

**TOWN OF GREENVILLE
PLANNING COMMISSION
MEETING MINUTES**

DATE: Tuesday May 1, 2018

TIME: 5:30 PM

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

Agenda

1. CALL TO ORDER

Meeting called to order at 5:35pm.

2. ROLL CALL, VERIFY PUBLIC NOTICE & APPROVAL OF AGENDA

Present: Jack Anderson, Jim Cotter, Jim Ecker, Mark Strobel, Ken Zilisch.

Excused: Leanne Meidam-Wincentsen, Greg Kippenhan.

Motion to approve the agenda made by Mark Strobel, second by Jim Ecker. Motion carried 5-0.

3. PUBLIC COMMENT FORUM

Members of the public are welcome to address the Planning Commission. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting and may speak during the Public Comment Forum segment of the meeting. This segment is placed early in the agenda so the public may make their comments prior to any discussion or action by the Planning Commission. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Planning Commission may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Note regarding non-agenda Town related matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.

Motion to close the public comment forum made by Jack Anderson, second by Jim Cotter. Motion carried 5-0.

4. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Planning Commission Member and addressed immediately following the motion to approve the other items on the Consent Agenda.)

5. ITEMS REMOVED FROM CONSENT AGENDA(as necessary)

6. NEW BUSINESS

a. Discussion of Comprehensive Plan Update

Eric Fowle, ECWRPC was here to give a presentation on how we will proceed with updating the Comprehensive Plan and Bike/Pedestrian plan.

- i. Plan Update Process & Timeline
- ii. Committee Expectations
- iii. Statutory Notifications / Intergovernmental Entity List Review
- iv. Review of Citizen Participation Plan (separate action later in agenda)
- v. Public Engagement / Scenario Workshops
- vi. Bicycle / Pedestrian Plan Update
- vii. Review of Past Plans / Ongoing Planning Activities
- viii. Review of Preliminary Draft Plan Maps

ix. Brief SWOT Exercise

The Planning Commission and Town Staff will be completing a SWOT exercise and returning it to Director Brown by May 18th.

- b. Consider/Discuss/Act on Resolution #09-18 Establishing Public Participation Procedures for the Town of Greenville 2040 Comprehensive Plan Update
Motion to recommend approval to the Town Board of Resolution #09-18 Establishing Public Participation Procedures for the Town of Greenville 2040 Comprehensive Plan Update made by Jim Cotter, second by Jim Ecker. Motion carried 5-0.

7. **TOWN CHAIRMAN / COMMUNITY and ECONOMIC DEVELOPMENT**
DIRECTOR UPDATE

- a. Next Meeting Date: May 21, 2018; Incorporation paperwork has been submitted to the County.

8. **ADJOURNMENT**

Motion to adjourn made by Jim Cotter, second by Jack Anderson. Motion carried 5-0, meeting adjourned at 6:29pm.

Kelly Mischler, Deputy Clerk