

**TOWN OF GREENVILLE
TOWN BOARD
MEETING MINUTES**

DATE: Monday, January 8, 2018

TIME: 6:00 pm

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

Agenda

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL, VERIFY PUBLIC NOTICE & APPROVAL OF AGENDA

PRESENT: Jack Anderson, Dean Culbertson, Andy Peters, Mark Strobel

EXCUSED: Mike Woods

Motion by Andy Peters, second by Mark Strobel to approve the agenda. Motion carried 4-0.

4. PUBLIC COMMENT FORUM

Motion by Mark Strobel, second by Andy Peters to close the public comment forum. Motion carried 4-0.

5. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

a. Approval of Meeting Minutes:

i. Town Board Meeting, December 11, 2017.

ii. Town Board Meeting – Closed Session, December 20, 2017.

b. Approval of January Town Vouchers.

c. Acceptance of Staff Reports:

i. Sheriff Department Liaison Officer

ii. Fire Department/First Responders

iii. Parks and Recreation/Urban Forestry

iv. Constable Report

v. Town Administrator

d. Acceptance of Committee Reports:

i. Park Commission

e. Operator's Licenses

Chairman Anderson asked that Item e be removed from the Consent Agenda.

Motion by Jack Anderson, second by Mark Strobel to approve the Consent Agenda with Item e removed. Motion carried 4-0.

6. ITEMS REMOVED FROM CONSENT AGENDA(as necessary)

e. Operator's Licenses

Stephanie Madson, N9155 Cty. Rd. XX, Bear Creek – spoke in regards to her request for an Operator's License. Motion by Andy Peters, second by Dean Culbertson to deny the license request. Motion carried 4-0.

Lisa Carstens, 303 East 9th Street, Kaukauna – spoke in regards to her request for an Operator’s License. Motion by Dean Culbertson, second by Jack Anderson to table until the January 22nd meeting. Motion carried 4-0.

7. NEW BUSINESS

a. Planning Commission Recommendations:

- i. Public Hearing to Consider/Discuss/Act on adoption of Ordinance No. 11-17 Prohibiting Off-Premises Signs - Repealing & Recreating §320-52 and §320-129 of the Town of Greenville Municipal Code.

The Public Hearing was called to order at 6:20 p.m. Wally Richter, N1077 Pebble Ridge Road, asked for clarification on the definition of “off-premise” and if preexisting signs would be grandfathered. Town Administrator, Joel Gregozeski provided the definition as stated in the ordinance and explained that preexisting signs would be considered legally non-conforming. Motion by Dean Culbertson, second by Mark Strobel to close the Public Hearing. Motion carried 4-0. Public Hearing closed at 6:24 p.m. Motion by Mark Strobel, second by Andy Peters to approve Ordinance No. 11-17. Motion carried 4-0.

- ii. Discussion and Possible Action: Amendment to Ordinance §320-11 (A) and §320-129 (A) Filling Stations.

Motion by Dean Culbertson, second by Mark Strobel to approve Ordinance 12-17. Motion carried 4-0.

- iii. Discussion and Possible Action: Condominium Plat, Sunset Hill Estates, Lot 19 Towering Pines West, Parcel 110084130. Motion by Jack Anderson, second by Dean Culbertson to approve the Condominium Plat, Sunset Hill Estates, Lot 19 Towering Pines West, Parcel 11084130, with the following conditions:

- 1. As built drawings will be required no later than 30 days after acceptance of public infrastructure.
- 2. Prior to permit issuance of condominium construction, all public utility installation must be completed and approved.

Motion carried 3-1/Strobel.

- b. Discussion and Possible Action: Replacement of Self-Contained Breathing Apparatus and Ancillary Equipment Capital Project.

Three proposals were received and vendor demonstrations were held. By purchasing the equipment from Oshkosh Fire and Police Equipment, Inc., this will make the department compatible with surrounding municipalities. There will be an additional cost of approximately \$2,000 for electrical, plumbing and venting. Motion by Mark Strobel, second by Dean Culbertson to approve the purchase of self-contained breathing apparatus and ancillary equipment from Oshkosh Fire and Police Equipment, Inc. for \$205,435. Motion carried 4-0.

- c. Discussion and Possible Action: Final Payment Request to MCC, Inc. for Paving in Crestview Subdivision.

Motion by Jack Anderson, second by Andy Peters to approve the final payment to MCC, Inc. for paving in Crestview Subdivision for an amount of \$73,772.01. Motion carried 4-0.

- d. Discussion and Possible Action: Alcohol License (Operators) Application Policy.
Motion by Jack Anderson, second by Mark Strobel to approve the policy. Motion carried 4-0.

8. ANNOUNCEMENTS

The Town is still actively recruiting for a Community and Economic Development Director; the first review of applications will begin after January 12th. The Director of Public Works position; the first review of applications will begin after January 19th. We are at this time requesting Qualification Proposals from engineering firms. The Statement of Qualifications will be accepted until January 12th, which will then go through an internal staff review. A list of two or three firms will then be presented to the Town Board.

January 22nd - Planning Commission, Sanitary District #2 and Town Board beginning at 5:30 p.m.

9. ADJOURNMENT OF MEETING

Motion by Andy Peters, second by Mark Strobel to adjourn the meeting. Motion carried 4-0.
Meeting adjourned at 6:43 p.m.

Wendy Helgeson, Town Clerk
Approved: