

**TOWN OF GREENVILLE
TOWN BOARD
MEETING MINUTES**

DATE: Monday, August 14, 2017

TIME: 6:00 pm

LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

Agenda

1. CALL TO ORDER

The meeting was called to order at 6:10 pm.

PRESENT: Jack Anderson, Dean Culbertson, Andy Peters, Mark Strobel, Mike Woods

2. PLEDGE OF ALLEGIANCE

3. POSTING OF AGENDA/APPROVAL OF AGENDA

Motion by Dean Culbertson, second by Andy Peters to approve the agenda. Motion carried 5-0.

4. PUBLIC COMMENT FORUM

Gary Bekx – N1670 Prairie View Drive – Would like to see Town Board and Town Administrator look into the jobs that the Public Works Department is performing; thinks that some of the projects should be contracted out.

Jean Goffard – N853 Julius Drive – This Friday, she and others supporting the South Greenville Grange will be heading to Madison to hear the presentation at the State Historic Preservation meeting regarding their application. If approved, it will be the third location in the Town of Greenville to be on the register.

Chairman Anderson provided an update on the Lin Property, stating that they are still waiting on the DNR to approve the plan submitted.

Motion by Mark Strobel, second by Mike Woods to close the public comment forum. Motion carried 5-0.

5. CONSENT AGENDA

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.)

- a. Approval of Closed Session Town Board Meeting Minutes, July 10, 2017.
- b. Approval of Town Board Meeting Minutes, July 10, 2017.
- c. Approval of Town Board Meeting Minutes, July 24, 2017.
- d. Approval of August 2017 Town Vouchers.
- e. Review and possible approval of Temporary Class “B” Beer/Wine License Application for ThedaCare Picnic Committee, September 9, 2017 at Greenville Lions Park.
- f. For Discussion & Possible Action: Adopting the 2018 Town Budget Calendar.
- g. For Discussion & Possible Action: Adopting the Town Functional Organizational Chart.
- h. For Discussion & Possible Action: Approving an Ordinance Amending §320-230 Town Zoning Administrator of the Town Code of the Town of Greenville.
- i. For Discussion & Possible Action: Approving an Ordinance Repealing & Recreating Article II §37 Town Administrator of the Town Code of the Town of Greenville.
- j. For Discussion & Possible Action: Approving the 2017 Holiday dates for Christmas Eve & Christmas Day as 12/25 & 12/26 and New Year’s Eve as 12/29.

Motion by Dean Culbertson, second by Andy Peters to approve the consent agenda. Motion carried 5-0.

6. ITEMS REMOVED FROM CONSENT AGENDA(as necessary)

7. OFFICER’S REPORTS

- a. Sheriff Department Liaison Officer
 - b. Fire Department/First Responders
The Department purchased battery operated jaws that can be operated by one person. They were purchased through fundraising efforts and donations.
Mark Evers introduced Jamie Campbell as an addition to Greenville EMS, Jamie currently works for Oshkosh Fire Department.
 - c. Emergency Management
 - d. Public Works
Public Works Supervisor, Dean Schiller stated that the property owner on Greenridge Drive where the turn lane is being installed, wanted a guarantee from the Town that a median would never be installed. The Town cannot guarantee any future road projects. Rachel Hess – W6894 Greenridge Drive, was present to ask the Town Board for the letter.
 - e. Parks and Recreation/Urban Forestry
 - f. Constable Report
 - g. Director of Community and Economic Development
 - h. Town Administrator
Town Administrator, Joel Gregozeski provided a review of his first few weeks at the Town of Greenville. He has meet with all department heads and will continue to meet with staff and review current projects.
8. COMMITTEE REPORTS
- a. Park Commission
 - b. Sports Complex Committee
In the process of composing an RFP to hire a consultant.
 - c. Facilities Committee
Five Bugles is continuing work on a blueprint.
9. NEW BUSINESS
- a. For Discussion & Possible Action: Adopting a Town Purchasing Policy.
Motion by Mark Strobel, second by Dean Culbertson to adopt the Town Purchasing Policy.
Motion carried 5-0.
 - b. For Discussion & Possible Action: Adopting a Town Budget & Finance Policy.
Motion by Andy Peters, second by Dean Culbertson to adopt the Town Budget & Finance Policy. Motion carried 5-0.
 - c. For Discussion & Possible Action: Glen Valley West Park playground equipment purchase.
Motion by Dean Culbertson, second by Mike Woods to approve the playground equipment purchase. Motion carried 5-0.
 - d. For Discussion & Possible Action: Updated fee structure for the Memorial Tree and Bench Program.
Motion by Jack Anderson, second by Andy Peters to approve the updated fee structure.
Motion carried 5-0.
10. FUTURE AGENDA ITEMS
11. ANNOUNCEMENTS
- Parks Commission – August 29th at 7:00 pm. at Community Park
 - Plan Commission – August 28th at 5:30 pm
 - Town Board/Sanitary District #1 – August 28th
 - Sanitary District #2 – August 28th
12. ADJOURNMENT OF MEETING
- Motion by Mark Strobel, second by Jack Anderson to adjourn. Motion carried 5-0. Meeting adjourned at 7:05 pm.
Wendy Helgeson, Town Clerk