

**TOWN OF GREENVILLE
TOWN BOARD
MEETING MINUTES**

DATE: Monday, April 9, 2018

TIME: 6:00 pm

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

Agenda

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL, VERIFY PUBLIC NOTICE & APPROVAL OF AGENDA

PRESENT: Jack Anderson, Dean Culbertson, Andy Peters, Mark Strobel, Mike Woods

Motion by Dean Culbertson, second by Mark Strobel to approve the agenda. Motion carried 5-0.

4. PRESENTATIONS & PUBLIC COMMENT FORUM

- a. Presentation on Land Stewardship Committee Strategic Plan & Sign Program: Larry Bentle, Greenville Land Stewardship Committee.

Larry Bentle presented the committee's 3-year (2018-2020) Strategic Plan for the Town Board's review. Included were their main goals, objectives, strategies and tasks, along with a sign contribution initiative.

- b. Public Comment Forum:

Jim Ziegert, Sr., N7047 Hillview Road – had questions on the fire station, Lin property restoration, incorporation and the Hwy. 76 project.

Motion by Jack Anderson, second by Dean Culbertson to close the public comment forum.

Motion carried 5-0.

5. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

- a. Approval of Meeting Minutes:

i. Town Board Meeting Minutes, Closed Session, March 12, 2018.

ii. Town Board Meeting Minutes, March 12, 2018.

iii. Town Board Meeting Minutes, March 26, 2018.

- b. Approval of April Town Vouchers.

- c. Acceptance of Staff Reports:

i. Sheriff Department Liaison Officer

ii. Fire Department/First Responders

iii. Parks and Recreation/Urban Forestry

iv. Constable

v. Director of Public Works

vi. Director of Community & Economic Development

vii. Town Administrator

- d. Acceptance of Committee Reports:

- i. Park Commission
 - 1. Special Event Applications
 - 2. Field Use Agreements
- ii. Facilities Committee
- e. Operator's Licenses
- f. Temporary Class "B" Beer & Wine License Application, CASA of the Fox Cities, Dawn Gohlke, Person in Charge, May 5, 2018, N259 Ares Drive from 9:00 a.m. to 11:00 p.m.
- g. Resolution 04-18, Adopting an Ordinance Relating to Confidentiality of Income and Expense Records Requested by the Assessor in Property Assessment Matters in the Town of Greenville.
- h. Resolution 05-18 Appointment Emergency Management Director for the Town of Greenville.

Motion by Dean Culbertson, second by Mark Strobel to approve the consent agenda. Motion carried 5-0.

6. ITEMS REMOVED FROM CONSENT AGENDA(as necessary)

7. NEW BUSINESS

- a. Planning Commission Recommendations:
 - i. Consider/Discuss/Act on 2018_SUP02, Special Exception Use Permit for Wolf River Machine, Levi Dr., parcel 110278600, recommending approval.

Motion by Mark Strobel to table the item until landscaping and stormwater plans have been submitted. Motion failed for lack of second.

Discussion was held regarding communication received from adjacent landowners regarding landscaping following the Planning Commission meeting. Any future expansion of the facility would require a new landscaping plan to be submitted and approved in compliance with the ordinance.

Motion by Dean Culbertson, second by Andy Peters to approve the Special Exception Use request for light manufacturing for Wolf River Machine located on Levi Drive with a parcel number of 110278600 contingent upon the following conditions:

- 1. Compliance with Section 320-62(C)(2) of the Zoning Ordinance. A plan shall be submitted and approved by staff prior to landscape installation occurs.
- 2. Stormwater Compliance prior to issuance of any town permits.
- 3. Upon expansion of the facility the property is rezoned to industrial.
- 4. Hours of business operation shall be from 5:00 a.m. to 6:30 p.m.

Motion carried 4/1 Strobel.

- ii. Consider/Discuss/Act on 2018_RZ05, Rezoning for Lots 17 & 18 Towering Pines West, Glennview Dr., parcels 110084128 and 110084129, recommending denial.

Motion by Mark Strobel, second by Dean Culbertson to deny the Rezoning request for the Jennerjohn Family to rezone Lots 17 & 18 of the Towering Pines West subdivision

from Single Family to Two Family located on Glenview Drive with parcel numbers 110084128 and 110084129. Motion carried 5-0.

- b. Discussion & Possible Action: Agreement of Services with GIS Inc. to assist with migration of GIS Server Data.

Motion by Jack Anderson, second by Andy Peters to authorize staff to purchase a service block with GIS Inc. to complete the GIS server migration in an amount not to exceed \$2,500. Motion carried 5-0.

- c. Discussion & Possible Action: Resolution 06-18 for RPC and DNR Tree Planting Grants.

Motion by Mark Strobel, second by Jack Anderson to approve the Authorizing Resolution for the Wisconsin RPC and DNR Great Lakes Basin Tree Planting Grants. Motion carried 5-0.

8. **ANNOUNCEMENTS**

Facilities Committee – April 18th

Lin Property Restoration – Two public hearings in the next two weeks to obtain permits.

Incorporation – Petition circulating in the community. Petition is available for signatures at Town Hall during normal business hours until Thursday.

Planning Commission and Town Board - April 23rd

Annual Town Meeting – April 17th

Park Commission – April 24th

Fire Commission – If you are interested in being considered for the commission, applications are available at Town Hall or on the website.

9. **ADJOURNMENT OF MEETING**

Motion by Jack Anderson, second by Mark Strobel to adjourn. Motion carried 5-0. Meeting adjourned at 6:52 p.m.

Wendy Helgeson, Town Clerk
Approved: