.00
Total Tillmann Wholesale Growers:				184.00
Time Warner Cable				
1021	Time Warner Cable	5563 JUN2018	10404-715640501	7.14
1021	Time Warner Cable	708075801061	10404-708075801	47.76
1021	Time Warner Cable	708130301061	10404-708130301	6.02
1021	Time Warner Cable	603810901062	10404-603810901	86.17
Total Time Warner Cable:				147.09
Tom Christianson				
1043	Tom Christianson	2173	marsh hay	280.00
Total Tom Christianson:				280.00
Verizon Wireless				
1108	Verizon Wireless	9808241236	acct#685970983-00001	47.84
1108	Verizon Wireless	9808241237	acct#685970983-00002	25.33
Total Verizon Wireless:				73.17
WE Energies				
1135	WE Energies	ST LTG JUNE2	st ltg grp#3871-142-632	71.06
1135	WE Energies	5254287230 M	stormwater grp# 5254-287-230	348.45
Total WE Energies:				419.51
Wil-Kil Pest Control				
1154	Wil-Kil Pest Control	3359157	ext treatment	14.10
1154	Wil-Kil Pest Control	3404788	ext treatment	14.10
Total Wil-Kil Pest Control:				28.20
Grand Totals:				4,592.90

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
--------	-------------	----------------	-------------	-----------------------

MEETING: Town Board

AGENDA ITEM #: SD2 - 4ci

DATE: July 9, 2018

ACTION TYPE: Discussion Only



"Town of Greenville"

AGENDA MEMORANDUM

To: Honorable Town Chairperson and Town Supervisors
From: Chris Pagels, Stormwater Superintendent
Date: 7-9-18
RE: **Stormwater Superintendent Report**

ACTION TYPE: All items discussion only.

BACKGROUND & SUMMARY: This report lists the items that were worked on or completed during the month of June:

1. Met with Matt Schaeve of the DNR and DOT representatives at different meetings to discuss permitting requirements for removing stone and sediment from the STH 15 and 76 area downstream of Community Park. I have filled out the necessary permits applications and submitted to each agency for approval. Work to be completed the 2nd to 3rd week in August.
2. Viewed the WI DNR webinar for ACT 183 wetland legislation law. The new law goes into effect July 1st 2018. I have been in discussion with my supervisor Brian Rickert and suggested we apply for an artificial wetland exemption under the new act for the Sports Complex. A wetland was created from the Town's actions that can be clearly identified. I'll keep the Board informed of the process. I'll start the application shortly after July.
3. Mini-Storm/road sub base inspection at Crestview Subdivision. This is an engineered sump pump or groundwater tile line only system. Designed to keep roadside ditches from developing into typical problem or complaint areas. I'm putting together a proposal for Board Review (next meeting) to discuss connecting three additional homes in the 2nd phase once all price quotes have been received.
4. Submitted new Fee and Fine schedule to Brian for review.
5. Complaints and inquiries of wet basements after the rainfall of June 18th occurred. Most were sump pump related, others were grading issues or downspouts not extended far enough from the buildings.
6. Linn property sediment traps had sediment excavated and stockpiled outside of a wetland or floodplain after heavy rainfall.
7. Jetted blocked storm underdrain at the southeast corner of Ricky Lane and Ridgeway Drive.
8. 3 new Commercial and 13 residential projects were permitted. All World Ford, Thrivent and Appleton Airport Northwest Hangar Project starting.
9. After the June 18th rainfall, significant mud tracking of roadways occurred. Multiple stop work orders were issued along with threats to citations.
10. Completed final landscaping on storm projects.
11. Reviewed and commented on multiple commercial/development proposals from Community Development.

12. Work plan developed for the month of July/August for all storm projects that require working in ditches or other wet conditions.

Action Items:

1. **School Road/Westgreen Pond:** on-hold due to landowner concerns. Recent wetland legislation may offer landowner options after July 1st.
2. **Pebble Ridge Retention Pond:** Met with Cedar Corp, I'm providing all information they will need.
3. **STH 15 Dry Pond:** Met with Cedar Corp, I'm providing all information they will need.
4. **Retention Ponds East of CTY CB:** In development with additional wetland screening to south to be conducted.
5. **Cooperative Agreement between USDA and Outagamie County:** I have yet to have a project go through this process yet. Once I do, I will report back to the board on my findings.
6. **DNR Permitting projects:** Met With Matt Schaeve on STH 76 & 15 area, Filled out permit applications and submitting to DNR/DOT.
7. **Community Park (Ballfields and Food Stand Area) drainage:** This area will have to wait until after the baseball season is over for any corrective action to occur. An engineered site plan will be developed looking at all existing infrastructure.
8. **Rain Gardens on Fairwinds Drive:** Project getting ready to go out to Bid.
9. **Lions Park Drainage Correction (western boundary):** To be completed by Town staff immediately after Catfish Races.
10. **Sports Complex Drainage Correction:** DOT has questions and would like Park Master Plan with the amount of storm water coming to STH 96 roadside ditch.
11. **Season Fields Subdivision:** Met with Cedar Corp, I'm providing all information they will need.
12. **Country Meadows Pond & Pro-Build Dry Basin (pond west of Post Office on Everglade):** Outlet structure improvement at existing Country Meadows (wet pond) and design/permitting/ of Pro-Build dry basin to mitigate flooding with residential homes immediately east. Met with Cedar Corp, I'm providing all information they will need.

STAFF RECOMMENDATION: N/A

POLICY/PLAN REFERENCE(S): N/A

FISCAL IMPACT: N/A

Attachments: N/A