

**TOWN OF GREENVILLE
TOWN BOARD
MEETING MINUTES**

DATE: Monday, March 12, 2018

TIME: 6:00 pm

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

Agenda

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL, VERIFY PUBLIC NOTICE & APPROVAL OF AGENDA

PRESENT: Jack Anderson, Dean Culbertson, Andy Peters, Mark Strobel, Mike Woods.

Motion by Dean Culbertson, second by Jack Anderson to approve the agenda. Motion carried 5-0.

4. PRESENTATIONS & PUBLIC COMMENT FORUM

a. Presentations: Wisconsin Land Information Association (WLIA) Government Achievement Award to Town of Greenville for its GIS program. Accepted on behalf of the Town by Jennifer Tovar and Jacob Waldschmidt.

b. Public Comment Forum:

Angela Kersten and Michelle Palmer, Third Base Bar – were present to ask for approval of an Operator’s License for Michelle. Angela stated that Michelle has worked for her for over a month and makes exemplary choices. She also has high standards for her bartenders and does not allow them to drink behind the bar. Michelle added that she holds licenses in two other municipalities and this is her livelihood.

Motion by Mark Strobel, second by Dean Culbertson to close the public comment forum.

Motion carried 5-0.

5. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

a. Approval of Meeting Minutes:

- i. Town Board Meeting Minutes, February 8, 2018.
- ii. Town Board Meeting Minutes, February 12, 2018.
- iii. Town Board Meeting Minutes, February 19, 2018.
- iv. Town Board Meeting Minutes, March 5, 2018.

b. Approval of March Town Vouchers.

c. Acceptance of Staff Reports:

- i. Sheriff Department Liaison Officer
- ii. Fire Department/First Responders
- iii. Parks and Recreation/Urban Forestry
- iv. Constable Report
- v. Town Administrator

d. Acceptance of Committee Reports:

- i. Park Commission
- e. Operator's Licenses
Jack Anderson requested items 5cii and 5e be removed from the consent agenda.
Motion by Dean Culbertson, second by Mike Woods to approve the remainder of the consent agenda. Motion carried 5-0.
5cii - Mark Evers provided a hiring update. They recently hired Michael Hills, Jr., bringing the total number of First Responders to 15.
5e - Operator's Licenses – Questions regarding the reason for the recommendation for the denial of Michelle's license were discussed. Motion by Dean Culbertson, second by Andy Peters to approve the Operator's Licenses to coincide with the recommendations as stated. Motion carried 5-0.

6. ITEMS REMOVED FROM CONSENT AGENDA(as necessary)

7. NEW BUSINESS

- a. Planning Commission Recommendations:
 - i. Discussion and possible action on: 2018_PTF01, Crestview South Final Plat, parcel 110076600, recommended for approval.
Motion by Dean Culbertson, second by Andy Peters to approve 2018 – PTF01, Crestview South Final Plat – Parcel 110076600 with the following conditions:
 - Add 50' of hash marks along each lot abutting intersections.
 - Add wetland buffer to plat map.
 - New Plan Sets are required with updates that include the changes around the lift station.
 - Final Plat substantially relates to the preliminary plat.
 - Final Plat approval shall be conditioned upon an approved developer agreement. Recording of Final Plat will occur after developer agreement is recorded.Mark Strobel had concerns with lot configuration between the Preliminary Plat and the Final plat and green space requirements. Motion carried 4-1/Strobel.
 - ii. Discussion and possible action on: 2018_CSM04, Certified Survey Map for Patricia Koehnke, W7646 Winnegamie Dr., parcel 110113701, recommended for approval.
Mark Strobel had questions on easements and wetland set-backs not shown on an updated CSM.
Motion by Dean Culbertson, second by Mike Woods to approve 2018_CSM04 with the condition that the wetland delineation is shown to be either north or south of the delineating line and the area of setback off of the wetland area be added to the CSM. Motion carried 5-0.
 - iii. Discussion and possible action on: 2018_CSM05, Certified Survey Map for Matthew Reis, N1594 North Rd., parcel 110065301, recommended for approval.
Mark Strobel had concerns with the North line of Lot 1. Motion by Mike Woods, second by Andy Peters to approve the CSM with the contingency that the wetland set-back be shown. Motion carried 5-0.
 - iv. Discussion and possible action on: 2018_RZ03, Rezoning of lot 1 on 2018_CSM05 Certified Survey Map for Matthew Reis, N1594 North Rd., parcel 110065301 from Agriculture to Single Family Residential, recommended for approval.

Motion by Mark Strobel, second by Mike Woods to approve the Rezoning Petition for Lot 1 on 2018-CSM05; N1594 North Road Parcel ID 110065301 from AGD General Agriculture to RSF – Single Family Residential. Motion carried 5-0.

- v. Discussion and possible action on: assistance with preparation of Year 2040 Comprehensive Plan Update including development of Bicycle and Pedestrian Plan with East Central Wisconsin Regional Plan Commission, recommended for approval. Motion by Jack Anderson, second by Dean Culbertson to approve the Comprehensive Plan Year 2040 update with East Central Wisconsin Planning Commission; including technical assistance for a Bicycle and Pedestrian Plan. Motion carried 5-0.

- b. Discussion & Possible Action: Resolution #03-18 Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing.
Motion by Dean Culbertson, second by Andy Peters to approve Resolution #03-18 Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing. Motion carried 5-0.

- c. Discussion & Possible Action: Financial agreement with Greenville Lions Club to assist with development of Phase 2 at Lions Park.
Motion by Mike Woods, second by Dean Culbertson to approve the Agreement between the Town of Greenville and the Greenville Lions Project Vision, Inc. to grade and install infrastructure for the planned and approved Phase 2 expansion at Lions Park. Motion carried 5-0.

- d. Discussion & Possible Action: Agreement for professional engineering services with Cedar Corporation.
Motion by Mark Strobel, second by Andy Peters to approve the Agreement for Professional Services and Addendums #1 & #2 with Cedar Corporation as the Town of Greenville's designated Town Engineer. Motion carried 5-0.

- e. Discussion & Possible Action: Purchase of washer/extractor for Fire Department.
Motion by Mark Strobel, second by Jack Anderson to approve the purchase of a turn-out gear washer/extractor from the Belson Company for \$9,711.45. Motion carried 5-0.

- f. Discussion & Possible Action: Award of contract for 2018 street tree planting.
Motion by Jack Anderson, second by Andy Peters to approve a contract with Wolfrath's Landscaping LLC for 2018 street tree planting services. Motion carried 5-0.

- g. Discussion & Possible Action: Award of contract for 2018/19 street tree pruning.
Motion by Mark Strobel, second by Mike Woods to approve a contract with Selner Tree and Shrub Care LLC for 2018/19 street tree pruning services. Motion carried 5-0.

- h. Discussion & Possible Action: Purchase of iMop Floor Scrubber.
Motion by Andy Peters, second by Dean Culbertson to approve the purchase of a Tennant I-Mop XL from Belson Co. for \$4,872.40. Motion carried 5-0.

- i. Discussion & Possible Action: Seasonal employee compensation pay scale.
Motion by Mike Woods, second by Dean Culbertson to approve the 2018 Seasonal Employee Pay Scale. Motion carried 5-0.

- j. Discussion & Possible Action: Purchase of bleachers for Community Park.
Motion by Jack Anderson, second by Mark Strobel to approve the purchase and installation of bleachers from Miller & Associates for \$56,210. Motion carried 5-0.

8. ANNOUNCEMENTS

Facilities Committee – March 21st at 6:00 p.m.

Planning Commission – March 26th at 5:30 p.m.

Town Board/Sanitary Districts – March 26th, immediately following Planning Commission.

Park Commission – March 27th at 7:00 p.m.

Auditors (Schenk) were here last week; the financial report will be available for view at the Annual Town Meeting.

Michael Brown, the new Community and Economic Development Director and Brian Rickert, the new Public Works Director were introduced.

9. ADJOURNMENT OF MEETING

Motion by Mark Strobel, second by Andy Peters to adjourn. Motion carried 5-0. Meeting adjourned at 6:56 p.m.

Wendy Helgeson, Town Clerk
Approved: