

**TOWN OF GREENVILLE  
SANITARY DISTRICT #1  
REGULAR MEETING AGENDA**

DATE: Monday, October 9, 2017

TIME: Immediately Following Town Board Regular Meeting

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

**Agenda**

1. CALL TO ORDER
2. POSTING OF AGENDA/APPROVAL OF AGENDA
3. PUBLIC COMMENT FORUM

*Members of the public are welcome to address the Sanitary District/Storm Water Utility. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting and may speak during the Public Comment Forum segment of the meeting. This segment is placed early in the agenda so the public may make their comments prior to any discussion or action by the Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. The Town Board may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Note regarding non-agenda Town related matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.*

4. CONSENT AGENDA

*(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)*

- a. Approval of Regular Sanitary District #1 Meeting Minutes, September 11, 2017.
  - b. Approval of October 2017 Sanitary District #1 Vouchers.
5. ITEMS REMOVED FROM CONSENT AGENDA(as necessary)
  6. SUPERINTENDENT REPORTS
    - a. Fox West Regional Sewerage Commission Minutes.
  7. NEW BUSINESS
    - a. Consider Rescinding Prior Action on a Resolution to Amend the Town of Greenville Sanitary District #1 boundaries to include Sec. 35, T22N, R16E CSM 3510 Lot 3 Less HY (PLATTED OUT OF PRT W1/2 SW SEC35-22-16) 3.75AC M/L, N2514/N2518 State Road 76, Town of Ellington. Parcel number 080-089305.
    - b. Discussion and Possible Action: Replace flooring at Well #2.
    - c. Discussion and Possible Action: Repair water valves on CTH CB near the airport.
    - d. Discussion and Possible Action: Replace a copper water service to Parcel # 110126200 on Spencer Street.
  8. ADJOURNMENT

Wendy Helgeson, Town Clerk

Dated/Posted: October 5, 2017

**TOWN OF GREENVILLE  
SANITARY DISTRICT #1  
REGULAR MEETING MINUTES**

DATE: Monday, September 11, 2017

TIME: Immediately Following Town Board Regular Meeting

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

**Agenda**

1. CALL TO ORDER

The meeting was called to order at 9:09 pm.

PRESENT: Jack Anderson, Andy Peters, Mark Strobel, Mike Woods

EXCUSED: Dean Culbertson

2. POSTING OF AGENDA/APPROVAL OF AGENDA

Motion by Mark Strobel, second by Jack Anderson to approve the agenda. Motion carried 4-0.

3. PUBLIC COMMENT FORUM

Motion by Jack Anderson, second by Mark Strobel to close public comment forum. Motion carried 4-0.

4. CONSENT AGENDA

*(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)*

a. Approval of Regular Sanitary District #1 Meeting Minutes, August 14, 2017.

b. Approval of Special Sanitary District #1 Meeting Minutes, August 28, 2017.

c. Approval of September 2017 Sanitary District #1 Vouchers.

d. Approval to raise three sewer man-holes from the bottom of a streambed on CTH CB and College Avenue.

Motion by Mark Strobel, second by Mike Woods approve the consent agenda. Motion carried 4-0.

5. ITEMS REMOVED FROM CONSENT AGENDA(as necessary)

6. SUPERINTENDENT REPORTS

Airport water tower has been disinfected, repainted and will be in operation hopefully next week.

a. Fox West Regional Sewerage Commission Minutes.

7. NEW BUSINESS

8. ADJOURNMENT

Motion by Mark Strobel, second by Andy Peters to adjourn. Motion carried 4-0.

Meeting adjourned at 9:12 pm.

Wendy Helgeson, Town Clerk

Vendor	Vendor Name	GL Account and Title	Invoice Number	Description	Invoice Date	Net Invoice Amount
<b>Advanced Fastening Supply Inc</b>						
2001	Advanced Fastening Supply Inc	620-8270-340 OPERATING SUPPLIES	521482	tools	09/19/2017	2.68
Total Advanced Fastening Supply Inc:						2.68
<b>Aramark Uniform Services</b>						
141	Aramark Uniform Services	610-6410-340 OPERATION SUPPLIES	1677697225	rugs/uniforms	09/05/2017	7.37
141	Aramark Uniform Services	610-6410-340 OPERATION SUPPLIES	1677701725	rugs/uniforms	09/12/2017	7.37
141	Aramark Uniform Services	610-6410-340 OPERATION SUPPLIES	1677706290	rugs/uniforms	09/19/2017	7.37
141	Aramark Uniform Services	610-6410-340 OPERATION SUPPLIES	1677710743	rugs/uniforms	09/26/2017	7.37
Total Aramark Uniform Services:						29.48
<b>ARMS, INC.</b>						
4535	ARMS, INC.	610-9210-310 OFFICE SUPPLIES AND	0242823	paper shredding	09/01/2017	15.21
4535	ARMS, INC.	620-8510-310 OFFICE SUPPLIES AND	0242823	paper shredding	09/01/2017	15.21
Total ARMS, INC.:						30.42
<b>AT &amp; T</b>						
145	AT & T	610-9210-221 TELEPHONE	920757055109	920 757-0551 457 1	09/07/2017	13.04
145	AT & T	620-8510-221 TELEPHONE	920757055109	920 757-0551 457 1	09/07/2017	9.78
Total AT & T:						22.82
<b>AT &amp; T U-verse</b>						
4593	AT & T U-verse	610-9210-221 TELEPHONE	140987787 SE	acct# 140987787	09/16/2017	79.99
Total AT & T U-verse:						79.99
<b>Bassett Mechanical</b>						
155	Bassett Mechanical	610-6410-340 OPERATION SUPPLIES	6030403C	maintenance contract	09/01/2017	246.30
155	Bassett Mechanical	610-6410-340 OPERATION SUPPLIES	6030622C	maintenance contract	10/03/2017	246.30
155	Bassett Mechanical	620-8270-340 OPERATING SUPPLIES	6030403C	maintenance contract	09/01/2017	246.30
155	Bassett Mechanical	620-8270-340 OPERATING SUPPLIES	6030622C	maintenance contract	10/03/2017	246.30
Total Bassett Mechanical:						985.20
<b>Batteries Plus LLC</b>						
4432	Batteries Plus LLC	620-8270-340 OPERATING SUPPLIES	P2697	batteries - lift stn 2	09/07/2017	107.80
Total Batteries Plus LLC:						107.80
<b>BMO Harris Bank N.A. - Payments</b>						
5203	BMO Harris Bank N.A. - Payment	610-6000-340 SUPPLIES	GSD STMT 9/4	acct # 5112 7700 0013 9065	09/04/2017	48.26
5203	BMO Harris Bank N.A. - Payment	610-6410-320 SEMINARS AND TRAINI	TOWN STMT A	acct# 5112 7700 0002 3400	08/31/2017	29.48
5203	BMO Harris Bank N.A. - Payment	610-9210-311 COMPUTERS	GSD STMT 9/4	acct # 5112 7700 0013 9065	09/04/2017	7.87
5203	BMO Harris Bank N.A. - Payment	610-9210-311 COMPUTERS	TOWN STMT A	acct# 5112 7700 0002 3400	08/31/2017	66.56
5203	BMO Harris Bank N.A. - Payment	620-8270-320 TRAINING AND SEMINA	TOWN STMT A	acct# 5112 7700 0002 3400	08/31/2017	29.49
5203	BMO Harris Bank N.A. - Payment	620-8510-311 COMPUTERS	GSD STMT 9/4	acct # 5112 7700 0013 9065	09/04/2017	7.87
5203	BMO Harris Bank N.A. - Payment	620-8510-311 COMPUTERS	TOWN STMT A	acct# 5112 7700 0002 3400	08/31/2017	66.56
Total BMO Harris Bank N.A. - Payments:						256.09
<b>CBS Squared Inc</b>						
5127	CBS Squared Inc	610-39500 CONSTRUCTION WK. IN P	3606	well 5 project	09/12/2017	3,067.00

Vendor	Vendor Name	GL Account and Title	Invoice Number	Description	Invoice Date	Net Invoice Amount	
Total CBS Squared Inc:						3,067.00	
<b>Cenex Fleetcard</b>							
229	Cenex Fleetcard	610-9330-380	TRANSPORTATION EXP	144380	acct# 376676	09/23/2017	592.93
229	Cenex Fleetcard	620-8570-380	TRANSPORTATION EXP	144380	acct# 376676	09/23/2017	592.93
Total Cenex Fleetcard:						1,185.86	
<b>Clean Water Testing</b>							
246	Clean Water Testing	610-6000-290	CONTRACTED SERVIC	0133802-IN	coliform/e-coli bacti testing	09/01/2017	39.20
246	Clean Water Testing	610-6000-290	CONTRACTED SERVIC	0133948-IN	coliform/e-coli bacti testing	09/06/2017	19.60
246	Clean Water Testing	610-6000-290	CONTRACTED SERVIC	0134267-IN	coliform/e-coli bacti testing	09/13/2017	19.60
246	Clean Water Testing	610-6000-290	CONTRACTED SERVIC	0134368-IN	coliform/e-coli bacti testing	09/15/2017	19.60
246	Clean Water Testing	610-6410-341	OPERATING EXP CRES	0134249-IN	coliform/e-coli bacti testing crestvi	09/13/2017	19.60
Total Clean Water Testing:						117.60	
<b>Complete Office</b>							
204	Complete Office	610-9210-310	OFFICE SUPPLIES AND	143317	office supplies	09/07/2017	14.31
204	Complete Office	610-9210-310	OFFICE SUPPLIES AND	145319	office supplies	09/11/2017	24.35
204	Complete Office	610-9210-310	OFFICE SUPPLIES AND	149473	office supplies	09/15/2017	10.57
204	Complete Office	610-9210-310	OFFICE SUPPLIES AND	149483	office supplies	09/15/2017	11.77
204	Complete Office	610-9210-310	OFFICE SUPPLIES AND	151272	office supplies	09/19/2017	6.24
204	Complete Office	610-9210-310	OFFICE SUPPLIES AND	155085	office supplies	09/25/2017	6.77
204	Complete Office	620-8510-310	OFFICE SUPPLIES AND	143317	office supplies	09/07/2017	14.31
204	Complete Office	620-8510-310	OFFICE SUPPLIES AND	145319	office supplies	09/11/2017	24.35
204	Complete Office	620-8510-310	OFFICE SUPPLIES AND	149473	office supplies	09/15/2017	10.57
204	Complete Office	620-8510-310	OFFICE SUPPLIES AND	149483	office supplies	09/15/2017	11.77
204	Complete Office	620-8510-310	OFFICE SUPPLIES AND	151272	office supplies	09/19/2017	6.24
204	Complete Office	620-8510-310	OFFICE SUPPLIES AND	155085	office supplies	09/25/2017	6.77
Total Complete Office:						148.02	
<b>Core &amp; Main LP</b>							
5601	Core & Main LP	610-6410-340	OPERATION SUPPLIES	H779057	marking paint	09/20/2017	68.37
5601	Core & Main LP	620-8270-340	OPERATING SUPPLIES	H779057	marking paint	09/20/2017	68.37
Total Core & Main LP:						136.74	
<b>Crane Engineering Sales, Inc.</b>							
260	Crane Engineering Sales, Inc.	610-39500	CONSTRUCTION WK. IN P	330575-00	high svc pump wtr twr project	09/20/2017	60,292.44
Total Crane Engineering Sales, Inc.:						60,292.44	
<b>Ehlers Investment Partners LLC</b>							
2013	Ehlers Investment Partners LLC	610-9230-290	OTHER	TOWN/GSD S	management fees	08/31/2017	102.11
2013	Ehlers Investment Partners LLC	620-8520-290	OTHER	TOWN/GSD S	management fees	08/31/2017	102.12
Total Ehlers Investment Partners LLC:						204.23	
<b>Fabick Rents</b>							
4789	Fabick Rents	610-6000-290	CONTRACTED SERVIC	467160	sanitary equip rental	09/06/2017	171.50
Total Fabick Rents:						171.50	

Vendor	Vendor Name	GL Account and Title	Invoice Number	Description	Invoice Date	Net Invoice Amount
<b>Fastenal Company</b>						
343	Fastenal Company	610-39500 CONSTRUCTION WK. IN P	WIAPP290222	well 2 project supplies returned	09/11/2017	83.89-
343	Fastenal Company	610-39500 CONSTRUCTION WK. IN P	WIAPP290223	well 2 project supplies returned	09/11/2017	322.61-
Total Fastenal Company:						406.50-
<b>Ferguson Waterworks #1476</b>						
2015	Ferguson Waterworks #1476	610-6520-340 SUPPLIES	0231077	stock	09/05/2017	348.96
Total Ferguson Waterworks #1476:						348.96
<b>First Supply</b>						
355	First Supply	610-6000-340 SUPPLIES	10761459-00	water supplies	09/14/2017	95.94
Total First Supply:						95.94
<b>Grainger</b>						
2017	Grainger	610-6410-340 OPERATION SUPPLIES	9559594685	well 2 supplies	09/19/2017	764.50
Total Grainger:						764.50
<b>Grand Chute Menasha West</b>						
2018	Grand Chute Menasha West	620-8275-295 SEWAGE TREATMENT	4062	billing for Aug2017	08/31/2017	39,272.44
Total Grand Chute Menasha West:						39,272.44
<b>Graphic Finishing</b>						
399	Graphic Finishing	610-9210-310 OFFICE SUPPLIES AND	33545	Fall newsletter	09/06/2017	1,077.20
399	Graphic Finishing	620-8510-310 OFFICE SUPPLIES AND	33545	Fall newsletter	09/06/2017	1,077.20
Total Graphic Finishing:						2,154.40
<b>Greenville Sanitary District</b>						
2021	Greenville Sanitary District	610-6410-340 OPERATION SUPPLIES	1052.00 SEP2	town hall	09/11/2017	9.31
2021	Greenville Sanitary District	610-6410-340 OPERATION SUPPLIES	1813.00 SEP2	public works bldg	09/11/2017	11.46
2021	Greenville Sanitary District	610-6410-340 OPERATION SUPPLIES	2494.00 SEP2	pump hs#2	09/11/2017	25.54
2021	Greenville Sanitary District	610-6410-340 OPERATION SUPPLIES	4.00 SEP2017	pump hs#4	09/11/2017	74.74
2021	Greenville Sanitary District	610-6410-340 OPERATION SUPPLIES	810.00 SEP20	pump hs#3	09/11/2017	25.54
2021	Greenville Sanitary District	620-8270-340 OPERATING SUPPLIES	1052.00 SEP2	town hall	09/11/2017	9.31
2021	Greenville Sanitary District	620-8270-340 OPERATING SUPPLIES	1813.00 SEP2	public works bldg	09/11/2017	11.46
2021	Greenville Sanitary District	620-8270-340 OPERATING SUPPLIES	94.00 SEP201	lift stn#1	09/11/2017	25.54
Total Greenville Sanitary District:						192.90
<b>Hawkins Inc</b>						
2022	Hawkins Inc	610-6000-340 SUPPLIES	4145630 RI	Solo G2 Indicator	08/31/2017	1,507.18
2022	Hawkins Inc	610-6000-340 SUPPLIES	4146533 RI	tubing	09/05/2017	300.00
2022	Hawkins Inc	610-6310-345 CHEMICALS	4147723 RI	chemicals	09/08/2017	3,710.68
2022	Hawkins Inc	610-6310-345 CHEMICALS	4155186 RI	vertex css-10	09/22/2017	27.53
2022	Hawkins Inc	620-8270-345 CHEMICALS	4147723 RI	chemicals	09/08/2017	445.32
Total Hawkins Inc:						5,990.71
<b>HydroCorp</b>						
2023	HydroCorp	610-9230-290 OTHER	0044405-IN	cross connection control program	09/28/2017	321.00

Vendor	Vendor Name	GL Account and Title	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total HydroCorp:						321.00
<b>Jeff Wege</b>						
4711	Jeff Wege	610-6410-340 OPERATION SUPPLIES	REIMB CDL E	reimb cdl exam fee	09/26/2017	15.00
4711	Jeff Wege	620-8270-340 OPERATING SUPPLIES	REIMB CDL E	reimb cdl exam fee	09/26/2017	15.00
Total Jeff Wege:						30.00
<b>Katrina Bohman</b>						
5131	Katrina Bohman	610-6410-320 SEMINARS AND TRAINI	MILEAGE REI	reimb mileage -Civic Syst Sympos	09/15/2017	57.78
5131	Katrina Bohman	620-8270-320 TRAINING AND SEMINA	MILEAGE REI	reimb mileage -Civic Syst Sympos	09/15/2017	57.78
Total Katrina Bohman:						115.56
<b>Lincoln Contractors Supply Inc</b>						
2026	Lincoln Contractors Supply Inc	610-6410-340 OPERATION SUPPLIES	L28584	marking paint	09/14/2017	20.45
Total Lincoln Contractors Supply Inc:						20.45
<b>Lisa Beyer</b>						
599	Lisa Beyer	610-6410-320 SEMINARS AND TRAINI	MILEAGE SEP	reimb mileage for conference	09/29/2017	40.87
599	Lisa Beyer	620-8270-320 TRAINING AND SEMINA	MILEAGE SEP	reimb mileage for conference	09/29/2017	40.87
Total Lisa Beyer:						81.74
<b>Martelle Water Treatment</b>						
5311	Martelle Water Treatment	620-8270-345 CHEMICALS	16118	totalox odor eliminator	09/12/2017	1,991.20
Total Martelle Water Treatment:						1,991.20
<b>Mc Mahon Associates, Inc.</b>						
636	Mc Mahon Associates, Inc.	620-8520-210 ENGINEERING	0907522	DNR enforcement Lin Property	09/20/2017	3,350.70
Total Mc Mahon Associates, Inc.:						3,350.70
<b>Menards</b>						
643	Menards	610-6000-340 SUPPLIES	58099	supplies well 2	08/08/2017	19.97
643	Menards	610-6000-340 SUPPLIES	60188	supplies well 2	09/05/2017	18.64
643	Menards	610-6000-340 SUPPLIES	60241	supplies well 2	09/06/2017	22.13
643	Menards	610-6000-340 SUPPLIES	60328	supplies well 2	09/07/2017	40.52
643	Menards	610-6000-340 SUPPLIES	60687	water supplies	09/12/2017	25.84
643	Menards	610-6000-340 SUPPLIES	60754	water supplies	09/13/2017	21.95
643	Menards	610-6000-340 SUPPLIES	60887	water supplies	09/14/2017	14.98
643	Menards	610-6000-340 SUPPLIES	61365	water supplies	09/21/2017	11.61
643	Menards	610-6000-340 SUPPLIES	61753	water supplies	09/26/2017	207.00
643	Menards	610-6000-340 SUPPLIES	61918	water supplies	09/28/2017	64.49
643	Menards	620-8270-340 OPERATING SUPPLIES	60756	sanitary supplies	09/13/2017	21.69
643	Menards	620-8270-340 OPERATING SUPPLIES	61302	sanitary supplies	09/20/2017	97.68
643	Menards	620-8270-340 OPERATING SUPPLIES	62012	sanitary supplies	09/29/2017	31.66
Total Menards:						598.16
<b>Midwest Meter Inc</b>						
4257	Midwest Meter Inc	610-34600 METERS	0093364-IN	meters with transponders (24ea)	09/08/2017	4,312.82

Vendor	Vendor Name	GL Account and Title	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total Midwest Meter Inc:						4,312.82
<b>Minnesota Life Insurance Co</b>						
663	Minnesota Life Insurance Co	610-9260-136 DENTAL/EYE/LIFE INS	LIFE INS OCT	policy # 002832L	09/01/2017	34.78
663	Minnesota Life Insurance Co	620-8540-136 DENTAL/EYE/LIFE INS	LIFE INS OCT	policy # 002832L	09/01/2017	34.78
Total Minnesota Life Insurance Co:						69.56
<b>Northern Lake Service Inc</b>						
4465	Northern Lake Service Inc	610-6000-290 CONTRACTED SERVIC	317619	lead & copper analysis	07/14/2017	101.50
Total Northern Lake Service Inc:						101.50
<b>Office Technology Group</b>						
5238	Office Technology Group	610-9210-311 COMPUTERS	200025	managed svcs bundle	09/13/2017	186.00
5238	Office Technology Group	620-8510-311 COMPUTERS	200025	managed svcs bundle	09/13/2017	186.00
Total Office Technology Group:						372.00
<b>Proclean Janitorial Services,</b>						
764	Proclean Janitorial Services,	610-9210-310 OFFICE SUPPLIES AND	STMT SEP201	Cleaning for Sep 2017	09/20/2017	450.23
764	Proclean Janitorial Services,	620-8510-310 OFFICE SUPPLIES AND	STMT SEP201	Cleaning for Sep 2017	09/20/2017	450.23
Total Proclean Janitorial Services,:						900.46
<b>Public Service Commission of Wisconsin</b>						
4204	Public Service Commission of Wis	610-9260-290 REGULATORY COMMIS	RA18-I-02375	utility id 2375 adv assessment	09/28/2017	1,109.95
Total Public Service Commission of Wisconsin:						1,109.95
<b>Robert J. Immel Exc.,Inc.</b>						
821	Robert J. Immel Exc.,Inc.	610-6520-340 SUPPLIES	16285	dirt for restoration	09/28/2017	94.50
Total Robert J. Immel Exc.,Inc.:						94.50
<b>Sand Creek Consultants Inc</b>						
5599	Sand Creek Consultants Inc	620-8510-923 OUTSIDE SERVICES	6174	Lin Prop Investigation	06/15/2017	4,242.55
5599	Sand Creek Consultants Inc	620-8510-923 OUTSIDE SERVICES	6215	Lin Prop Investigation	08/17/2017	9,424.57
5599	Sand Creek Consultants Inc	620-8510-923 OUTSIDE SERVICES	6234	Lin Prop Investigation	09/14/2017	3,000.20
Total Sand Creek Consultants Inc:						16,667.32
<b>Silton, Seifert, Carlson S.C.</b>						
921	Silton, Seifert, Carlson S.C.	610-9230-211 LEGAL	SAN DIST STM	Legal fees Sanitary District #1	09/01/2017	75.00
921	Silton, Seifert, Carlson S.C.	620-8520-211 LEGAL	SAN DIST STM	Legal fees Sanitary District #1	09/01/2017	75.00
921	Silton, Seifert, Carlson S.C.	620-8520-211 LEGAL	TOWN STMT 2	municipal acct 24368-600M	09/01/2017	1,912.50
Total Silton, Seifert, Carlson S.C.:						2,062.50
<b>Steve Van Dyn Hoven</b>						
4203	Steve Van Dyn Hoven	610-9260-133 CLOTHING ALLOW	SFTY BOOTS	reimb safety boots	09/12/2017	89.25
4203	Steve Van Dyn Hoven	620-8540-133 CLOTHING ALLOW	SFTY BOOTS	reimb safety boots	09/12/2017	89.25
Total Steve Van Dyn Hoven:						178.50

Vendor	Vendor Name	GL Account and Title	Invoice Number	Description	Invoice Date	Net Invoice Amount
<b>Time Warner Cable</b>						
1021	Time Warner Cable	610-9210-221 TELEPHONE	603810901092	10404-603810901	09/26/2017	175.61
1021	Time Warner Cable	610-9210-221 TELEPHONE	708075801091	10404-708075801	09/16/2017	91.46
1021	Time Warner Cable	610-9210-221 TELEPHONE	708130301091	10404-708130301	09/16/2017	33.59
1021	Time Warner Cable	620-8510-221 TELEPHONE	603810901092	10404-603810901	09/26/2017	175.61
1021	Time Warner Cable	620-8510-221 TELEPHONE	708075801091	10404-708075801	09/16/2017	91.46
1021	Time Warner Cable	620-8510-221 TELEPHONE	708130301091	10404-708130301	09/16/2017	33.59
Total Time Warner Cable:						601.32
<b>Timothy Sambs</b>						
5116	Timothy Sambs	610-6410-340 OPERATION SUPPLIES	REIMB CDL LI	reimb cdl license fee	09/25/2017	41.69
5116	Timothy Sambs	620-8270-340 OPERATING SUPPLIES	REIMB CDL LI	reimb cdl license fee	09/25/2017	41.70
Total Timothy Sambs:						83.39
<b>United Cooperative</b>						
5312	United Cooperative	610-6520-340 SUPPLIES	GSD STMT AU	acct#281404	08/31/2017	305.33
5312	United Cooperative	620-8570-245 TRANSPORTATION EXP	GSD STMT AU	acct#281404	08/31/2017	1.36
Total United Cooperative:						306.69
<b>UNITEL</b>						
1089	UNITEL	610-9210-221 TELEPHONE	43051	Digium IP Comm System	09/26/2017	227.41
1089	UNITEL	610-9210-221 TELEPHONE	43057	Digium IP Comm System	09/26/2017	96.50
1089	UNITEL	620-8510-221 TELEPHONE	43051	Digium IP Comm System	09/26/2017	227.41
1089	UNITEL	620-8510-221 TELEPHONE	43057	Digium IP Comm System	09/26/2017	96.50
Total UNITEL:						647.82
<b>Village of Ashwaubenon</b>						
5106	Village of Ashwaubenon	610-6410-320 SEMINARS AND TRAINI	NWPA QRTLY	NWPA qrtly mtg regist 3ea	10/04/2017	75.00
Total Village of Ashwaubenon:						75.00
<b>Watersurplus / Surplus Management Inc</b>						
5279	Watersurplus / Surplus Managem	610-39500 CONSTRUCTION WK. IN P	21009278-3	well 2 plant project	09/08/2017	21,110.50
5279	Watersurplus / Surplus Managem	610-39500 CONSTRUCTION WK. IN P	21009773	well 2 plant returns	09/05/2017	600.00-
Total Watersurplus / Surplus Management Inc:						20,510.50
<b>WE Energies</b>						
1135	WE Energies	610-6220-380 FUEL & POWER PURCH	1207808303 S	wtr twr acct#1207-808-303	09/20/2017	68.42
1135	WE Energies	610-6220-380 FUEL & POWER PURCH	GRP BILL 090	grp bill # 3871-142-632	09/07/2017	87.22
1135	WE Energies	610-6220-380 FUEL & POWER PURCH	GRP WTR SEP	grp bill # 0000-409-512	09/11/2017	4,623.84
1135	WE Energies	610-6410-341 OPERATING EXP CRES	0212472565 S	comm well&pump hs 0212-472-56	09/13/2017	169.48
1135	WE Energies	610-6410-341 OPERATING EXP CRES	3611584183 S	dose tank 3611-584-183	09/13/2017	24.99
1135	WE Energies	610-6410-341 OPERATING EXP CRES	4098005768 S	N1094 Manley acct#4098-005-76	09/15/2017	11.69
1135	WE Energies	620-8210-380 POWER AND FUEL	GRP BILL 090	grp bill # 3871-142-632	09/07/2017	87.22
1135	WE Energies	620-8210-380 POWER AND FUEL	SWR GRP SE	grp bill # 0000-409-889	09/14/2017	2,153.48
1135	WE Energies	620-8270-341 OPERATING EXP CRES	8608745275 S	waste wtr trmnt tanks 8608-745-2	09/13/2017	99.35
1135	WE Energies	620-8270-341 OPERATING EXP CRES	9007479655 S	lift stn 9007-479-655	09/13/2017	44.23
Total WE Energies:						7,369.92
<b>Werner Electric Supply</b>						
5263	Werner Electric Supply	610-6000-340 SUPPLIES	S5275253.001	well 2 supplies	09/12/2017	45.84



Vendor	Vendor Name	GL Account and Title	Invoice Number	Description	Invoice Date	Net Invoice Amount
5263	Werner Electric Supply	610-6000-340 SUPPLIES	S5291668.001	well 2 supplies	09/27/2017	284.40
5263	Werner Electric Supply	610-6000-340 SUPPLIES	S5294113.001	well supplies	09/29/2017	142.20
Total Werner Electric Supply:						472.44
<b>WI Environmental Improvement F</b>						
2051	WI Environmental Improvement F	610-4270-620 INTEREST EXPENSE	15668	GSD Interest	09/20/2017	19,655.49
2051	WI Environmental Improvement F	620-8100-620 INTEREST EXPENSE	15668	GSD Interest	09/20/2017	15,491.02
Total WI Environmental Improvement F:						35,146.51
Grand Totals:						212,842.73



Town of Greenville  
W6860 Parkview Drive  
Greenville WI 54942  
920-757-5151

**To: Town Board/Utilities Board**  
**From: Dan Klansky Sanitary District Superintendent**  
**Date: October 9th, 2017**  
**Re: Monthly Report – September 2017**

### **Water Plant and Distribution**

The 300,000 gallon water tower at the airport is now back in service after more than seven years of being out of service. This tower will provide additional storage and fire protection for citizens and the industrial park. There is a significant cost reduction for the electrical bills because we are able to wait until after 9 o'clock to start pumping and are charged the "off hours" rate. As Greenville continues to grow we have a definite need for this additional storage. The cost for building a tower of this size is between \$1.2 and 1.5 million. We would never be able to place a new tower in the industrial park due to the airport fly zone so rebuilding this tower is a win-win for the Sanitary District. This project was completed for about 20% of the cost of a new tower. I expect this tower to be in service until 2040 before any major service such as painting will be needed.

Well 2 water plant installation has also been completed and on October 3 we passed our DNR inspection with no noted deficiencies. By purchasing the water plant and installing it ourselves we cut the cost in half. We have been involved in the construction of the plant from day one, therefore our employees have a good understanding of how the plant is put together. We all take a significant amount of pride in completing this project. If anyone would like to view the new plant please contact me for a tour.

I completed a walk-through of the Waterlefe subdivision. They are currently correcting the deficiencies that were discovered.

We have completed operating valves for 2017. We have four valves that need to be excavated and repaired. Two of them are close to the highway on 96 and we will need to remove some concrete to make the repairs.

We have submitted applications to the DNR and PSE for construction authorization of Well 5. I am waiting to hear back from the DNR and I'm hoping that we can drill a test well by the end of November.

We sent Cellcom an invoice for uninterrupted service while the water tower was being painted for we did not require the removal of the antenna. Cellcom has sent in the invoiced amount of \$4000.

Fox Highlands subdivision has its first home started and will be hooked up to the water and sewer on the 25th of September.

I have heard back from the engineering firm that was contracted by the DOT for the Highway 15 improvement. They would like the Sanitary District to have all of the utilities moved out of their right of way by July 15, 2018. They would like to start paving the highway at the end of the year if there are any additional funds available.

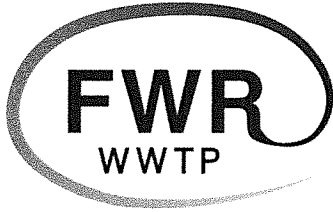
## **Sewer**

I met with Print Pro maintenance man, Jake Miller, to discuss the cleaning of their presses. The print shop is currently under a monthly monitoring program with Badger Labs and they are being surcharged for the additional ink that goes into the sewer. Their cost for Badger Labs is \$3200 a month so we are trying to find a pretreatment solution that will solve their problem. This is turning out to be a very expensive process for a small company.

I talked with Jim Kirk on Cintas. He wishes to have a monthly monitoring program where Cintas needs to send out a form showing pH reads and min and max flows.

We have two manholes on Ridgeway that are in very poor shape and need to be replaced. We are going to rebuild them this week.

# FOX WEST REGIONAL SEWERAGE COMMISSION



James R. Kirk  
SUPERINTENDENT

1965 W. Butte Des Morts Beach Rd.  
Neenah, WI 54956

Phone (920) 739-7921  
Fax (920) 739-1343

David A. Schowalter  
PRESIDENT

Dale A. Youngquist  
VICE PRESIDENT  
TREASURER

Jeffrey T. Nooyen  
SECRETARY

Gregory J. Ziegler  
DEPUTY SECRETARY

Travis J. Thyssen  
DEPUTY TREASURER

Dean M. Culbertson  
COMMISSIONER

Michael J. Van Dyke  
COMMISSIONER

## REGULAR MEETING MINUTES

Sep 6, 2017

Notice of the Regular Meeting was distributed by Jane Bader to all Commissioners; the Clerks of the Town of Grand Chute, Village of Fox Crossing, Town of Greenville & Town of Neenah; Joel Christopher, The Post Crescent; and posted on the bulletin board at the Regional Office. The Regular Meeting was called to order by President Dave Schowalter at 4:00 P.M.

### PRESENT:

Dave Schowalter  
Dale Youngquist  
Jeffrey Nooyen

Travis Thyssen  
Greg Ziegler  
Dean Culbertson-absent

Michael Van Dyke-absent  
James Kirk  
Jane Bader

### APPROVAL OF AGENDA:

A motion was made by Jeff Nooyen to approve the Agenda, seconded by Greg Ziegler. *Motion Carried.*

### SECRETARY'S REPORT:

A motion was made by Travis Thyssen, seconded by Greg Ziegler to approve the Minutes of Aug 2, 2017. *Motion Carried.*

### TREASURER'S REPORT:

#### **Voucher List**

President Schowalter asked if there are any questions regarding the Voucher List. Greg Ziegler asked if the fee from Schenck to assist with the QuickBooks Conversion last spring had any type guarantee to avoid additional charges. Supt Kirk said a Consultant from Schenck came on-site to assist as a one-time service to ensure the system converted all the account codes and balances corrected to avoid issues at the year-end audit. There were no additional questions regarding the Voucher at this time.

Dale Youngquist motioned to approve as presented, seconded Jeff Nooyen. *Motion Carried.*

### **Bank & Budget Statement**

President Schowalter asked if there are any questions regarding the Voucher List or Bank & Budget Statement – to which there were none.

Greg Ziegler motioned to approve as presented, seconded Dale Youngquist. *Motion Carried.*

### **PRESIDENT'S REPORT:**

**Industrial Surcharge Program.** Supt Kirk reminded the Board that at the January 4<sup>th</sup> meeting Article VII (Section 703) of the Ordinance Contract was amended to reflect that each Municipality shall “annually” adjust costs associated with their Surcharge Program. The reason it was decided to amend is so that all areas supported by the WWTP were collecting fees associated with the actual treatment costs. The reason Supt Kirk added this to the Agenda is that he discovered Village of Fox Crossing did not update their price structure to reflect this amendment.

Dale Youngquist requested that the Commission *undo* this obligation until it is resolved with the Finance Director as he recently discovered that other factors that he was not aware of (such as phosphorus charges not being itemized by the other supporting plant) are causing issues.

Supt Kirk said he doesn't understand the compliance delay as the Ordinance Contract are rules & regulations mandated by State Law. The main goal is to charge a fair & equitable fee based on actual treatment costs that can be justified. Jim said Mark Schmitt said this was taken care of several months ago, however, recently he found out the rates have never been adjusted. Jeff Nooyen said he doesn't understand the reason for the delay and agrees *Law is Law*. Dale reiterated that there are other issues that Myra Piergrossi and Jeff Sturgell have for not making the change and feels the best thing may be to have another meeting with them and Supt Kirk to discuss. Greg Ziegler wondered why it couldn't be standardized and will also attend that meeting. Jeff asked if an Attorney need be present, however Dale said that is not necessary. Dale requested it be tabled until next month at which time the Commission could take appropriate action.

Travis Thyssen made a motion to *Table* further discussion of this topic until next month, seconded by Jeff Nooyen. *Motion Carried.*

**TA Roof System Review.** Supt Kirk presented an Agreement with McMahon for \$3,900 to Review Operating Conditions and work with a Team of Engineers to evaluate the TA Roof. Travis Thyssen asked if they are going to focus on “why” the issue happened and suggest having an operational evaluation before discussing roof replacement options. Supt Kirk said he agrees and this is the first step of a lengthy process as they gather information.

A motion was made by Dale Youngquist, seconded by Greg Ziegler to approve the expenditure for the Roof System Review. *Motion Carried.*

**Operational Summary**

Supt Kirk said the Plant is performing excellent and so far is able to control phosphorous levels and meeting the proposed limits. The reduction in Ferric & Polymer costs by switching Vendors should delay the need to discuss a Plant Upgrade. The other option discussed was Trading, however the Trade Partners are hard to come by and Trading is very expensive.

President Schowalter asked if there are any questions regarding the Operational Summary included in this month's packet. Jeff Nooyen referenced the 2017 Pretreatment Program asked what or who determines if a company is set up on Daily vs Monthly vs Quarterly Monitoring. Supt Kirk said each Users Water Use and the results of their monitoring determine the frequency. As an example, McCain drops off daily samples that are monitored and tested. They are a Permitted Significant Industrial User. Another example is Print Pro in Greenville. They were discharging excessive Color and in May were sent a "Notice of Non-Compliance" due to Copper Exceedances. They are on Monthly monitoring until the exceedances cease.

There were no additional questions or concerns.

Travis Thyssen made a motion to accept the Operational Summary. Motion was seconded by Jeff Nooyen. *Motion Carried.*

**OLD BUSINESS**

There was no old business.

**NEW BUSINESS**

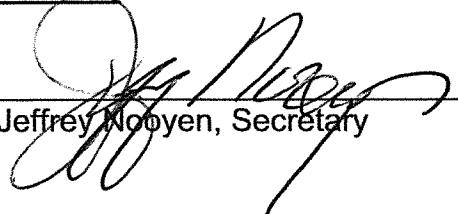
Sewer Extension.

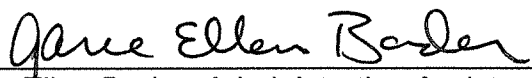
A motion was made by Travis Thyssen, seconded by Greg Ziegler to approve the requested Sewer Extension in the Town of Greenville. *Motion Carried.*

**ADJOURNMENT**

A motion was made by Jeff Nooyen, seconded by Greg Ziegler to Adjourn. *Motion Carried.* Meeting adjourned at 4:37 pm.

**ATTEST**

  
\_\_\_\_\_  
Jeffrey Nooyen, Secretary

  
\_\_\_\_\_  
Jane Ellen Bader, Administrative Assistant

**MEETING:** Town Board  
**DATE:** Month Day, Year

**AGENDA ITEM #:** \_\_\_\_\_  
**ACTION TYPE:** Approval/Denial



*"Town of Greenville"*

## AGENDA MEMORANDUM

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**To:** Honorable Town Chairperson and Town Supervisors  
**From:** Dan Klansky  
**Date:** October 9, 2017  
**RE:** Reference to Replace Flooring

---

**ACTION TYPE:** This item is for possible Town Board Approval/Denial.

**BACKGROUND & SUMMARY:** I have attached a bid from Masse's Floor Coatings Inc. and Crane Engineering to replace the flooring because we had to remove two concrete stands and cut a trench for piping into the floor. The floor is now in very poor condition.

**STAFF RECOMMENDATION:** Staff recommends the Board approve as proposed. If the Board is in agreement, the following motion may be made: *"Motion to approve the."*

**POLICY/PLAN REFERENCE(S):**

1.

**FISCAL IMPACT:**

Is there a fiscal impact? Yes, but we have budgeted \$290,000 and are currently under budget.  
Is it currently budgeted or planned? Yes  
Amount budgeted: \$290,000  
Account #: Equipment Replacement fund.

###

**Attachments:**

1. Proposal from Masse's Floor Coatings Inc.
2. Proposal from Crane Engineering

# MASSE'S FLOOR COATINGS INC.

Est. 1924

1049 Ashwaubenon St. • Green Bay, WI 54304  
Office (920) 336-7332 • Toll Free (800) 347-3706  
Fax (920) 336-7442 • www.massesinc.com

From the desk of Mike Jensen  
Masse's Floor Coatings LLC.

September 14, 2017

**Project:** Greenville Well # 2 High Service Room - Greenville, WI

**Attn:** Dan Klansky

**Re:** Section: 1/8" Epoxy Quartz System

For the sum of \$6,890.00 (six thousand eight hundred ninety dollars), Masse's Floor Coatings Inc. will furnish material, labor, and equipment to install Dex-O-Tex Cheminert HD at 1/8" with a 4" monolithic cover base per the plans and specifications.

Note: Rooms listed: High service room. Mechanical prep of existing coating is included in this quote.

- ✓ Area to be surfaced must be clear of any debris.
- ✓ Color to be selected by others at least three weeks prior to the installation.
- ✓ Manufacturer's directions for maintenance of ambient and substrate temperature, moisture, humidity, ventilation, water, sewer, electricity, permanent lighting, and other conditions required to execute and protect work must be met prior to the installation.

This quote / bid is valid for 30 days.

Masse's Inc. terms: Full payment, less retention, is due within 30 days of installation completion and invoicing from Masse's Inc. Thereafter, an 18% APR finance charge will be assessed and due as part of the agreement terms. Warranty and a standard Lien Waiver are supplied with the invoice. Any custom Lien Waiver requirements will require approval from Masse's Inc. prior to installation. Standard Insurance certificate will be issued as follows. Changes in coverage and/or modifications to this certificate may result in additional cost to you.

Masse's Inc. warranty: We furnish a two-year warranty from the date of installation completion.

