

**TOWN OF GREENVILLE
TOWN BOARD
MEETING MINUTES**

DATE: Monday, May 14, 2018

TIME: 6:00 pm

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

Agenda

1. CALL TO ORDER

The meeting was called to order at 6:01 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL, VERIFY PUBLIC NOTICE & APPROVAL OF AGENDA

PRESENT: Jack Anderson, Dean Culbertson, Andy Peters, Mark Strobel, Mike Woods

Motion by Mark Strobel, second by Dean Culbertson to approve the agenda. Motion carried 5-0.

4. PRESENTATIONS & PUBLIC COMMENT FORUM

a. Presentation of 2017 Audited Financial Statements, Virginia Hinz, CPA; Schenck SC.

b. Public Comment Forum:

Zach and Nicole Whitney, W6383 Birmingham Street; Curt Furmanek, N1975 Swanee Circle;
Ashley LeCount, W6374 El Paso Drive; Jeff Vervoort, W6319 Birmingham Street:

Attended the Town Board meeting to express concerns with a neighborhood resident's dogs and an event that happened recently. Their concerns include: the need for them to be deemed dangerous animals, the number of events since moving to the neighborhood, the safety of their children, adults and other neighborhood pets, that the animals are left unattended outside the home and the psychological impacts of those who witnessed the event(s). Town Constable, Vicki Prey provided an update indicating that the owners are entitled to due process. A behaviorist had been to see the dogs and now she will be taking the steps as outlined in our Dangerous Animal Ordinance.

Jim Ziegert, Sr., N7047 Hillview Road – Incorporation status update.

Motion by Mark Strobel, second by Andy Peters to close the public comment form. Motion carried 5-0.

5. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

a. Approval of Meeting Minutes:

i. Town Board Meeting Minutes, April 9, 2018

ii. Town Board Meeting Minutes, April 23, 2018

iii. Town Board Meeting Minutes, May 2, 2018

b. Approval of May Town Vouchers.

c. Acceptance of Staff Reports:

i. Sheriff Department Liaison Officer

ii. Fire Department/First Responders

iii. Parks and Recreation/Urban Forestry

- iv. Constable Report
 - v. Public Works
 - vi. Community and Economic Development
 - vii. Town Administrator
 - d. Acceptance of Committee Reports:
 - i. Park Commission
 - ii. Facilities Committee
 - e. Operator's Licenses
 - f. Acceptance of Land Stewardship Committee Strategic Plan
- Motion by Dean Culbertson, second by Mark Strobel to approve the consent agenda. Motion carried 5-0.

6. ITEMS REMOVED FROM CONSENT AGENDA(as necessary)

7. NEW BUSINESS

- a. Planning Commission Recommendations:
 - i. Consider/Discuss/Act on Resolution #09-18 Establishing Public Participation Plan Procedures for the Town of Greenville 2040 Comprehensive Plan Update. Recommend approval. Motion by Mark Strobel, second by Dean Culbertson to approve Resolution 09-18 Establishing Public Participation Procedures for the Town of Greenville 2040 Comprehensive Plan Update. Motion carried 5-0.
 - ii. Public Hearing and Consider/Discuss/Act on Ordinance #1-18 Amending the Town of Greenville Year 2030 Comprehensive Plan. Recommend approval. Public Hearing was called to order at 6:33 p.m. Motion by Jack Anderson, second by Mark Strobel to close the public hearing. Motion carried 5-0. Public Hearing closed at 6:33 p.m. Motion by Dean Culbertson, second by Mark Strobel to approve Ordinance #1-18 to amend the Town of Greenville Comprehensive Plan. Motion carried 5-0.
 - iii. Consider/Discuss/Act on Certified Survey Map application for United Cooperative, N1878 Municipal Dr., parcels 110038600, 110038700, 110038800 and 110038601. Recommend approval. Motion by Mark Strobel, second by Mike Woods to conditionally approve the CSM prepared by Wisconsin Land Surveying Inc. dated April 11, 2018 for United Cooperative located at parcel number 110038600, 110038601, 110038700, 110038800 with the condition that all staff, ordinance and statutory requirements have been addressed and met prior to recording of the CSM and that the CSM be recorded prior to issuance of certificate of occupancy. Motion carried 5-0.
 - iv. Consider/Discuss/Act on Rezoning application for United Cooperative, N1878 Municipal Dr., parcels 110038600, 110038700, 110038800 and 110038601. Recommend approval. Motion by Andy Peters, second by Mark Strobel to rezone United Cooperative located at parcel number 110038600, 110038601, 110038700, 110038800 from General Agriculture/Industrial to General Commercial as depicted on the attached Zoning Figure and Legal Description prepared by Payne & Dolan Inc. dated April 2, 2018. Motion carried 5-0.

- v. Consider/Discuss/Act on Rezoning application for All World Ford, Greenville Dr., parcel 110019701. Recommend approval.
Motion by Andy Peters, second by Mark Strobel to rezone All World Ford located at parcel number 110019701 from General Agriculture to General Commercial. Motion carried 5-0.
- b. Park Commission Recommendations:
 - i. Discussion/Possible Action: Indoor Soccer Practice Facility on Sports Complex Property.
United Soccer Club is seeking approval on a concept to have a building on the Sports Complex property to be utilized as gym space for practice. The club would be responsible for construction and operation and should the organization dissolve, the facility would become Town property. The proposed facility is 100 x 140 square feet. Motion by Jack Anderson, second by Dean Culbertson to approve the concept of locating an indoor soccer practice facility on Sports Complex property and to authorize staff to continue working with Fox Cities United Soccer Club on the details for this project. Motion carried 5-0.
 - ii. Discussion/Possible Action: Approve the RFP for Sports Complex Master Planning Services.
Motion by Jack Anderson, second by Andy Peters to approve the RFP for Sports Complex Master Planning services. Motion carried 5-0.
 - iii. Discussion/Possible Action: Approve the Volunteer Project Agreement between the Town of Greenville, Greenville Civic Club and Tyler Ernst.
Motion by Jack Anderson, second by Dean Culbertson to approve the Volunteer Project Agreement between the Town of Greenville, Greenville Civic Club and Tyler Ernst. Motion carried 5-0.
 - c. Discussion/Possible Action: Ordinance Creating Article III Alternative Claims Procedure of Chapter 18 (Finance and Taxation) of the Code of the Town of Greenville.
Motion by Dean Culbertson, second by Jack Anderson to approve Ordinance #02-18 Alternate Claims Procedure creating Article III of Chapter 18 (Finance and Taxation) of the Code of the Town of Greenville as presented. Motion carried 5-0.
 - d. Discussion/Possible Action: Approval of 2018 Agreement for Enhanced Law Enforcement Services.
Motion by Jack Anderson, second by Mark Strobel to approve 2018 Law Enforcement Contract with Outagamie County as presented. Motion carried 5-0.
 - e. Discussion/Possible Action: Updated Intergovernmental Agreement for Engineering Design, Right-of-way and Construction of CTH “CA”.
Motion by Mike Woods, second by Andy Peters to approve an intergovernmental agreement with Outagamie County Highway Department to complete the design for reconstruction of CTH CA. Motion carried 5-0.

8. ANNOUNCEMENTS

Planning Commission and Town Board Meeting – May 21st beginning at 5:30 p.m.

Public Information Meeting regarding a new fire safety building – June 5th at 6:00 p.m. at the fire station.

Chairman Anderson will be exploring alternatives for communicating the information typically provided in the newsletter. He understands that the newsletter is how some residents obtain Town information and does not anticipate it going away completely, but due to expense he would like to see what options are available. Jack read a portion of an email sent by Ben Romanesko thanking Tony Nowak, the Parks and Recreation Director, for the work he has done involving the community with the Prevent Suicide Fox Cities Survivors Group.

9. ADJOURNMENT OF MEETING

Motion by Mark Strobel, second by Andy Peters to adjourn. Motion carried 5-0. Meeting adjourned at 7:10 p.m.

Wendy Helgeson, Town Clerk
Approved: