

**TOWN OF GREENVILLE  
TOWN BOARD  
MEETING MINUTES**

DATE: Monday, June 25, 2018

TIME: Immediately Following Planning Commission

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

**Agenda**

**1. CALL TO ORDER**

The meeting was called to order at 7:22 p.m.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL, VERIFY PUBLIC NOTICE & APPROVAL OF AGENDA**

PRESENT: Jack Anderson, Dean Culbertson, Andy Peters, Mark Strobel, Mike Woods

Motion by Mark Strobel, second by Dean Culbertson to approve the agenda. Motion carried 5-0.

**4. PRESENTATIONS & PUBLIC COMMENT FORUM**

a. Public Comment Forum:

Motion by Jack Anderson, second by Andy Peters to close the public comment forum.

Motion carried 5-0.

**5. CONSENT AGENDA**

*(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)*

a. Approval of 2018-2019 “Class A” Fermented Malt Beverage/Liquor License Renewal Application of Coonen, Inc., Mark Coonen, Agent, W6318 Wisconsin Avenue.

b. Approval of Temporary “Class B” License Application of Greenville Lions Club, Clint Dorn, Person in Charge, for Greenville Catfish Extravaganza, July 6-8, 2018 at Greenville Lions Park.

c. Approval of Operator’s License Applications.

d. Request for Town Board to Refer Operator Licenses to a Non-Renewal Hearing to be scheduled July 9, 2018 at 5:00 p.m.

e. Approval of Town Vouchers.

f. Temporary Road Closure; Block Party – Waterlefe Drive on July 7, 2018 from 9:00 a.m. to 9:00 p.m.

**Motion** by Dean Culbertson, second by Mark Strobel to approve the consent agenda. Motion carried 5-0.

**6. ITEMS REMOVED FROM CONSENT AGENDA(as necessary)**

**7. NEW BUSINESS**

a. Planning Commission Recommendations:

i. Consider/Discuss/Act on Resolution 13-18 Final Plat for Savannah Heights, Phase I, recommended approval.

Town Chairman Anderson stated the requirement for a temporary drive (haul road) for construction equipment during Phase I was ignored. As a result, potholes and damage has been caused by heavy equipment on Glennview Drive. Though the Town knows the road has not been completely finished, they would like to explore enforcement action to ensure that the haul road be installed prior to any further approvals or continuation of construction and to prevent further damage to the road.

John Davel, Davel Engineering, explained that they were waiting for new legislation to take effect on July 1<sup>st</sup> that would allow them to fill a small wetland area where the proposed haul road was to be built.

Town Administrator, Joel Gregozeski noted that even though there is a portion of the road that is finished on Alexander Way, most of the roadway on Glennview Drive is not finished. Though it is an inconvenience for the residents that live there, we can still hold the developer accountable for the repair and replacement of the damage that exists.

Motion by Jack Anderson, second by Mark Strobel to table Resolution 13-18 Final Plat for Savannah Heights until the conditions from the initial Preliminary Plat approval are met, specifically the temporary driveway for construction traffic. Additionally, Town staff is directed look at a Cease and Desist Order and any other legal ramifications for addressing the road conditions on Glennview Drive. Motion carried 5-0.

- ii. Consider/Discuss/Act on Resolution 17-18 Special Exception for Well #5.  
Motion by Mark Strobel, second by Andy Peters to approve Resolution 17-18 Special Exception for Well #5. Motion carried 5-0.
- iii. Consider/Discuss/Act on Resolution 20-18 and 21-18 Spring Road Development Variances to Chapter 270 Subdivision Control, Specifically §270-76 A. Restrictions on land divisions and subdivisions and §270-39R(1) – Cul-de-sac dimensions.  
Motion by Mark Strobel, second by Dean Culbertson to deny Resolution 20-18 for a variance to waive the Conservation Subdivision requirements. Motion carried 5-0.  
Resolution 21-18 was tabled at Planning Commission; therefore, no action is necessary.
- iv. Consider/Discuss/Act on Resolution 22-18 Mayflower Development Variance to Chapter 270 - Subdivision Control; Specifically §270-76 A. Restrictions on land divisions and subdivisions.  
Motion by Mark Strobel, second by Jack Anderson to deny Resolution 22-18. Motion carried 5-0.
- v. Discussion/Possible Action: Concept for Fox Highlands Replat.  
Motion by Mark Strobel, second by Jack Anderson to deny the Concept for Fox Highlands Replat. Motion carried 5-0.
- vi. Tax Incremental Finance District #1 – Public Improvement Concept Plans and Design Drive Extension.

Motion by Dean Culbertson, second by Jack Anderson to utilize Concept #4 and 4b, which would be created should there be a collaboration with the Town of Grand Chute on a regional pond. Motion carried 5-0.

- b. Discussion and Possible Action: Resolution 14-18 Approving a Development Agreement for Savannah Heights Phase I.  
Motion by Mark Strobel, second by Jack Anderson to table Resolution 14-18 Developer's Agreement for Savannah Heights Phase I. Motion carried 5-0.
- c. Discussion and Possible Action: Uniform & Facility Services 5-Year Agreement Cintas.  
Motion by Jack Anderson, second by Andy Peters to approve the signing of a 60-month contract for services with Cintas. Motion carried 5-0.
- d. Discussion and Possible Action: Hillview Road Culvert Replacement Bridge Aids.  
Motion by Dean Culbertson, second by Jack Anderson to approve the Signature of the Petition for County Bridge Aide for replacement of the Hillview Road Culvert and to have Outagamie County replace the culvert for \$12,500. Motion carried 5-0.
- e. Request from Wisconsin Towns Association for Town Administrator to present at 2018 Fall Workshops on budgeting process.  
Motion by Mark Strobel, second by Jack Anderson to approve the Town Administrator's participation in the Wisconsin Towns Association 2018 Fall Workshop as a presenter.  
Motion carried 5-0.

**8. CLOSED SESSION (if necessary):**

- a. Pursuant to section 19.85(1)(e) of the Wisconsin State Statutes: Deliberating or negotiating the purchase of public property, investment of public funds, or conducting other specified public business when competitive or bargaining reasons require a closed session. Re: Savannah Heights Phase I Development Agreement.

*It was not necessary for the Town Board to meet in closed session.*

**9. ANNOUNCEMENTS**

June 26<sup>th</sup> - Park Commission at 7:00 p.m., Lions Park

July 10<sup>th</sup> – Fire & Safety Building Referendum Public Information Meeting, Fire Station at 6:00 p.m.

A Referendum post-card mailing and Town Newsletter will go out later this week or early next week.

July 16<sup>th</sup> at 1:30 p.m.; initial Circuit Court appearance in regards to incorporation.

A blog has been created to improve communication between the Town and residents.

**10. ADJOURNMENT OF MEETING**

Motion by Mark Strobel, second by Andy Peters to adjourn the meeting. Motion carried 5-0.

Meeting adjourned at 8:06 p.m.

Wendy Helgeson, Town Clerk

Approved: