

**TOWN OF GREENVILLE  
FACILITIES COMMITTEE  
REGULAR MEETING MINUTES**

**DATE:** May 3, 2018

**TIME:** 6:00 p.m.

**LOCATION:** Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

1. **CALL TO ORDER** - Chairman Andy Peters called the meeting to order at 6:18 p.m. Roll Call: Greg Kippenhan, Tim Lambie, Andy Peters, Larry Bentle, Dan Dibbs, Dean Culbertson and Brad Borgen, Eric Kitowski & Amy Vosters. Also present, Jack Anderson, Town Chairperson, Mark Strobel Town Supervisor, Joel Gregozeski Town Administrator, members of the public.
  
2. **APPROVAL OF THE AGENDA** - *Motion to approve the agenda made by Dean Culbertson/Dan Dibbs. Motion passed unanimously by voice vote.*
  
3. **NEW BUSINESS**
  - A. **Approval of Meeting Minutes** - *Motion by Dean Culbertson/Tim Lambie to approve the minutes of the April 18, 2018 Greenville Committee Meetings. Motion passed unanimously by voice vote.*
  
  - B. **Update on Focus Group Meetings/Discussion**

Gregozeski provided an overview of the April 19, 2018 Focus Group. He noted that sixteen individuals participated in the focus group. The group voted on the proposed referendum in the beginning of the meeting. 11 voted in favor and 5 voted against. Gregozeski stated the group then watched the presentation video of the proposed Fire and Safety Building. The group was asked to vote again after watching the video presentation. He noted 15 voted in favor and 1 voted against after viewing the presentation. The group then provided proper feedback on the presentation of materials. Staff provided updates to the materials based on the feedback received.
  
  - C. **Update on August 14, 2018 Referendum**

The Town Board has resolved to conduct a referendum during the Partisan Primary Election on August 14, 2018 for the purpose of seeking elector approval on bonding \$6.5 million for the constructing and equipping of a new fire and safety building for the Town of Greenville.
  
  - D. **Review of Updated Public Informational Materials for New Fire & Safety Building**

Representatives from Five Bugles were present to provide an overview of the postcard, tri-fold brochure, 8 ½ x 11 flyer and poster board for feedback from the Committee. The Committee provided input on the schedule of mailers. The

*ALL MINUTES ARE CONSIDERED DRAFT UNTIL APPROVED AT THE NEXT MEETING.*

committee agreed to mail the tri-fold brochure first and follow it up later in summer with the post card. Gregozeski noted the Town will be sending another newsletter in late June or early July. He noted the newsletter would feature this project.

Brad Borgen was excused at 7:25 p.m.

**E. Review of Updated Public Information Campaign Schedule for New Fire & Safety Building.**

Gregozeski reviewed the updated schedule of events and activities. He noted a scheduled press conference on Monday, May 7, 2018 at 9:00 a.m at the existing station would kick off the campaign formally.

4. **ANNOUNCEMENTS** - Next meeting to be scheduled on Tuesday, June 5, 2018 at 5:30 p.m. Immediately before the Scheduled Public Informational Meeting.
5. **ADJOURNMENT** – *Motion by Dan Dibbs/Tim Lambie to adjourn at 7:43 p.m. Motion carried unanimously by voice vote.*

*Respectfully Submitted,*

*Joel Gregozeski, Recording Secretary*