

**TOWN OF GREENVILLE
FACILITIES COMMITTEE
REGULAR MEETING MINUTES**

DATE: April 4, 2018

TIME: 6:00 p.m.

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

1. **CALL TO ORDER** - Chairman Andy Peters called the meeting to order at 6:00 p.m. Roll Call: Greg Kippenhan, Tim Lambie, Andy Peters, Larry Bentle, Dan Dibbs, Dean Culbertson. Excused: Eric Kitowski, Amy Vosters, and Brad Borgen Also present, Jack Anderson, Town Chairperson, Joel Gregozeski Town Administrator, members of the public.
2. **APPROVAL OF THE AGENDA** - *Motion to approve the agenda made by Dan Dibbs/Greg Kippenhan. Motion passed unanimously by voice vote.*
3. **NEW BUSINESS**
 - A. **Approval of Meeting Minutes** - *Motion by Tim Lambie/Tim Dan Dibbs to approve the minutes of the March 21, 2018 Greenville Committee Meetings. Motion passed unanimously by voice vote.*

B. Review of the Public Presentation for New Fire Station.

The committee reviewed an outline for the public presentation for the new fire and safety building. The committee agreed on the following ten items: (1) History/background, (2) Why the need exists, (3) What is being proposed, (4) Citizen survey information, (5) Estimated costs for construction (6) Estimated tax impacts, (7) Referendum question, (8) Steps after referendum, (9) Repurposing existing station, (10) Question and Answer period. Gregozeski indicated that he will draft the presentation for the next committee meeting.

C. Review of Updated Public Information Materials for New Fire Station.

Gregozeski reviewed the draft website, print brochure and frequently asked questions related to the new fire safety building. The group provided minor suggested changes and edits.

D. Discussion on Coordinating Focus Group Meetings/Discussions.

The group agreed to conduct three focus group sessions with up to 10 individuals for each session. The group requested the sessions be conducted at various times and dates to accommodate different demographic groups and ages. The Group agreed to use the PowerPoint presentation outlines earlier to provide information and seek feedback from the focus group participants. Gregozeski noted he would post information on the Town's Facebook page to solicit interested individuals.

Andy Peters encouraged the group to seek additional people to attend the focus groups.

Larry Bentle was excused at 7:35 p.m.

E. Discussion Related to other Town Facility Needs Assessments and Repurposing of Existing Fire Station.

The committee briefly discussed how the existing fire safety building would be used. The committee agreed the public works, parks and utility departments would be best served by having additional equipment storage space for pick-ups and smaller equipment like lawn mowers.

The committee also discussed opportunities to plan for additional facility options at the proposed fire safety building site, such as planning for a new Town Hall or administrative offices. Jack Anderson indicated that he would discuss this with Five Bugles.

4. **ANNOUNCEMENTS** - Next meeting to be scheduled on Wednesday, April 18, 2018.

5. **ADJOURNMENT** – *Motion by Dan Dibbs/Dean Culbertson to adjourn at 7:54 p.m. Motion carried unanimously by voice vote.*

Respectfully Submitted,

Joel Gregozeski, Recording Secretary