Submitted by:

Michael Jensen

• Midwest's Leader In Seamless Resinous Epoxy Flooring...  
Decorative & Solid Colors for Residential, Commercial, Industrial & Marine Applications

• Factory Trained & Authorized Contractors for:  
Dex-O-Tex Floor Systems      Carlisle Decks and Coatings  
BASF Floor Systems      Sika Floor Systems      General Polymers





707 Ford Street  
Kimberly, WI 54136

Phone: 920-733-4425  
Fax: 920-733-0211

www.craneengineering.net

To: Dan Klansky  
P.O. Box 139  
W6860 Parkview Drive  
Greenville, WI 54942

Phone: 920-757-5151

Fax: 920-757-0543

E-mail: dklansky46@gmail.com

Quotation #: KD1801

Customer RFQ #: Verbal

Crane Job #:

Today's Date: 9/8/2017

Quote Expiration 10/8/2017  
Date:

Desc. Well #2 High Service Room

Item	Description	Qty	Unit Price	Subtotal
1.00	<p>CRP</p> <p>Install UV and Abrasion resistant epoxy gray flooring over 380 sq.ft. of coated concrete and install approx. 75 linear ft. of 4" radius cove with termination strip.</p> <p>Scope of Work</p> <p>1) Diamond grind floor to remove existing epoxy.</p> <p>2) remove existing cove base.</p> <p>3) Prime and install new base.</p> <p>4) Install first epoxy layer and seed to rejection with 30 mess aggregate.</p> <p>5) Apply 2nd seed coat and seed to rejection.</p> <p>6) Remove all excess aggregate and seal with Micor 1882 UV resistant epoxy sealer.</p> <p>Crane Engineering to provide all materials and labor to preform work in a safe and professional manner.</p>	1 EA	\$6,250.00	\$6,250.00

Thank you for the opportunity to provide you this proposal. Please do not hesitate to contact me if you have any questions or require any additional information.

Sincerely,

Keith Den Ruyter  
Account Manager  
Ph: 920-257-0108

Eric Finnila  
Director of Sales  
Ph: 920-850-3100  
Fax: 920-257-0247  
e.finnila@craneengineering.net



707 Ford Street  
Kimberly, WI 54136

Phone: 920-733-4425  
Fax: 920-733-0211

[www.craneengineering.net](http://www.craneengineering.net)

Fax: 920-257-0208  
[k.denruyter@craneengineering.net](mailto:k.denruyter@craneengineering.net)

Terms & Conditions			
<b>Lead Time</b>	Weeks After Receiving Order	<b>Payment Terms</b>	n15
<b>F.O.B.</b>	Warehouse	<b>Shipping Terms</b>	Prepaid and Added to Invoice

**MEETING:** Town Board  
**DATE:** Month Day, Year

**AGENDA ITEM #:** \_\_\_\_\_  
**ACTION TYPE:** Approval/Denial



*"Town of Greenville"*

## AGENDA MEMORANDUM

---

**To:** Honorable Town Chairperson and Town Supervisors  
**From:** Dan Klansky  
**Date:** October 9, 2017  
**RE:** Reference to Water Valve Repair

---

**ACTION TYPE:** This item is for possible Town Board Approval/Denial.

**BACKGROUND & SUMMARY:** I have attached a bid from Immel's Excavating to repair water valves on CB by the airport. These valves are crucial to the systems operation. We currently would have a very difficult time isolating the airport.

**STAFF RECOMMENDATION:** Staff recommends the Board approve as proposed. If the Board is in agreement, the following motion may be made: *"Motion to approve the."*

**POLICY/PLAN REFERENCE(S):**

1.

**FISCAL IMPACT:**

Is there a fiscal impact? Yes, this will come from the Water fund.  
Is it currently budgeted or planned? Yes, for the year 2017  
Amount budgeted: \$105,000  
Account #: 610-6510-290

###

**Attachments:**

1. Proposal from Immel Excavating

## Dan Klansky

---

**From:** Troy Immel <Troy@immelexc.com>  
**Sent:** Tuesday, October 03, 2017 1:32 PM  
**To:** Dan Klansky  
**Subject:** Hwy. CB Water valves by airport

Hello Dan

The following is an estimate to repair water valves on Hwy. CB by airport.

Valves are approximately 12' deep.

2 valves at \$3200.00 each

Total \$6400.00

Town supplies all parts, materials and accessories needed for repairs.

No restoration included.

Thank You

Troy Immel

--

Troy Immel  
Robert J Immel Exc., Inc.  
Box 135  
Greenville WI 54942  
(920) 757-5906

**MEETING:** Town Board  
**DATE:** Month Day, Year

**AGENDA ITEM #:** \_\_\_\_\_  
**ACTION TYPE:** Approval/Denial



*"Town of Greenville"*

## AGENDA MEMORANDUM

---

**To:** Honorable Town Chairperson and Town Supervisors  
**From:** Dan Klansky  
**Date:** October 9, 2017  
**RE:** Reference to Replace an Abandoned Service

---

**ACTION TYPE:** This item is for possible Town Board Approval/Denial.

**BACKGROUND & SUMMARY:** I have attached a bid from Immel Excavating to replace a copper water service that we abandoned in 2011 due to leaking. The decision was made to shut the water off to the unused service and not put the money into repairing the service because the lot may never be built on. It was said that if someone was to decide to build on the lot, it will be the Town's responsibility to repair the service to the property line at no cost to the property owner. It will still be the property owner's responsibility to pay for and run the service/lateral from the property line to the new structure. (See attachment)

**STAFF RECOMMENDATION:** Staff recommends the Board approve as proposed. If the Board is in agreement, the following motion may be made: *"Motion to approve the."*

**POLICY/PLAN REFERENCE(S):**

- 1.

**FISCAL IMPACT:**

Is there a fiscal impact? Yes, this will come from Contracted Services  
Is it currently budgeted or planned? Yes  
Amount budgeted: \$15,000  
Account #: 610-6520-290

###

**Attachments:**

1. Proposal from Immel Excavating
2. Previous Superintendent's Statement

## Dan Klansky

---

**From:** Troy Immel <Troy@immelexc.com>  
**Sent:** Tuesday, October 03, 2017 1:37 PM  
**To:** Dan Klansky  
**Subject:** Spencer St. water service installation

Hello Dan

The following is an estimate to bore and install a 1" water service to lot on Spencer St.  
\$4450.00 includes bore of Spencer St.

Town supplies all parts, materials and accessories. No restoration included.

Thank You

Troy Immel

--

Troy Immel  
Robert J Immel Exc.,Inc.  
Box 135  
Greenville WI 54942  
(920) 757-5906

January 8, 2013

Don Schinke in the Sanitary District found a leak in the copper service running from the main to the property line at the vacant parcel 110126200. The decision was made to shut the water off to the unused service and not put the money into repairing the service because the lot may never be built on. If someone does decide to build on the lot, it will be the Town's responsibility to repair the service to the property line at no cost to the property owner. It will still be the property owner's responsibility to pay for and run the service/lateral from the property line to the new structure.