

**TOWN OF GREENVILLE  
FACILITIES COMMITTEE  
REGULAR MEETING MINUTES**

DATE: March 21, 2018

TIME: 6:00 p.m.

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

1. CALL TO ORDER - Chairman Andy Peters called the meeting to order at 6:00 p.m.  
Roll Call: Greg Kippenhan, Tim Lambie, Andy Peters, Brad Borgen, Larry Bentle, Dean Culbertson. Excused: Eric Kitowski, Amy Vosters. Also present, Jack Anderson, Town Chairperson, Joel Gregozeski Town Administrator, members of the public.
2. APPROVAL OF THE AGENDA - *Motion to approve the agenda made by Tim Lambie/Greg Kippenhan. Motion passed unanimously by voice vote.*
3. NEW BUSINESS
  - A. Approval of Meeting Minutes - *Motion by Dean Culbertson/Tim Lambie to approve the minutes of the November 29, 2017 and March 7, 2018 Greenville Committee Meetings. Motion passed unanimously by voice vote.*
  - B. Discussion & Possible action: Recommendation to the Town Board for referendum and special Town Meeting on a new Greenville fire station.

The committee reviewed frequently asked questions and answers to be provided as part of the public information campaign for the new fire station. Administrator Gregozeski stated the FAQs will be updated and provided to the Committee for further review and refinement.

Jack Anderson recommended the group conduct a review of its purpose. He indicated the Committee was originally charged with reviewing the needs of all Town facilities. He stated the groups focus has been on the fire station, but further review must be made on the Town's other facility needs.

Administrator Gregozeski recommended the group conduct some focus group discussions on the proposed fire station. He stated doing so may give a new perspective to the committee about the possible outcome of a referendum. He also stated the focus groups could give the committee insight on how to refine its communication strategy. Administrator Gregozeski stated a presentation should be prepared prior to the focus groups. Brad Borgen recommended the presentation be only 10 minutes in length. He stated anything longer may lose the attention of the focus groups. Gregozeski stated that a presentation would be prepared for Committee review. Administrator Gregozeski also stated the group needs to refine its communication schedule and be prepared to present these recommendations to the Town Board.

*ALL MINUTES ARE CONSIDERED DRAFT UNTIL APPROVED AT THE NEXT MEETING.*

4. ANNOUNCEMENTS - Next meeting to be scheduled on Wednesday, April 4, 2018.

5. ADJOURNMENT – *Motion by Dean Culbertson/Tim Lambie to adjourn at 7:36 p.m. Motion carried unanimously by voice vote.*

*Respectfully Submitted,*

*Joel Gregozeski, Recording Secretary*