

**TOWN OF GREENVILLE
TOWN BOARD
MEETING MINUTES**

DATE: Monday, January 22, 2018

TIME: Immediately Following the Sanitary District #2 Meeting.

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

Agenda

1. CALL TO ORDER

The meeting was called to order at 6:39 p.m.

2. ROLL CALL, VERIFY PUBLIC NOTICE & APPROVAL OF AGENDA

PRESENT: Jack Anderson, Dean Culbertson, Andy Peters, Mark Strobel, Mike Woods

Motion by Dean Culbertson, second by Mark Strobel to approve the agenda. Motion carried 5-0.

3. PUBLIC COMMENT FORUM

Motion by Jack Anderson, second by Mark Strobel to close the Public Comment Forum. Motion carried 5-0.

4. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

a. Approval of January Town Vouchers

Motion by Jack Anderson, second by Andy Peters to approve the Consent Agenda. Motion carried 5-0.

5. ITEMS REMOVED FROM CONSENT AGENDA(as necessary)

6. NEW BUSINESS

a. Discussion & Possible Action: Operator's License Application of Lisa Carstens, held from the January 8, 2018 meeting.

Motion by Jack Anderson, second by Mark Strobel to deny the Operator's License Application. Motion carried 5-0.

b. Discussion & Possible Action: Lions Park Development & Financing Plan with Greenville Lions Club.

The Lions Club would like to loan funds from the Town for Quadrant 2 Development at Lions Park. The total cost of the development is \$370,000; they currently have \$170,000 to utilize, and is asking to borrow \$200,000 from the Town. They are proposing payback of \$40,000/year for five years. Motion by Jack Anderson, second by Mike Woods to direct staff to draft a financial agreement for Town Board approval with Greenville Lions Club for the development of Quadrant 2 at Lions Park. Andy Peters asked what we have done for other organizations in past in regards to borrowing funds; asking that the Town be consistent with past practice or be consistent going forward. Town Administrator, Joel Gregozeski, will review past practice and bring forward financing options to the next meeting. Motion carried 5-0.

- c. Discussion & Possible Action: Purchase of TIG welder & plasma cutter for Department of Public Works.
Motion by Jack Anderson, second by Mark Strobel to approve the purchase of a Dynasty 280 TIG welder and PowerMax 65 Plasma cutter with cart for an amount of \$9,110.22 from Weld Specialty Gas and Equipment Inc. Motion carried 5-0.
- d. Discussion & Possible Action: Town Engineer Statement of Qualifications Review & Recommendation.
Town Administrator, Joel Gregozeski asked the Town Board if staff could be allowed to interview the top firms and bring a recommendation back to the Town Board in February.
Motion by Mark Strobel, second by Mike Woods to direct staff to conduct interviews with the top four or five firms and provide a recommendation at a Town Board meeting in February.
Motion carried 5-0.
- e. Discussion & Possible Action: Employee Compensation Plan & Performance Evaluation Program.
The existing plan was reviewed and evaluated with department leaders during staff meetings. After review of its consistency and applicability to all departments, a hybrid approach to the compensation plan and performance evaluation program was developed. The process included an internal position analysis and evaluation, wage/salary compensation matrix options, development of an evaluation process and a connection to pay-for-performance.
Motion by Dean Culbertson, second by Mark Strobel to approve the Employee Compensation Plan & Performance Evaluation Program. Motion carried 5-0.

7. **ANNOUNCEMENTS**

- a. Update on Community & Economic Development Director and Director of Public Works Recruitment.
Interviews for the Community & Economic Development Director will be held February 1st or 2nd and February 6th or 7th for the Public Works Director.
With all of the precipitation, the Town has received a number of complaints regarding frozen culverts. Staff has been out trying to remedy and received assistance from the County where we were unable to resolve with our equipment.

8. **ADJOURNMENT OF MEETING**

Motion by Mark Strobel, second by Mike Woods to adjourn. Motion carried 5-0. Meeting adjourned at 7:40 pm.

Wendy Helgeson, Town Clerk
Approved: